

2025 Academic Year

Kansai University
Japanese Language and Culture Program
Preparatory Course (*Bekka*)

Admission Guide

April Admission 2025

Application Period: September 1, 2024 (Sun.) – September 20, 2024 (Fri.)

September Admission 2025

Application Period: April 1, 2025 (Tue.) – April 20, 2025 (Sun.)

Center for International Education
Kansai University

Bekka has established “Scholarship for International Students (For new *Bekka* students)”,
which provides an amount equivalent to one semester’s tuition
for new students achieve excellent grades in the entrance examination.

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Kansai University Japanese Language and Culture Program will follow the Japanese laws, guidelines, and other norms concerning the use of personal information (address, name, telephone number or personally identifiable information) provided by the applicant.

During the Online Registration, be sure to refer to the following website for more details about the use of personal information: www.kansai-u.ac.jp/ku-jpn/privacy/index.html

Kansai University

In 2024, Kansai University celebrates the 138th anniversary of its founding as one of the leading comprehensive universities in Japan. Kansai University is a comprehensive private university with 13 undergraduate programs, 13 graduate programs, and 2 professional graduate schools. There are approximately 30,000 students enrolled at the university including more than 1,500 international students.

All 7 campuses of Kansai University are located in Osaka, the largest city in Western Japan. Osaka is well-known throughout history as a metropolis, at the forefront in disseminating cultural information. Other important cities such as Kyoto, Nara, and Kobe are all located within an hour's train ride, giving Kansai University's international students many opportunities to explore Japanese history and culture.

I Kansai University Japanese Language and Culture Program Preparatory Course (*Bekka*)

1 Preparatory Course (*Bekka*)

Bekka students will study at the “Minami-Senri International Plaza” situated close (15 minute bike ride) to the campus in Senriyama. The nearest station is Minami-Senri Station on the Hankyu Senri Line, about a 5-minute walk. Being approximately 30 minutes away from downtown Osaka by train, the Plaza is convenient, and nestled in a beautiful quiet living environment. The “Minami-Senri International Plaza” opened in April, 2012. The building includes a well-equipped educational facility as well as a dormitory for international students.

2 Purpose

Kansai University Japanese Language and Culture Program Preparatory Course (*Bekka*) is in principle a one-year program. The purpose of this course is to provide instruction in the Japanese language, Japan studies, and Japanese culture to international students who intend to proceed to the next stage of education as a student at Kansai University or at other Japanese universities after passing the entrance examination. We have designed our course to meet the needs of *Bekka* students from basic language acquisition through to classes supporting academic courses.

3 Characteristics

Kansai University Japanese Language and Culture Program Preparatory Course (*Bekka*) has six important characteristics:

- (1) Students will improve their ability to develop Japanese language proficiency and critical thinking skills needed for studying at undergraduate and graduate programs.

Japanese undergraduate and graduate schools expect students to have Japanese language competency to conduct academic studies. They also seek international students who demonstrate a high level of logical, analytical, and critical thinking skills coupled with a practical ability in the Japanese language. Our course will provide a variety of classes to develop basic academic abilities and thinking skills in Japanese. Students can develop these skills by enrolling in classes which meet their needs while improving their Japanese language proficiency.

- (2) Students will develop the ability to utilize information needed for studies at universities.

ICT (Information and Communication Technology) is an essential part of daily and university life in contemporary society. ICT is the core of *Bekka* education and it offers extensive learning opportunities with e-learning in and out of the classrooms. Students will develop information literacy skills as well as Japanese language proficiency.

- (3) Students will be assisted to continue their studies at Kansai University after *Bekka*.

There are several systems available for the students who intend to study at Kansai University. They are as follows:

- Those students who have sufficient Japanese proficiency to understand lecturers at university level are able to audit or register in some classes in Kansai University's regular programs. These include classes in both undergraduate and graduate levels.
- Many graduate and undergraduate programs offer entrance examinations for candidates recommended by *Bekka*.
- Financial aid which constitutes a 50% reduction in the admission fee is available to *Bekka* students who intend to proceed to Kansai University.

Also, students are eligible to consult with their academic adviser regarding further education (going to the university/graduate school).

- (4) Students will become a part of the Kansai University community.

Students enrolled in *Bekka* will be immersed in school life as a member of the Kansai University community. Students will learn the Japanese language and culture in the university environment,

and experience Japanese society through their daily life. A student ID will be issued to each student so that they can use facilities at Kansai University such as the library, the IT Center, and the gym. Also, students can join university club activities with prior application screening.

- (5) Students will enjoy life with other students from diverse backgrounds at the Minami-Senri International Plaza Dormitory.

The Minami-Senri International Plaza contains a modern educational facility for *Bekka* students as well as a dormitory equipped with the well-equipped facilities for international students. All *Bekka* students who wish to live in this dormitory are eligible to do so for one year. In this dormitory, resident assistants selected from regular students at Kansai University are assigned to each unit in order to support dormitory residents.

- (6) Students will develop intercultural adaptation through cultural exchange with students of Kansai University or people from the local community.

Minami-Senri International Plaza is a venue for study, for living and also for cultural exchange with people from the local community. Students will develop intercultural flexibility and learn how to live together within the Japanese community, as well as sharing their own cultures through attending activities at the “Intercultural Exchange Plaza.”

4 Period of Study and Entrance / Graduation Schedule

The period of study is one year in principle, but it can be extended up to two years maximum with permission from the Center for International Education. The course employs the semester system so that students can enter and graduate from the course in either the Spring (April - September) or the Fall (September - March) Semester.

5 Classes

Bekka course is led by full-time instructors with a Ph.D. or a master’s degree, as well as, excellent instructors with extensive education and research experiences.

- (1) Curriculum

First Group: Japanese Language Class

These classes are designed to develop the four basic language skills (reading, writing, listening, and speaking) in accordance with the student’s level of Japanese proficiency. The course also provides classes to prepare *Bekka* students for the Japanese-Language Proficiency Test (JLPT) and the Examination for Japanese University Admission for International Students (EJU).

NOTE: A placement test will be conducted in order to decide which level each student will begin.

Subjects	Credits
[General] Japanese I, II, III, IV, V, VI	2 (each)
[Reading] Japanese I, II, III, IV, V, VI	2 (each)
[Written/ Oral Expressions] Japanese I, II, III, IV, V, VI	2 (each)

Second Group: Special Lectures or Seminar

In principal, Academic Japanese Classes are for students who are enrolled in the First Group Japanese Language Class Level 4, or those who have a higher Japanese language proficiency level, the classes provide special training to develop knowledge about technical terms and academic skills. Students will work on writing coherent reports, and delivering oral presentations utilizing appropriate academic expressions.

Intensive Japanese provides preparation for the Japanese Language Proficiency Test (JLPT) or Examination for Japanese University Admission for International Students (EJU) as well as entry to Japanese universities at undergraduate and graduate levels.

Subjects	Credits
Academic Japanese Classes AI, AII, AIII, BI, BII, BIII	4 (each)
Intensive Japanese I , Intensive Japanese II , Intensive Japanese III	4 (each)

Third Group: Japan Studies

The class is designed to develop understanding of basic knowledge required in everyday life in Japan, through lectures and other activities.

Subjects	Credits
Japan Studies	4

Fourth Group: Japan and the World

The class conducts in-depth studies on Japanese politics, society, economics, geography and history. This class also provides preparation for the “Japan and the World” subject in the Examination for Japanese University Admission for International Students (EJU). In principal, the Fourth Group classes are intended for those students who are enrolled in Level 4 or higher in the First Group: Japanese Language Class.

Subjects	Credits
Japan and the World I, II	4 (each)

Fifth Group: General Subject

The class is designed to enhance academic ability that is required in academic studies at undergraduate or graduate school such as English, Mathematics, and Science.

Subjects	Credits
English I, II, III	2 (each)
Mathematics I, II	2 (each)
Physics, Chemistry, Biology	2 (each)

(2) Certification Requirements

Students who enrolled in the course for an academic year, and have earned 32 or more credits, will be recognized as having completed the course and will be awarded a certificate of completion.

(3) Academic Calendar 2024 (for reference)

	Spring Semester (April – September)	Fall Semester (September – March)
Entrance Ceremony	April 2, 2024	September 26, 2024
Orientation	April 1 – 6, 2024	September 21 – 30, 2024
Classes Begin	April 8, 2024	October 1, 2024
Classes End	July 26, 2024	January 28, 2025
Final Examinations	July 29, 30, 2024	January 29 – 30, 2025
Intensive Japanese	August 21 – September 3, 2024	February 12 – 26, 2025
Graduation Ceremony	September 12, 2024	March 14, 2025
Semester End	September 20, 2024	March 31, 2025

II Admission Guide

1 Student Enrollment

Number of students to be admitted: 130 students in total for April and September Admissions

2 Qualifications

Those who satisfy all of the following conditions (1) through (3).

(1) Those who have foreign nationality.

(2) Those who fall under any of the following① through ⑤.

① Those who have completed a 12-year curriculum of schooling in their home country or expect to complete their education before entering Japanese Language and Culture Program Preparatory Course (*Bekka*).

② Those who have passed a national examination (including examinations equivalent to national examinations) in a foreign country which certifies that the persons have academic ability equivalent to or higher than that of persons who have completed 12 years of school education, and who will reach 18 years of age by the date of enrollment.

③ Those who have acquired any of the international qualifications for admission to a university (International Baccalaureate, GCE A-Level, Abitur, Baccalaureate, International A levels, European Baccalaureate) in a foreign country

④ Those who have completed 12 years of study at an educational institution in a foreign country that has been certified by an international evaluation body (WASC, CIS, ACSI, NEASC, Cognia, COBIS) for educational activities, etc.

⑤ Those who are recognized by Center for International Education, Kansai University as having the same or higher qualifications as ① through ④, and will reach 18 years of age by the date of enrollment.

※If your home country has an 11-year education system, please contact us separately. Students who are from such a system can apply for the course when The Ministry of Education, Culture, Sports, Science and Technology (MEXT) acknowledges it as being of an equivalent level of education.

※If you possess dual nationality with Japan and other country, please notify us in advance.

(3) Those who have studied the Japanese language for more than a year (more than 300 hours) or have Japanese language proficiency equivalent to Japanese-Language Proficiency Test (JLPT) N4 level at the time of application for the course.

※In principle, those who have studied for more than a year at an educational institution of Japanese Language in Japan at the time of entry into this course are not allowed to apply.

3 Schedule (Admission of 2025 academic year) ※subject to change

	April Admission	September Admission
Application Fee Deadline	Must be received by September 20, 2024	Must be received by April 20, 2025
Online Registration Deadline	September 20, 2024	April 20, 2025
Acceptance of Application Package	Must be received by September 20, 2024	Must be received by April 20, 2025
Interview	Late October, 2024	Late May, 2025
Notifications of Results	Mid-November, 2024	Mid-June, 2025
Admission Fee and Tuition Deadline	Late November, 2024	Late June, 2025
Visa Application Deadline	February, 2025	August, 2025
Entry into Japan	Late March, 2025	Late September, 2025
Entrance Ceremony	Early April, 2025	Late September, 2025

4 Application Period and Application Procedure

(1) Application Period

April Admission: September 1, 2024 (Sun.) – September 20, 2024 (Fri.)

September Admission: April 1, 2025 (Tue.) – April 20, 2025 (Sun.)

(2) Application Procedure

① Payment of the Application Fee

② Online Registration

Complete the Online Registration on the website of Kansai University Japanese Language and Culture Program

www.kansai-u.ac.jp/ku-jpn/registration/

※ Contact Kansai University if you have trouble completing the Online Registration.

③ Sending of Application Documents

Send your package of application documents by traceable registered mail or other means to the address indicated on the last page of the “Admission Guide” in order to ensure that it arrives at Kansai University safely by the last day of the application period.

※ Keep a copy of the application documents for your own records.

5 Application Fee and Payment Method

(1) Application Fee JPY20,000

The Application Fee once received is not refundable.

However, a refund may be granted under the following limited conditions.

- When one has paid beyond the prescribed amount (including double payments).
- When the University does not approve the application due to inadequate application documents or insufficient eligibility after the application fee has been paid.

※ When refunding the application fee to the bank account outside of Japan, all the fees incurred

must be borne by the applicant.

(2) Payment Period

April Admission: September 1, 2024 (Sun.) – September 20, 2024 (Fri.)

(By 11:00 p.m. Japan time)

September Admission: April 1, 2025 (Tue.) – April 20, 2025 (Sun.) (By 11:00 p.m. Japan time)

※ Payment is NOT accepted outside of the above mentioned designated period. The payment must reach our bank account by the deadline.

(3) Payment Method

Make your remittance request in the name and address of the applicant.

※ If the remittance cannot be made in the name of applicant, please be sure to write the applicant's name in the message column.

Students are encouraged to pay the fees by credit card where possible. If a credit card is not available or the applicant finds it difficult to pay by credit card, follow the procedures for payment by bank transfer.

① Payment by Credit Card

For detailed procedures refer to the guidelines on the next page. Please note that the guidelines and this website are available only in Japanese.

※ Important Information Regarding the Payment by Credit Card

- The name of credit card holder can differ from that of the applicant.
- Make sure to enter **the applicant's information** on the data entry page (*Kihon Nyuryoku Gamen*).
- When entering the applicant's name on the data entry page (*Kihon Nyuryoku Gamen*), fill in the name using **Katakana (double-byte encoding)**. The family name should come before the first or given name (e.g., ブラウン メアリー).
- Make sure that the payment is completed no later than **23:00 (11:00 p.m.)** Japan time on the day of the deadline.
- A handling fee of JPY440 is charged in addition to the application fee (The amount of handling fee is subject to change).
- If the payment is not processed or authorized, any inquiries should be made directly to the credit card company.

② Payment by Bank Transfer

- **Make your remittance request in the name and address of the applicant.**

※ **Please contact Kansai University if educational institution make a payment on behalf of more than one applicant.**

関西大学 留学生別科 クレジットカードでの入学検定料支払い方法



クレジットカードを利用して24時間いつでも支払が可能です。

※お支払いクレジットカードは変更する場合があります。
詳しくはWebサイトをご確認ください。

1 Web から申し込み～お支払い(クレジット決済)

以下のURLにアクセスし、一覧から本学を選択後、画面の指示に従って申込みに必要な事項を入力してください。

※下記の手順が変更されることがあります。画面の手順に従って入力してください。

<https://www3.univ-jp.com/>

大学HPからもアクセスできます。

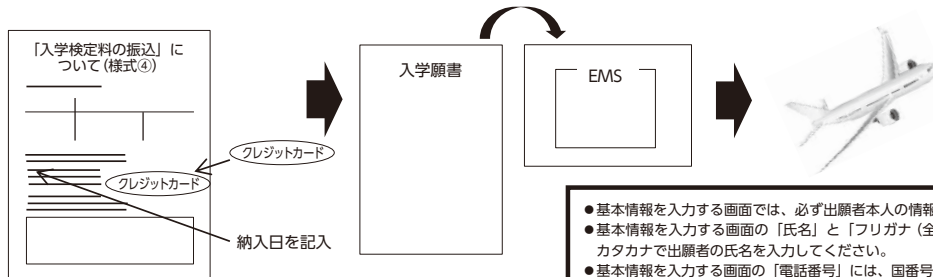


本人確認のため、クレジットカードに記載されている情報を入力しますので、支払前にクレジットカードを準備してください。
支払い方法は一括払いのみです。
クレジットカードの利用限度額を確認した上で利用してください。

- 1. トップページ** 支払カテゴリから『受験料・選考料のお支払い』の『大学・短期大学』を選択
- 2. 学校選択** 学校一覧から『関西大学 留学生別科』を選択
- 3. ご利用にあたって** 内容を確認し『次へ進む』をクリック
- 4. 申込内容の選択・表示** 『別科入学試験』を選択し『次へ進む』をクリック
表示された申込内容を確認し『次へ進む』をクリック
- 5. 共通個人情報取得** 『次へ進む』をクリック
- 6. 基本情報の入力** 出願者本人の基本情報を入力してください。
個人情報の取扱いを確認後、チェックを入れて『次へ進む』をクリック
- 7. 申込内容の確認・確定** 入力した全ての内容を確認し『次へ進む』をクリック
受付番号が表示されます。確認し、『次へ進む』をクリック
- 8. お支払い手続き・カード情報の入力・手続き完了** 内容を確認し『お支払い手続きへ進む』をクリック
クレジットお支払い画面よりクレジットカード情報を入力してください。
※カード番号の桁数は利用されるクレジットカードにより異なります。
※お支払いされるカードの名義は出願者本人でなくても構いません。

※手続きの手順は変更となる場合があります。

2 出願 「入学検定料の振込」について(様式④)に記載されている「クレジットカードで納入した場合」のボックスを○で囲ってください。納入日を記入してください。



■納入期限

2025年4月入学	2024年9月1日(日)～9月20日(金)
2025年9月入学	2025年4月1日(火)～4月20日(日)

- 基本情報を入力する画面では、必ず出願者本人の情報を入力してください。
 - 基本情報を入力する画面の「氏名」と「フリガナ(全角カナ)」の両方の項目に全角カタカナで出願者の氏名を入力してください。
 - 基本情報を入力する画面の「電話番号」には、国番号を除いた番号を入力してください。文字数が足りない場合、最後まで入力できなくても構いません。
 - 基本情報を入力する画面の「メールアドレス」には、オンライン登録で入力したメールアドレスを入力してください。
 - 納入期限最終日は、23:00(日本時間)までにカード決済を完了させてください。
 - 入学検定料の他に、事務手数料440円が別途かかります。事務手数料は変更になる場合があります。念のため、Webサイトでご確認ください。
 - カード審査が通らなかった場合は、クレジットカード会社へ直接お問い合わせください。
 - 一旦納入された入学検定料は、返還いたしません。
- ※クレジットカードでの入学検定料支払い方法については変更されることがあります。
EX-決済サービスのトップ画面の「ご利用にあたって」を必ずご確認ください。

Payment from outside of Japan Follow the procedures for payment by overseas remittance. Foreign currency cannot be accepted. Transfer the fee in Japanese Yen only .	
Transfer Type	Telegraphic Transfer
Payment Method	Advise and Credit
Bank Charges Column of Over- seas Remittance Application Form	Local charges borne by remitter and overseas charges by beneficiary. ※Please be sure to choose 'SHA' on the application form. <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p><e.g.>Bank Charges (including the charges incurred by the bank in Japan or other countries)</p> <p style="text-align: center;"> <input type="checkbox"/> OUR <input type="checkbox"/> BEN <input checked="" type="checkbox"/> SHA </p> </div>
Remittance Currency	JPY
Amount	JPY22,500 (Admission Fee and Tuition for the first semester: total JPY20,000 + Bank Charges in Japan JPY2,500) ※1 You must bear all the charges incurred by the bank in your country. ※2 Please note that the balance will not be refunded even if bank Charges in Japan do not exceed JPY2,500.
Bank Account	Name of Bank : SUMITOMO MITSUI BANKING CORPORATION Branch : Tenroku Branch Address of Bank: 6-4-20, Tenjimbashi, Kita-ku, Osaka-shi, OSAKA 530-0041, JAPAN
SWIFT ADDRESS	SMBCJPJT
Account Type	Ordinary Account
Account Number	7230422
Account Holder	Name of Holder: Kansai University Address of Holder: 3-3-35, Yamate-cho, Suita-shi, OSAKA 564-8680, JAPAN TEL: +81-6-6368-1121
Money Transfer from inside Japan Amount JPY20,000 Use “Telegraphic Transfer” at the bank counter . The remittance fee should be paid by the applicant. ※Money Transfer from an ATM (Automated Teller Machine) or JAPAN POST BANK will not be accepted.	
Bank Account	Name of Bank: SUMITOMO MITSUI BANKING CORPORATION, Tenroku Branch Account Type : Ordinary Account Account Number: 7230422 Account Holder: Kansai University

【Attention】

- If there is a shortage in the amount received by Kansai University, you will be required to remit the deficient amount again for any reason. Please be aware that you will be responsible for any fees incurred during remitting of the deficient amount. Please proceed with the remittance process with the utmost caution.

6 Important Information for the Application

- (1) When the documents are written in a language other than Japanese or English, it is the applicant's responsibility to attach a Japanese or English translation with an official seal certified by a government, a notary public, or an educational institution. (Translations by private translation companies must be notarized.)
- (2) All application documents should be sent in one package.
- (3) Refer to the sample application forms on the website below when filling out the application.
(www.kansai-u.ac.jp/ku-jpn/pdf/example1.pdf)
- (4) Fill out the application forms with a black ink pen or a ballpoint pen.
※ Erasable pens are not acceptable.
- (5) Applicants will be deprived of the qualifications for candidacy, if any false statements on the application documents are found. Furthermore, entrance permission will be cancelled, if false statements on the application documents are found after the results are issued.
- (6) Submit the original copies of certifications for application except in specified cases. When submitting any copies of documents on request, make sure that they have been copied clearly.
- (7) Applicants may be requested to submit additional documents if Kansai University considers it necessary.
- (8) The documents submitted will not be returned.
- (9) Keep a copy of the application documents in case the documents are needed for a visa application.

7 Application Documents

- (1) Application Form (Form ①-1, ①-2, ①-3, ①-4)
- (2) Certificates related to academic background

Necessary certificates vary depending on the applicant's academic background.

High school graduates

- ① Certificate of Graduation issued by the high school (or Certificate of Expected Graduation)
- ② Official Transcript issued by the high school (grades for each year should be indicated)
- ③ A copy of diploma from the high school (must be in color) ※ only those who have graduated

University (undergraduate) students

- ① Certificate of Graduation issued by the high school
- ② Official Transcript issued by the high school (grades for each year should be indicated)
- ③ A copy of diploma from the high school (must be in color)

- ④ Certificate of Enrollment issued by the university
- ⑤ Latest Official Transcript issued by the university (grades for each year should be indicated)

University (undergraduate) graduates

- ① Certificate of Graduation issued by the university (or Certificate of Expected Graduation)
- ② Official Transcript issued by the university (grades for each year should be indicated)
- ③ A copy of diploma from the university (must be in color) ※ Those who have graduated only

Graduate school students

- ① Certificate of Graduation issued by the university
- ② Official Transcript issued by the university
- ③ A copy of diploma from the university (must be in color)
- ④ Certificate of Enrollment issued by the graduate school
- ⑤ Latest Official Transcript issued by the graduate school (grades for each year should be indicated)

Graduate school graduates

- ① Certificate of Completion issued by the graduate school (or Certificate of Expected Completion)
- ② Official Transcript issued by the graduate school (grades for each year should be indicated)
- ③ A copy of diploma from the graduate school (must be in color) ※ only those who have graduated

※ Necessary certificates vary depending on the applicant's academic background	Certificate of Graduation		Official Transcript※1	Certificate of Enrollment	A copy of Diploma (must be in color)
	Certificate of Expected Graduation	Certificate of Graduation			
High school future graduates	○		○		
High school graduates		○	○		○
University (undergraduate) students		○ Certificate of Graduation issued by the high school	○ Official Transcript issued by the high school and Latest Official Transcript issued by the university (grades for each year should be indicated)	○	○ A copy of diploma from the high school
University (undergraduate) future graduates	○		○		
University (undergraduate) graduates		○	○		○
Graduate school students		○ Certificate of Graduation issued by the university	○ Official Transcript issued by the university and Latest Official Transcript issued by the graduate school (grades for each year should be indicated)	○	○
Graduate school future graduates	○		○		
Graduate school graduates		○	○		○

※ If you have a transcript that shows your GPA, please submit it.

※1 Transcript showing the grading criteria (Transcript with highest score and passing criteria)

For example: A score of 100 to 90 = Excellent (S), 89 to 80 = Good (A), 79 to 70 = Satisfactory (B), 69 to 60 = Passing (C), (S) through (C) are pass. 59 or below = Failing (F), (F) is fail.

(3) Certificate of Japanese Language Proficiency (Form ②)

This form must be written in Japanese by a person who can properly certify the applicant's Japanese language proficiency (e.g., Japanese instructor). If there is no one who can certify the applicant's Japanese language proficiency, please contact Kansai University separately. When the applicant took the "Examination for Japanese University Admission for International Students" (EJU), the "Japanese Language Proficiency Test" (JLPT), the "Test of Practical Japanese" (J. TEST), or "The Japanese Language NAT-TEST", submit a copy of transcripts (results showing pass/fail and score) with the Certificate of Japanese Language Proficiency (Form ②). If the applicant has not yet received the result, submit a copy of the admission card for the examination and then submit the result as soon as it is available.

(4) Statement of purpose and plans after completion of the Japanese Language and Culture Program (Form ③)

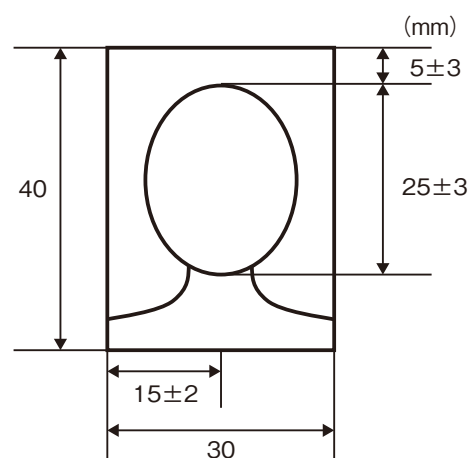
(5) Copy of Passport

Submit a copy of the following pages from your passport: The passport ID page with your photo as well as all pages which include all previous records of entry and departure to and from Japan. (When applicants cannot provide copies of all pages with the records in the passport, submit a certificate of records of entry and departure to and from Japan issued by a government or a notary public such as the Immigration Bureau.) When applicants do not possess a passport, submit a copy of an Identification Card or documents issued by the government of the applicant's home country or any equivalent institutions.

(6) 6 photographs (4cm × 3cm in size)

Send 6 photographs (full face without a hat against plain background) with applicant's name written on the back. One of the photographs should be attached to the application form ① and the other five placed together in an envelope. The photographs must be in color, and have been taken within a month prior to the application.

※If the applicant uses the same photos as his/her passport, it must have been taken within the last month.



(7) About the Payment of the Fee (The prescribed form of Kansai University: Form④)

Payment by Credit Card

Circle the box marked "Credit Card" and indicate the date of payment.

Payment by Bank Transfer

If the fee is paid via money transfer, submit a copy of the money transfer certificate with the seal or stamp of the bank or the international transfer application form together with Form④.

(8) Sponsor Documents

- If there are one or more sponsors, submit the following documents ①～⑤ for all the sponsors.
- In the case where applicants will pay expenses, submit the documents ①～④ relating to applicants below.

In the above case, a third party guarantor is required. Download the Letter of Guarantee from the website below and submit the form along with the document ⑤, “A document that proves the relationship between the applicant and guarantor (sponsor)”. The documents ②③④ for the guarantor are not necessary to submit.

www.kansai-u.ac.jp/ku-jpn/pdf/guaranteesheet.pdf

- In the case where funds will be covered by a scholarship, submit a document which includes the amount, the period and the source of the scholarship in lieu of the documents listed below.

① Letter of Financial Support and Guarantee (Form ⑤)

② Financial Statement of the account under the name of the guarantor (sponsor)

Submit a financial statement of an account in which the balance exceeds the annual tuition and living expenses (e.g., JPY100,000/month × 12 months). Those applicants who have more than one sponsor must submit multiple financial statements of accounts in which the balance exceeds the expenses stated above in total.

③ Certificate of Employment

Submit a certificate of employment of a guarantor (sponsor). The certificate must include the following information: the address, telephone number and name of representative of the place of employment, description of the job and the title.

When a guarantor (sponsor) is self-employed, submit documents such as a copy of registration of the cooperation or a business license.

④ Certificate of Annual Income or Certificate of Income

Submit one of the above certificates of a guarantor (sponsor). The certificate must include the income from the previous year of the application and be issued by the place of employment or notary public. If a guarantor (sponsor) lives in Japan, submit the Tax-Income Certificate or the Tax Declaration Certificate which includes the sponsor's total income.

※ The total income of the sponsors should be at least 2 million yen.

⑤ A document that proves the relationship between the applicant and guarantor (sponsor)

If a guarantor (sponsor) is a family member of the applicant, submit one of the following:
a certified copy of the Family Register, Birth Certificate, Residence Card or Public Certification of Kinship.

If a guarantor (sponsor) is a friend or an acquaintance of the applicant, submit the following documents: a document which explains the relationship with the applicant and a photo of the sponsor and the applicant appearing together.

8 Selection Procedure and Notification of Results

(1) Selection Procedure

In principle, the admission decision will be made based on a screening of the application documents and an online video interview.

The online interview will be offered to those applicants who pass the document screening around the period listed below.

April Admission: Late October, 2024

September Admission: Late May, 2025

- ※ The time and date of the interview will be confirmed after the document screening.
- ※ All interviews will be conducted in Japanese.
- ※ Applicants must attend the interviews in person.
- ※ If applicants live in Japan, an on-site interview at Kansai University may be requested as needed.

(2) Types of Interviews

Applicants make their own interview appointments through our dedicated system. Your choice of interview cannot be changed once selected.

Types	Japanese Language Proficiency
General Interview	JLPT N4 level equivalent or higher
	Studied Japanese Language for more than 300 hours
Scholarship for International Students (For new <i>Bekka</i> students) Interview ※	JLPT N1 level equivalent or higher
	Studied Japanese Language for more than 1000 hours

※ You must have a Japanese proficiency level which is equivalent to JLPT N1 level or higher to have the “Scholarship for International Students (For new *Bekka* students) Interview”.

This interview also determines eligibility for admission to *Bekka*. If it is determined during the interview that you have not reached the equivalent of N1 level, your interview may be switched to the “General Interview” without notice.

Please refer to page 17 for more information of “Scholarship for International Students (For new *Bekka* students)”.

(3) Notification of Results

The results of the selection process will be notified to each applicant via email around the dates listed below. Inquiries about the results are not accepted. (Contact Kansai University if an applicant's address changes after submission of the application documents.)

April Admission: Mid-November, 2024

September Admission: Mid-June, 2025

Be sure to inform us prior to your application if you have disabilities so that we can provide support at the entrance examination or while studying at *Bekka*.

9 Payment of Educational Expenses at Admission

Successful applicants will receive a registration package containing the official acceptance letter via Email.

Successful applicants must follow the guidelines contained in the package, and pay the required fees (Admission Fee and Tuition for the first semester: total JPY465,000) in one payment by the deadline. The applicant must complete the registration process by the deadline in order to enter the course. No late registrations will be accepted.

The Admission Fee will not be refunded for any reason once it has been received.

※ Refunds following Declination of Registration

Those applicants who decline to register in the course for unavoidable reasons must tender a cancellation of registration by the deadline (March 31, 2025 (Mon.) for April Admission and September 20, 2025 (Sat.) for September Admission) in order to receive a refund of the Tuition fee. More details will be included in the registration package sent to successful applicants.

10 Tuition (Admission of 2025 Academic year)

(JPY)

Classification \ Division	1 st Semester	From 2 nd Semester
Admission Fee	100,000	—
Tuition	365,000	365,000
Total	465,000	365,000

11 Scholarships

(1) Scholarship for International Students (For new *Bekka* students)

The eligible persons are new students who achieve excellent grades in the entrance examination and wish to enter a highly-selective university after *Bekka*. The successful applicants will receive “留学生別科入学前予約奨学金 採用内定通知書” containing the official acceptance letter. Students must complete the scholarship application procedures by the designated date indicated on the “留学生別科入学前予約奨学金 採用内定通知書” and be enrolled in *Bekka* as of May 1 of the relevant year for April Admission students, and as of October 1 of the relevant year for September Admission students.

Amount of benefit	Equivalent of one semester's tuition
Number of beneficiaries	In principle, two students per semester
Benefit period	One semester
Month to Benefit	April Admission students: July September Admission students: December

(2) Kansai University *Bekka* International Exchange Fund Scholarship

Bekka students with an excellent academic record in the first semester of enrollment and a remarkable personality, and who are in need of financial support will be recommended for “Kansai University *Bekka* International Exchange Fund Scholarship”. However, students who have been in *Bekka* for more than one year are excluded.

Amount of benefit	JPY30,000 per month
Number of beneficiaries	Five students per semester
Benefit period	One semester
Month to Benefit	Further notice

※In addition to this scholarship, students may receive public scholarship and privately funded scholarships.

III Obtaining a Visa

1 Application Procedure for Obtaining a Visa

In order to stay in Japan as an international student, in principle you will be required to obtain a College Student visa. After completing the registration procedure, all applicants must complete the necessary process to obtain a Certificate of Eligibility to enter and stay in Japan.

Applicants who reside outside of Japan

After the completion of the registration procedure, Kansai University will act as a representative in the application for a Certificate of Eligibility which is necessary to obtain the College Student visa. As soon as the Certificate of Eligibility is issued, it will be sent to the applicant with a Letter of Acceptance via Email. The applicant must complete the process to obtain a visa at a Japanese Embassy or Consulate General in the applicant's home country immediately.

- (1) Kansai University will not act as a representative to apply for any visa status other than College Student.
- (2) Be aware that delayed completion of the registration process may result in late application of Certificate of Eligibility, which may hinder the applicant's entering Japan.
- (3) Kansai University will decide on the representative request based on the application. As a result of the decision, the university may request the applicant to submit additional documents to prove ability of financial support. The university will not respond to any claims made about the final decision.
- (4) The Certificate of Eligibility is granted by the Ministry of Justice; therefore, Kansai University will not take any responsibility if the application is denied. The applicant is not allowed to register for this program if the application is denied, since he/she will not be eligible to stay in Japan legally. Moreover, enrollment at Kansai University with a Short Stay visa is not permitted.
- (5) Those applicants who have a history of being denied a Certificate of Eligibility for whatever reason, will not be issued one, unless the problem is resolved. If there is any history of being denied a visa application, inform Kansai University before making the application by stating the details in Form ①-4.

Applicants who reside in Japan

- (1) Those applicants who already possess a College Student visa, must apply for a change or renewal of status of residence at the Immigration Office on your own.
- (2) Those applicants whose spouse is a Japanese national or a permanent resident, need not apply for changing or his/her status of residence. In this case, he/she might not be eligible for benefits from being on a College Student visa.
- (3) Consult with the Immigration Office in case the applicant has another status of residency.

IV Student Life

1 Accommodation

The Minami-Senri International Plaza is a modern educational facility and a dormitory for international students. In this dormitory, resident assistants who are students at Kansai University will live in the dormitory to support the daily life of *Bekka* students. *Bekka* students at the dormitory can live and learn with other students at Kansai University.

Kansai University Minami-Senri International Plaza • Capacity: 156 students	
Facilities	<ul style="list-style-type: none">□ All rooms are single occupancy and privacy will be guaranteed.□ All rooms include a desk, chair, bed with bedding, storage, refrigerator, bath unit with toilet, and air-conditioner.□ Each unit is composed of 6 – 7 rooms and equipped with a shared kitchen, laundry room, and lounge space.□ Internet access is available in all dormitory rooms and common facilities.
Dormitory-fee	JPY48,000 per month as of 2024 (This includes electricity, gas, water, Internet, and linen leasing fee.) ※ Dormitory fee is subject to change. Please follow the latest information as for 2025.
Common Facilities	Multi-purpose room, Japanese room, Recreation room etc.

- ※ Students who do not wish to reside in the Kansai University Minami-Senri International Plaza Dormitory and want to live in an off-campus apartment or housing unit, must find their own accommodation.
- ※ The period of residency at the dormitory as well as the course period is one year in principle. The period of study can be extended up to two years maximum but the period of residency at the dormitory can not be extended in principle.
- ※ As a rule, each unit is operated separately for male and female (sex as shown in the passport). If you have any concerns or questions regarding gender/sexuality, contact us prior to enrollment. We may not be able to meet your request. However, we will consider our response based on the details of your consultation.

2 Living Expenses

The average living cost in Osaka is at least around JPY100,000 per month including rent. Make sure to consider this when you budget for living costs in Japan. Refer to our website for more detailed information about campus life for *Bekka* students.

3 Medical Care and Insurance

(1) Health and Well-being

The University Medical Clinic is located on the main campus. There are physicians, nurses and psychologists on duty to provide comprehensive care services for students. There is also a Psychological Counseling Room staffed by licensed clinical psychologists.

(2) National Health Insurance

All non-Japanese who will stay longer than 3 months in Japan, are required to enroll in the National Health Insurance scheme. The annual insurance fee is about JPY25,000 in Suita City where Kansai University is located. On obtaining medical examinations, treatment, or getting a prescription, the recipient only needs to pay 30% of the total cost as a partial charge of the medical expense; 70% of the total cost will be covered by the National Health Insurance.

Admission Policy

Kansai University Japanese Language and Culture Program Preparatory Course (*Bekka*) widely accepts those who have the following knowledge and skills, thinking, judgement and expression abilities, and proactive attitudes as the students of the course according to our Diploma Policy and Curriculum Policy.

1. To have the basic academic skills that are required in a 12-year curriculum of school education.
2. To be able to understand basic Japanese, such as the level equivalent to studying Japanese language for more than 300 hours.
3. To have a strong willingness to proactively study the Japanese language and Japan Studies, and have the fundamental capabilities of “Think and Act”, Kansai University’s academic philosophy, through learning.

For information about the Three Policies of Kansai University Japanese Language and Culture Program Preparatory Course (*Bekka*), please refer to the following website. (www.kansai-u.ac.jp/ku-jpn/English/about/guide/index.html)

2025 年度 関西大学留学生別科入学願書

(日本語・日本文化教育プログラム進学コース)

Application form for Kansai University Japanese Language and Culture Program
Preparatory Course (Bekka) 2025

出願者本人が必ず、日本語または英語（楷書 ブロック・レター）で記入してください。

該当するものがなければ「無」を記入してください。

The applicant must personally complete this application, in Japanese or English block letters.

If there is none, fill in 'N/A'.

写真 photo
縦 4 cm × 横 3 cm
直近 1 カ月以内に撮影
したカラー写真
(正面、上半身脱帽で
無背景のもの)
Please affix a color
photo 4 cm×3 cm
taken within the
last 1 month
(full face without hat)

(1) 氏名 Name

パスポートに記載されている氏名を記入してください。

Write the name as it is stated in the passport.

	姓 Family name	名 Given name	ミドルネーム Middle name
Alphabet			
カタカナ			
漢字(日本語)			

(2) 生年月日 年 月 日 (3) 国籍・地域
Date of birth year month day Nationality/Region

(4) 旅券 番号 有効期限 年 月 日
Passport Number Date of expiration year month day

(5) 本国の住所 Home country address

【電話 Tel】

【携帯電話 Mobile】

【メール E-mail】

(6) 現住所 Present address

※上記と異なる場合は記入してください。

※ Write the present address if it differs from the home country address above.

【電話 Tel】

【携帯電話 Mobile】

【メール E-mail】

(7) 緊急連絡先 Emergency contact

(注) 父親や母親またはこれに代わる方を記入してください。

Note: Write your father, mother or alternative.

【氏名 Name】

【出願者との関係 Relationship to the applicant】

【年齢 Age】

【住所 Address】

【電話 Tel】

【携帯電話 Mobile】

【メール E-mail】

(8) 来日年月日 (日本在住の場合) 年 月 日
Date of arrival in Japan (For applicants already residing in Japan) year month day

(9) 留学開始予定時期 Intended start of study

☐ 4 月入学 from April ☐ 9 月入学 from September

(10) 学歴 Educational background

(注) 必ず小学校から始めて、通学したすべての学校を記入してください。(留学期間含む)

Note : List all the schools you have attended in chronological order, starting with elementary education.
(Including the period of study abroad.)

	学校名 Name of school	学校住所 Address of school	在学期間 Period of attendance		学位 Degree
小学校 Elementary education			(), () 年 year, 月 month から to (), () 年 year, 月 month	年 Years	
中学校 Lower secondary education			(), () 年 year, 月 month から to (), () 年 year, 月 month	年 Years	
高等学校 Upper secondary education			(), () 年 year, 月 month から to (), () 年 year, 月 month	年 Years	
その他 Other			(), () 年 year, 月 month から to (), () 年 year, 月 month	年 Years	
大学 University / College			(), () 年 year, 月 month から to (), () 年 year, 月 month	年 Years	学士 Bachelor <input type="checkbox"/> 有 Yes <input type="checkbox"/> 無 No
	学部 Faculty () 専攻 Major ()		<input type="checkbox"/> 卒業 Graduated <input type="checkbox"/> 在学中 In school <input type="checkbox"/> 中退 Withdrawn <input type="checkbox"/> 休学中 Temporary absence <input type="checkbox"/> 卒業予定 Expected to graduate		
	卒業論文のテーマ Graduation thesis topic ()				
大学院 Graduate school			(), () 年 year, 月 month から to (), () 年 year, 月 month	年 Years	<input type="checkbox"/> 修士 Master <input type="checkbox"/> 博士 Doctor
	専攻 Major () 研究科 Research course ()		<input type="checkbox"/> 卒業 Graduated <input type="checkbox"/> 在学中 In school <input type="checkbox"/> 中退 Withdrawn <input type="checkbox"/> 休学中 Temporary absence <input type="checkbox"/> 卒業予定 Expected to graduate		
	修士・博士論文のテーマ Master's thesis / Doctoral dissertation topic ()				

(11) 語学能力 Proficiency in languages 母語 Native language ()

自己評価記入 Please make a self-assessment of your abilities of each language.

A : 優 Excellent B : 良 Good C : 可 Fair D : 不足 Poor

外国語名 Name of language	読解力 Reading	作文力 Writing	聴解力 Listening	会話力 Speaking
日本語 Japanese				
英語 English				
*				
*				

* 日本語、英語以外の外国語がある場合は記入してください。 * Please fill in if you are proficient in other languages.

(12) 日本語学習歴 Japanese language educational background

(なければ、「無」を記入してください。)(If there is none, fill in 'N/A')

学校名 Name of school	学校住所 Address of school	在学期間 Period of attendance	総学習時間 Total hours
		() 年 year, () 月 month から to () 年 year, () 月 month	
		() 年 year, () 月 month から to () 年 year, () 月 month	
日本語能力試験 Japanese Language Proficiency Test		級合格 _____ 点 level passed _____ points	<input type="checkbox"/> 未受験 Never taken
日本留学試験 (読解・聴解・聴読解の合計点) Examination for Japanese University (except writing)		点 points	<input type="checkbox"/> 未受験 Never taken
実用日本語検定 (J. TEST) Test of Practical Japanese (J. TEST)		級合格 _____ 点 level passed _____ points	<input type="checkbox"/> 未受験 Never taken
日本語 NAT-TEST The Japanese Language NAT-TEST		級合格 _____ 点 level passed _____ points	<input type="checkbox"/> 未受験 Never taken

(13) 英語学習歴 English language educational background

(なければ、「無」を記入してください。)(If there is none, fill in 'N/A')

総学習年数 Total period of study	TOEIC	TOEFL	IELTS	その他の資格 others
年 _____ 月 _____ year(s) month(s)	点 points	<input type="checkbox"/> PBT <input type="checkbox"/> IBT <input type="checkbox"/> ITP 点 points	点 points	

(14) 過去の出入国歴

☐ 有 _____ 回☐ 無

Past entry into/departure from Japan. Yes _____ Time(s)

No

直近の日本滞在歴 Please give details of your latest entry to Japan.			
来日年月日 Date of arrival	滞在期間 Period of stay	在留資格 Status of visa	滞在目的 (就学先等) Purpose
	~		

(15) 過去の在留資格認定証明書交付申請歴

Past history of applying for a Certificate of Eligibility (COE)

<input type="checkbox"/> 未申請 Not applied	/	<input type="checkbox"/> 申請 Applied	(<input type="checkbox"/> 交付 Issued	<input type="checkbox"/> 不交付 Denied	<input type="checkbox"/> 不使用) Not used
---	---	--	---	--	---

上記で「申請」を選択した場合 回数 _____ 回

回

(うち不交付となった回数)

回

Fill in the following when the answer is
“Applied”

_____ time(s)

(Of these applications,
the number of times of denied)

_____ times(s)

申請年月日 Date of application	申請先 Authority of application	在留資格 Visa status	渡航目的 (就学先等) Purpose of intended stay

不交付、不使用理由等 Reason for denial / not using the COE issued

※複数回ある場合は、別紙に記入の上、提出してください。

※ If you have more than one application, please fill in the details on an accompanying sheet and submit it.

(16) 在留資格認定証明書の申請について Application for a Certificate of Eligibility (COE)

☐ 関西大学に在留資格認定証明書（留学）の代理申請を願い出ます。

I request Kansai University to act as my representative and submit my application for COE (student).

☐ 在留資格認定証明書（留学）の代理申請は不要です。

I do not request Kansai University to act as my representative and submit my application for COE (student).

①現在保持している在留資格

②有効期限

Current visa status

Date of expiration

③在留カードの表面及び裏面の写しを提出してください。

Please submit a copy of your Residence Card (both sides).

※ 関西大学に在留資格認定証明書（留学）の代理申請を希望する人は、(17)～(25)の項目に記入してください。

在留資格認定証明書（留学）の代理申請が不要な人は、(25)に記入してください。

If you wish to request Kansai University to act as your representative and submit your application for Certificate of Eligibility (student) fill in (17)～(25).

If you do not wish to request Kansai University to act as your representative and submit your application for Certificate of Eligibility (student) fill in (25) only.

(17) 性別 Sex

☐ 男 Male ☐ 女 Female ☐ X or other

(18) 出生地

Place of birth

(19) 配偶者の有無 Marital status

☐ 有 Married ☐ 無 Single

(20) 職歴・兵役 Occupational experience・Military service

(なければ、「無」を記入してください。)(If there is none, fill in 'N/A'.)

勤務先名称 Name of employer	勤務先住所 Address of employer	職務内容および職位 Type of work / Position	期間 Period
			() 年 year, () 月 month から to () 年 year, () 月 month
			() 年 year, () 月 month から to () 年 year, () 月 month

※ 記入欄が足りない場合、別紙にまとめて提出してください。

If there is not enough space, please add details on a separate sheet.

(21) VISA 申請予定地（都市名）

VISA application schedule ground

(22) 同伴者の有無 Accompanying persons, if any

☐ 有 Yes ☐ 無 No

(23) 過去の処罰について Past criminal convictions

以下の項目を確認し、当てはまる項目を選択してください。

See the statements below and check if they are true.

☐ 過去に犯罪を理由とする処分を受けたことはありません。（日本国外におけるものを含む。）

I have no criminal record (in Japan / overseas).

☐ 過去に強制又は出国命令による出国はありません。

I have never been deported or received a deportation order.

☐ 入国時に上陸許可が認められなかったことはありません。

I have never been denied entry to a country.

(24) 在日親族（父・母・配偶者・子・兄弟姉妹など）および同居者

Family in Japan (Father, Mother, Spouse, Son, Daughter, Brother, Sister or others) or co-residents

省略せず、すべての在日親族について記入してください。

Include all the family members in Japan stated above. Do not omit any information.

(なければ、「無」を記入してください。)(If there is none, fill in 'N/A'.)

続柄 Relationship	氏 名 Name	生年月日 Date of birth	国籍 Nationality	同居予定 Intended to reside with applicant or not	勤務先・通学先 Place of employment/school	在留カード番号 特別永住者証明書番号 Residence card number
				<input type="checkbox"/> 有 <input type="checkbox"/> 無 Yes No		
				<input type="checkbox"/> 有 <input type="checkbox"/> 無 Yes No		

(25) 以上のとおり相違ありません。

I hereby declare all of the information contained in this application to be true and correct to the best of my knowledge.

日付 Date

年

月

日

出願者の署名

year

month

day

Signature of applicant

日本語能力認定書

Certificate of Japanese Language proficiency

関西大学 学長 殿

To: The President of Kansai University

出願者の日本語能力を適切に認定できる方（日本語講師等）が日本語で記入してください。

出願者氏名	姓	名	ミドルネーム
フリガナ			
生年月日	年	月	日
性別			国籍

(1) 出願時における日本語能力評価（当てはまるものに○をつけてください。）

総合レベル	初級前半	・	初級後半	・	中級前半	・	中級後半	・	上級	・	超級
読解レベル	初級前半	・	初級後半	・	中級前半	・	中級後半	・	上級	・	超級
作文レベル	初級前半	・	初級後半	・	中級前半	・	中級後半	・	上級	・	超級
聴解レベル	初級前半	・	初級後半	・	中級前半	・	中級後半	・	上級	・	超級
会話レベル	初級前半	・	初級後半	・	中級前半	・	中級後半	・	上級	・	超級

(2) 日本語教授法・学習法（具体的に記入してください。）

(3) 使用した教科書（代表的なものを記入してください。）

(4) 出願時における日本語学習時間状況

日本語学習期間	年	月	から	年	月	まで
一週あたりの授業時間数	時間	総学習時間数	時間			

(5) 特記事項（授業出席状況、授業態度、クラス内での順位など）

(6) 日本語能力認定者について

認定者氏名		認定者役職名	
所属機関名		所属機関所在地	
所属機関電話番号		所属機関 Eメール	

以上のとおり相違ありません。

日付 年 月 日 認定者の署名

留学生別科入学志望理由書および別科修了後の予定説明書

Statement of purpose and plans after completion of the Japanese Language and Culture Program Preparatory Course

関西大学 学長 殿

To: The President of Kansai University

出願者本人が、必ず日本語で記入してください。This form must be written in Japanese by the applicant.

出願者氏名 Name of applicant	姓 Family name	名 Given name	ミドルネーム Middle name
生年月日 Date of birth	年 year	月 month	日 day
	性別 Sex	国籍 Nationality	

(1) 留学計画について Study plans

留学の動機 Motivation for studying in Japan

本学留学生別科で日本語を学ぶ理由 Reason(s) for learning Japanese language in the course

(2) 別科入学までの最終学歴について記入してください。

Answer the following questions regarding your last academic background.

1. 小学校から高等学校までの修業年限（国ごとに定められた高等学校までの卒業に必要な教育の年数）

Period of school system required for graduation from elementary school to high school.

☐ 11 年 years ☐ 12 年 years ☐ その他 Others _____ 年 years

2. 最終学歴

Last academic institution graduated/completed

☐ 高等学校 High school ☐ 大学（4 年制）University（4 years） ☐ その他 Others _____

(3) 留学生別科修了後、日本の大学・大学院に進学を希望しますか。当てはまる項目を選択してください。

Do you intend to continue your study in a Japanese university after completion of this course?

Please mark 'Yes' or 'No' and provide details.

☐ はい Yes☐ いいえ No

進学希望理由

留学生別科修了後の予定

Reason(s) for continuing your study in Japan

Plan(s) after completion of the course

進学希望先 Field of intended study after completion of the course

	学校名 Name of school	学部 / 学科 Faculty / Department	専攻 Major	課程 Course
大学 / 大学院 Undergraduate / Graduate school				<input type="checkbox"/> 学士課程 Bachelor course <input type="checkbox"/> 修士課程 Master course <input type="checkbox"/> 博士課程 Doctor course
その他 Other				

以上のとおり相違ありません。

I hereby declare all of the information contained in this statement to be true and correct to the best of my knowledge.

日付 Date

年

月

日

出願者の署名

year

month

day

Signature of applicant

「入学検定料の振込」について

About the Payment of the Fee

入学検定料の納入方法が下記の①、②のどちらか教えてください。

Please tell us whether the payment method for the fee ① or ② below

出願者氏名 Name of applicant	姓 Family name	名 Given name	ミドルネーム Middle name
生年月日 Date of birth	年 year	月 month	日 day
	性別 Sex	国籍 Nationality	

①クレジットカードで支払った場合、右のボックスを□で囲んでください。

If the fee is paid by credit card, please circle the box on the right.

クレジットカード
Credit Card

納入日 年 月 日

Paid on year month day

②銀行振込の場合、取り扱い金融機関の取納印のある振込受付証明書、送金依頼書等または振込金受取書の写しを提出してください。

If the fee is paid via bank transfer, please submit a copy of the money transfer certificate with the seal or stamp of the bank or the transfer application separately.

「面接種別」について

About Types of Interviews

参加する面接の種別を選んでください。

Select the type of interview you would like to participate in.

☐ 一般面接（JLPT N4 レベル相当以上）

General Interview（JLPT N4 level equivalent or higher）

☐ 留学生別科入学前予約奨学金選考面接（JLPT N1 レベル相当以上）

Scholarship for International Students（For new *Bekka* students）Interview
（JLPT N1 level equivalent or higher）

※ 詳細は入試要項の項目番号、II-8 及び 11 をご参照ください。

For details, refer to the heading numbers II-8 and 11 of the Admissions Guide.

経費支弁証明書

Letter of financial support

関西大学 学長 殿

To: The President of Kansai University

経費支弁者が記入してください。 This form must be filled in by **sponsor**.

出願者氏名 Name of applicant	姓 Family name	名 Given name	ミドルネーム Middle name
生年月日 Date of birth	年 year	月 month	日 day
	性別 Sex	国籍 Nationality	

- ① 出願者の経費支弁を引き受けた経緯について記入してください。経費支弁者が複数の場合は全員の経緯について記入してください。

Write the reasons for accepting to be a sponsor. When there is more than one sponsor, include the reasons for all of them.

- ② 経費支弁方法 Method of support to meet expenses while in Japan

学費 Tuition	830,000 円 Yen	生活費 月額 Monthly living expenses	円 Yen
支弁方法（送金・振込み・奨学金等支弁方法を具体的に記入してください。） Method of support to meet expenses while in Japan (Specify the method such as money transfer, payment directly into bank account or scholarship.)			
奨学金（奨学金名：Scholarship	）（給付機関：Organization	）（給付額：Amount	）（給付期間：～）Period

- ③ 経費支弁者 経費支弁者が複数の場合は全員について記入してください。

Sponsor When there is more than one sponsor, write the information about all of them.

氏名 Name	年収 Annual income
住所 Address	電話 Tel
出願者との関係 Relationship to the applicant ※出願者本人の場合は本人と記入してください。Write "self" if sponsored by the applicant.	
勤務先名 Name of employer	
職業 Occupation	電話 Tel
住所 Address	

氏名 Name	年収 Annual income
住所 Address	電話 Tel
出願者との関係 Relationship to the applicant ※出願者本人の場合は本人と記入してください。Write "self" if sponsored by the applicant.	
勤務先名 Name of employer	
職業 Occupation	電話 Tel
住所 Address	

以上のとおり相違ありません。

I hereby declare all of the information contained in this letter to be true and correct to the best of my knowledge.

日付 Date 年 year 月 month 日 day 署名 Signature

※出願者本人が経費支弁者の場合は、必ず本人以外の保証人が必要です。以下のウェブサイトより「保証書」をダウンロードし出願書類と合わせて提出してください。

※ If the applicant is supporting himself/herself financially, a third party guarantor is required. Download Letter of Guarantee from the website below and submit the form along with the application materials.

保証書 Letter of Guarantee: www.kansai-u.ac.jp/ku-jpn/pdf/guaranteesheet.pdf

Application Documents Self-Check Sheet

Application Documents	Check		
	Original	Copy	Translation
(1) Application Form (Form ①-1, ①-2, ①-3, ①-4)			
(2) Certificates related to academic background Necessary certificates vary depending on the applicant's academic background. Refer to the page 11 of this Admission Guide for more details. ※ A copy of diploma from the last school/institution must be in color.		※	
(3) Certificate of Japanese Language Proficiency (Form ②) A copy of the result of EJU, JLPT, J-TEST, or NAT-TEST (Pass/fail and score clearly indicated)			
(4) Statement of Purpose and Plans after completion of the Japanese Language and Culture Program (Form ③)			
(5) Copy of Passport ID page If the applicant has multiple records of entry to and departure from Japan, submit copies of pages in the passport which include all the records of entry to and departure from Japan. If the above applicant is not able to provide copies of all the stamp pages in the passport, submit a certificate of records of entry and departure to and from Japan issued by a government or a notary public such as the Immigration Bureau. When the applicant does not possess a passport, submit a copy of an Identification Card or documents issued by the government of the applicant's home country or any equivalent institutions.			
(6) Copy of Residence Card ※Residence Card holders only			
(7) 6 Photographs (4cm × 3cm) with the applicant's name written on the back (taken within the last 1 month)			
(8) About the Payment of the Fee (Form ④) ※ In the case of a bank transfer: a copy of the money transfer certificate or the international transfer application form			
(9) Sponsor Documents			
① Letter of Financial Support (Form ⑤) ※ If the applicant is self-sponsored, submit Letter of Guarantee along with the form ⑤.			
② Financial Statement of the Account under the name of the sponsor			
③ Certificate of Employment			
④ Certificate of Annual Income or Certificate of Income			
⑤ A document that proves the relationship with the applicant			
A document proves the amount, the period, and the source of the scholarship			

Important Information

- (1) When the documents are written in a language other than Japanese or English, it is the applicant's responsibility to attach a Japanese or English translation with an official seal certified by a government, a notary public, or an educational institution.
- (2) Refer to the sample application forms on the website below when filling out the application forms.
(www.kansai-u.ac.jp/ku-jpn/pdf/example1.pdf)
- (3) Applicants may be requested to submit additional documents if Kansai University considers it as necessary.

Center for International Education, Kansai University
Kansai University Japanese Language and Culture Program
Preparatory Course (*Bekka*)

1-2-20 Satake-dai, Suita-shi, Osaka, 565-0855 Japan

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Email: ku-jpn@ml.kandai.jp

Website: www.kansai-u.ac.jp/ku-jpn/English/