2024 Fall Semester
Global Teaching Assistant Recruitment
(Teaching Team)

Kansai University

Division of International Affairs

The Division of International Affairs is looking for motivated, dedicated and reliable students to work as Global Teaching Assistants (GTA) in the Mi-Room (Multilingual Immersion Room) at Kansai University.

【About GTA/Duties】

GTA stands for Global Teaching Assistant, student staff who assist with the various activities held at Mi-Room. In the Teaching Team specifically, GTAs will engage in the following roles;

- Teaching language courses and/or providing sessions on topics from around the world, for the purpose of cultivating the KU students' international awareness and enhancing their language skills.

  * For our language courses, ANY language speakers are welcome.

【Qualifications】

- Having strong responsibility, such as always being on time, contacting the office in advance for their absence, etc.
- International students enrolled at Kansai University（Including dual nationality) /Exchange Student/JLC Student
- Strong enthusiasm in both teaching and learning cultures/languages.
- Flexibility to teach your own language/culture to the KU students who are new to the language/culture, based on their understanding and speed of their improvement.
- An individual holding a bank account in Japan, or able to open a Japanese bank account by October 2024.

*If your status of residence is "study abroad", you must have obtained **"Permission to Engage in Activity Other than that Permitted under the Status of Residence Previously Granted"** before starting work as GTA

***Please refrain from applying if there is any possibility that you cannot afford enough time to work as a GTA due to the necessity of engaging in other activities such as your**

academic work, attending internship, or job hunting (dropping out during the contract period will not be accepted).

*By principle, you will have a right to decide your own session's content once you are hired, However, we might ask you to change the content/level of your session depending on the KU students' demand.

【Work period】 Mid-October to Mid-December, 2024 (2 months)

　*If you are an exchange student, there is a possibility that we might end our contract earlier than you hope depending on the date of your departure from Japan.

【Work hours】

　・Minimum 2 hours per week: 1 hour for session preparation + 1 hour for a session (between 9am-5pm, Monday-Friday).

　*Session schedule will be decided after the screenings.

　*You might be also asked to participate in a paid training(s) during the semester.

　*You may be asked to work on some weekend(s) or after 5PM on a weekday(s) for some special cases, such as for events, depending on your availability.

【Work place】 Mi-Room, Senriyama campus

*We may ask you to work on some other campus occasionally for a special event, depending on your availability.

【Salary】 1,100 yen per hour

*Transportation fee will be provided only if you work anytime during the break(s) between the semesters.

【How to apply】

　If you are interested in working as a GTA, please fill in the application form through the following URL or QR code;

　URL: https://forms.office.com/r/nWG5JEydFv

【Application deadline】 Friday, Sep. 27, 2024, (JST)

【Document Screening】
・We will be conducting a document screening based on the information on the form you are submitting. The result of the screening will be shared by Wednesday, Oct. 2.

【Interview date】
We are holding an interview for those who passed the document screening, on either of the following dates;

- Thursday, Oct. 3 or Friday, Oct. 4

* If either of the dates above does not work for you, please contact the office in advance to schedule your interview.

*The interview slot(s) you select in the form will be only considered in the case of passing the document screening.

*You will be asked to present a 5-minute mock lesson during the interview.

【Contact】
International Education Support Office.
TEL: 06-6368-1950
Email: mi-room@ml.kandai.jp