

KANSAI UNIVERSITY
3-3-35 Yamate-cho, Suita-shi, OSAKA 564-8680, JAPAN

month date, year
KANDAI-KOKUSAI-SA ○

To whom it may concern:

This is to certify that the bearer of this letter,

Taro SENRI, Professor of Business Communication in English,

Faculty of Commerce, Kansai University,

is an overseas researcher for 2010-2011 dispatched by Kansai University under the Regulations of the University's Overseas Research Program; details of research are below.

The expenses required for his/her stay in your country will be defrayed by the University.

1. Purpose of overseas research:

2. Institution at which research will be undertaken:

3. Duration of overseas research:

From month date, year to month date, year

4. Grant amount:

¥***** (includes salary) + return fare (国際部で記入)

5. Remarks:

***** (wife, age)

***** (son, age)

will accompany Professor Taro SENRI.

It would be greatly appreciated if you would permit him/her to enter your country.

Keizo Ikeuchi
Chairman of the Board of Trustees,
Kansai University

(お願い) 英文以外の場合は訳をつけてください。

必要枚数 _____ 枚

原稿お預かり日 _____ 年 月 日

証明書お渡し日 _____ 年 月 日