

# **2020 Admission**

## **International Students Entrance Examination Guidelines**

### **Common Items of all Graduate Schools**

\* Application guidelines of each Graduate School has published in a separate file. Please check together.

**Kansai University  
Graduate School**

# Privacy Policy

With regards to personal information received on application which is liable to specify the individual (hereafter “Personal Information”), Kansai University Graduate School (hereafter “the Graduate School”) will treat the information carefully in accordance with applicable laws and the Kansai University Graduate School Privacy Policy.

The Kansai University Graduate School Privacy Policy can be found on the top page of the Graduate School’s website (<http://www.kansai-u.ac.jp>) under “Privacy Policy.”

## 1. Use of Personal Information

Personal Information from applicants is used only for the following purposes:

- (1) To administrate entrance examinations (to receive applications, to deliver admission forms, and to operate entrance examinations)
- (2) To announce examination results
- (3) To complete procedures up to enrollment

## 2. Management of Personal Information

The Graduate School has assigned a personal information protection administrator to ensure that Personal Information from applicants for the three purposes listed above is managed carefully and deleted appropriately in accordance with applicable laws and ordinances after a fixed period of custody.

## 3. Sharing of Personal Information

The Graduate School will share some Personal Information with Kansai University Kyosaikai (an affiliated organ of Kansai University for mutual-aid program) to enhance student life on campus.

《Sharing of Personal Information and its purpose》

Administrative numbers, names, address, phone number, dates of birth, assigned graduate school, major, and course for verifying the payment of the enrollment and registration fees to the above affiliated organ.

## 4. Disclosure of Personal Information to third parties

The Graduate School will not share Personal Information with third parties without consent of the applicant, except when compelled by laws and ordinances.

## 5. Sharing of Personal Information with Contractors

The Graduate School may share some Personal Information with contractors in order to carry out the operations described in 1 above. In such cases it shall contract them to handle the Personal Information appropriately based on its Privacy Policy.

## 6. Statistical data on entrance examinations

The Graduate School compiles statistical data about entrance examinations but does not identify applicants. This data will be used for individuals interested in the Graduate School, and utilized to analyze the Graduate School’s future entrance examinations.

## 7. Disclosure, correction, and deletion of the Personal Information

When requested by an applicant to disclose, correct, or delete his or her Personal Information, the Graduate School will accommodate that request promptly in accordance with applicable laws, rules, and other guidelines after verifying the applicant. Data pertaining entrance examination score will not be disclosed.

## 8. Inquiries

Inquiries concerning applicants’ Personal Information, including requests to disclose, correct, or delete it, will be directed to Graduate School Admissions Division of Kansai University Entrance Examination Center.

Graduate School Admissions Division

Kansai University Entrance Examination Center

3-3-35 Yamate-cho, Suita-shi, Osaka Prefecture 564-8680 Phone: 06-6368-1121 (main)

### **Special Economic Assistance for Applicants suffered from disasters in the applied area of Disaster Relief Act**

Kansai University Graduate School takes a special measure of reduction and exemption of application fees for the applicants of the entrance examinations the applicable district of Disaster Relief Act. We will also conduct the economic assistances to the said enrollees according to the conditions.

As for more information, see the Graduate School information website.

# Contents

Privacy Policy		
I	Entrance examination schedule and deadlines for the 2020 academic year	1
II	To be recognized before application	2
III	From application to enrollment	3
	1. Application process	3
	2. Downloading the examination admission slip	5
	3. Taking the entrance examination	5
	4. Checking the announced results	6
	5. Enrollment steps	6
IV	Online application and payment of the application fee	7
V	Precautions concerning online applications and application documents	9
VI	Precautions concerning payment of the application fee	11
	Support to acquire visa for the overseas resident examinees and enrollees	12
VII	Extended enrollment program	14
VIII	General information	16
	1. Entrance examination considerations	16
	2. Precautions concerning the entrance examination	16
	3. Administering of the entrance examination	17
	4. Enrollment Procedures	18
	5. School fees and other fees for 2020	19
	6. Scholarship Information for the 2020 academic year	24
	7. Getting to Kansai University	26
	8. Examination sites	27
Online application Q&A		

※Application guidelines of each Graduate School. <separate file>

- Graduate School of Law
- Graduate School of Letters
- Graduate School of Economics
- Graduate School of Business and Commerce
- Graduate School of Sociology
- Graduate School of Informatics
- Graduate School of Science and Engineering
- Graduate School of Foreign Language Education and Research
- Graduate School of Psychology
- Graduate School of Societal Safety Sciences
- Graduate School of East Asian Cultures
- Graduate School of Governance
- Graduate School of Health and Well-being

※The statement of reason for applying is not available in English.

# I. Entrance examination schedule and deadlines for the 2020 academic year

The application process consists of filling in online application, paying the application fee, and submitting the required application documents. Only filling in online application does not constitute applying for admission to the Graduate School.

Review the Guidelines carefully before applying.

## 【Spring Enrollment】

	July application	October application	December application	February application
Graduate school	Health and Well-being	All graduate schools*	Foreign Language Education and Research	All graduate schools*
Dates for online application and payment of application fee	May 17(Fri) to May 31(Fri), 2019	August 23(Fri) to September 6(Fri), 2019	October 25(Fri) to November 8(Fri), 2019	December 20(Fri), 2019 to January 10(Fri), 2020
Dates for submission of application documents	May 24(Fri) to May 31(Fri), 2019	August 30(Fri) to September 6(Fri), 2019	November 1(Fri) to November 8(Fri), 2019	December 20(Fri), 2019 to January 10(Fri), 2020
Start date for downloads examination admission slip	July 1(Mon), 2019	September 30(Mon), 2019	December 2(Mon), 2019	February 17(Mon), 2020
Dates of entrance examination	July 6(Sat), 2019 [alternate date] July 20(Sat), 2019	[Informatics, Societal Safety Sciences, Health and Well-being] October 5(Sat), 2019 [alternate date] October 26(Sat), 2019 [Others] October 6(Sun), 2019 [alternate date] October 27(Sun), 2019	December 8(Sun), 2019 [alternate date] December 15(Sun), 2019	February 22(Sat), 2020 [alternate date] February 23(Sun), 2020
Date of announcement of results	July 12(Fri), 2019 [alternate date] July 26(Fri), 2019	October 11(Fri), 2019 [alternate date] November 1(Fri), 2019	December 13(Fri), 2019 [alternate date] December 20(Fri), 2019	February 28(Fri), 2020
Enrollment step I-(1)	July 12(Fri) to July 26(Fri), 2019 [alternate date] July 26(Fri) to August 9(Fri), 2019	October 11(Fri) to October 25(Fri), 2019 [alternate date] November 1(Fri) to November 15(Fri), 2019	December 13(Fri) to December 27(Fri), 2019 [alternate date] December 20(Fri), 2019 to January 6(Mon), 2020	February 28(Fri) to March 16(Mon), 2020
Enrollment step I-(2) and II	February 18(Tue) to March 16(Mon), 2020			

\*Ph.D. Degree Program at the Graduate School of Health and Well-being does not hold on entrance examination for international students.

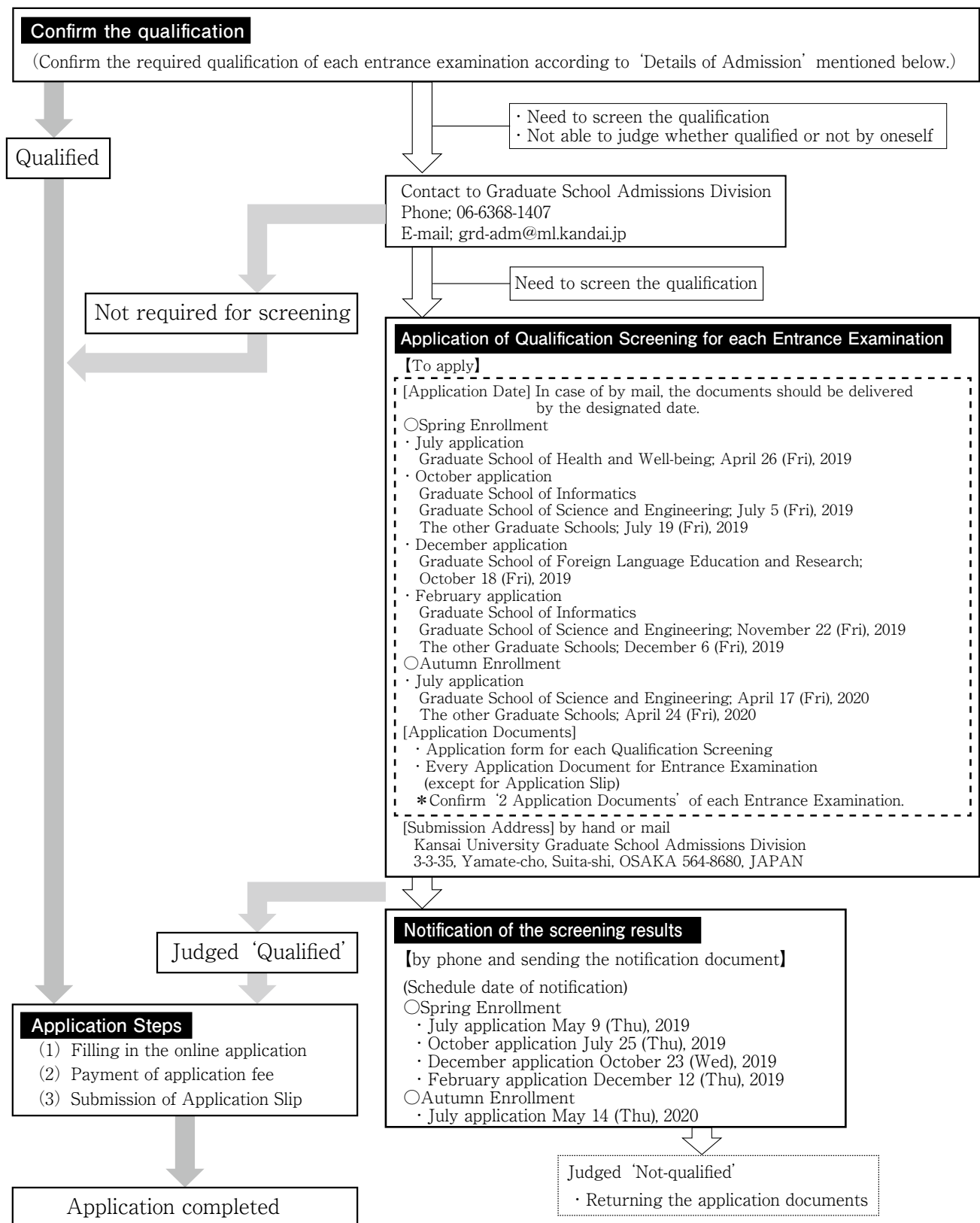
**【Autumn Enrollment】**

	July Application
Graduate school	Letters Science and Engineering East Asian Cultures
Dates for online application and payment of application fee	May 15(Fri) to May 29(Fri), 2020
Dates for submission of application documents	May 22(Fri) to May 29(Fri), 2020
Start date for downloads examination admission slip	June 29(Mon), 2020
Dates of entrance examination	July 5(Sun), 2020 [alternate date] July 19(Sun), 2020
Date of announcement of results	July 10(Fri), 2020 [alternate date] July 27(Mon), 2020
Enrollment step I-(1)	July 10(Fri) to July 27(Mon), 2020 [alternate date] July 27(Mon) to August 7(Fri), 2020
Enrollment step I-(2) and II	August 21(Fri) to September 7(Mon), 2020

**【Alternate dates of entrance examinaion】**

In case of a storm warning or public transportation stoppages due to typhoon approaching, examination will be conducted at the above alternate date. In such incidents, be sure to see the Graduate School Entrance Examination Web Site at 7:00 on the designated day of the examination.

## II. To be recognized before application



### Re-screening of Qualification for Entrance Examination

In the following cases, application is admitted without screening (only in the case of applying to the same graduate school without change of applicant's academic career)

- (1) In case the applicant who has already been admitted as qualified and applies for entrance examination of another date within the same academic year.
- (2) In case the applicant who is a qualified Foreign research student and applies continuously to another entrance examination as an international student.

# III. From application to enrollment

## 1 Application steps

Please applicate according to the following next steps.

① Online application

② Payment of application fee

③ Submission of application documents

- You need all of the above ①～③steps to complete application.
- Online application should be finished by 23:00 of the deadline.
- Information entered on the online application will be used for the process from examination to enrollment.

\* Layout and used terms may be altered.

## 1 Access to the online application site.

- Online application site:

<https://www.univ-jp.com/kansai-u/>

Note 1 : Application through PC will be recommended.

Note 2 : As for the applicants of qualification screening, please applicate after becoming 'Qualified'

Note 3 : When the online application isn't usable, contact Graduate School Admissions Group by the beginning day of online application for each examination schedule.

In other questionable cases, refer to 'Online application Q&A' at the end of the brochure.

## 2 Recognize application steps and begin to register the application

Recognize the applications steps and date of examination, and click 'Register the application'.

The flowchart titled 'Webエントリーの流れ' (Web Entry Process) shows two steps: STEP1 '出願に必要な情報を登録・確認する' (Register/confirm necessary application information) and STEP2 '入学検定料・選考料の納入方法を選択・納入する' (Select/submit payment method for application fee/examination fee). It includes instructions on payment methods like credit cards, convenience stores, and online banking.

大学院	入試種別	Webエントリー期間	受付状況
法学研究科	修士課程前期課程 ・法学修士試験 ・一般入試試験 ・外国人留学生入試試験 ・社会人入試試験 修士課程後期課程 ・一般入試試験 ・外国人留学生入試試験 外国人研究科生入試(4月入学)	12月20日(金)～1月10日(金)	受付中
人間健康研究科	修士課程前期課程 ・理学修士試験 ・一般入試試験 ・外国人留学生入試試験 ・社会人入試試験 修士課程後期課程 ・一般入試試験 ・社会人入試試験 外国人研究科生入試(4月入学)	12月20日(金)～1月10日(金)	受付中

## 3 See 'Terms of Agreement' about 'Terms of service' and 'Handling of personal information'.

Read 'Terms of service' and 'Handling of personal information' and select 'Agree' and click 'Next'.

The screenshot shows the '利用規約・個人情報の取扱いに関する同意事項' (Consent regarding Terms of Use and Personal Information Handling). It contains several sections of text regarding the university's policies on data collection, usage, and security, with checkboxes for agreement.

## 4 Enter your application information ①.

Select application information (Major, Program, Type of entrance examination, and others), and see the application fee, and click 'NEXT'

If you hope to apply both of the international students entrance examination and foreign research students selection examination, click 'Dual application of Master's degree and foreign research students' of the item of '▼Degree'. Please note that the submission of application documents are different.

## 5 Enter your application information ②.

Select applying specialization, field, specialized subject, adviser and others and click 'Next'

## 6 Enter personal information.

According to the instruction of the screen, enter each item, and click 'NEXT'.

Web entry completion mail will be sent to your registered mail address.

Your name must be the same one at the residence certificate, passport, and resident card.

Enter your name and address using JIS level-1 or level-2 letter set. If not using the set, enter with alternative letter (Katakana and others).

The name of international students is basically registered with Katakana. You can also use kanji if you want. In this case using Kanji will be also JIS level-1 or 2.

Your name of student ID and others will be registered with letters which you have entered.

例) 高 → 高、吉 → 吉、崎 → 崎、濱 → 濱、橋 → 橋、瀬 → 瀬、  
静 → 静、柳 → 柳、徳 → 徳、昇 → 昇、角 → 角、桑 → 桑

## 7 Recognize application contents.

If you can't find any wrong points about application contents (application information ①/② and personal information), click 'NEXT'.



## 8 Enter settlement information.

Select payment way among 'Credit card', or 'Pay-easy at ATM of convenience store, or financial institution, or online banking', or 'Bank transfer card' and click 'Completion of application registration'.

●In detail, see '10 Pay application fee' of the brochure or 'Payment method of application and selection fees' on the online application site.

●When you pay the application fee through 'Pay-eer', 'Creditasy' at ATM of convenience store

or financial institution, the number acquired at the completion of application registration will be needed (the number differs by payee).

Then click 'Settle' on the popping-up settlement processing screen.

\*Application entry completion mail will be sent.

## 9 Complete application registration.

Complete application registration.

Click 'Print application form' and print a set of application documents.

Click 'Download of Application form and Address sheet' and print the necessary documents, including 'Application reason' (designated papers of the University).

In order to check the documents, you should never fail to see the following '2 application documents'

Then print the reference number and payment information or write down the necessary matters.

Reference number acquired at the completion of online application will be needed at 12 Download of examination slip' to note it down.

If you find any mistakes between payment of application fee and completion of online application, re-start from the first step. If you register again, dispose the proceeding application form and various numbers (reference number, number of payment slip, and others). Even if you submit application documents or pay application fee by using those numbers, you can't complete application steps.

**When you find any mistakes of registration contents after paying the application fee or submitting application documents, contact Graduate School Admissions Division of Kasai University.**

## 10 Pay application fee.

Please pay the application fee of ¥35,000 during the designated period.

For applicants going through the applicants of qualification screening, please proceed to payment the application fee after becoming 'Qualified'

Once payment, it cannot be refunded.

However, application fee can be refunded in the following cases. Contact Admissions Division within 7 dsys after application deadline.

- You paid money more than designated amount (including dual payment).
- You could not submit application documents until the designated date after payment of application fee.
- Though you paid application fee and submitting the necessary documents, the University didn't recognize your application according to the reasons, including inadequacy of application documents, or not to be qualified as applicants.

Any commission accompanied by return fee to the foreign financial institution will be subjected to applicants.

## ●Pay the application fee.

For detailed information, see "How to pay the application fee" displayed on the online application page.







Pay the application fee with any of (1) ~ (5) methods.

### (1) Paying at a financial institution, or at one of the university's payment counters. In Cash

When paying the fee, use the application form you printed after completing the online application (for applicant), the bank transfer form (for the financial institution), and your receipt (for applicant).

\* The bank transfer form is only used when paying at a financial institution, or at one of the university's payment counters. (It cannot be used at convenience stores.)


### (2) Paying method at a convenience store. In Cash

7-Eleven	LAWSON and MINI-STOP	FamilyMart (Fami-Port)	Circle K Sunkus (Karuwaza Station)	Seicomart	Daily Yamazaki (Three F)
					
Tell the clerk "I would like to pay the application fee through online services", and offer the printed transfer form or the number of transfer form.	Select "Assorted Service Menus".	Select "Payment of Charges".	Select "Payment of Assorted Charges".	Select "Internet Reception, Payment of Assorted Charges".	Tell the clerk, "I would like to pay the application fee through online system".
* If you didn't print the form, you may just offer the number.	Select "Online Reception of Assorted Charges".	Select "Payment of Assorted Charges".	Enter "Online Payment Number".	Enter "Online Payment Number".	Enter "Online Payment Number" on the display unit of the counter.
You cannot use the copy machine with multi functions.	Select "Payment of Assorted Charges".	Enter "Customer Number" and "Confirmation Number".	Bring the receipt from the terminal unit to the counter and pay the required amount of money.	Bring the receipt from the terminal unit to the counter and pay the required amount of money.	Review the information and pay the required amount of money.
	Enter "Customer Number" and "Confirmation Number".	Bring the application slip from the terminal unit to the counter and pay the required amount of money.			
	Bring the application slip from the terminal unit to the counter and pay the required amount of money.				

### (3) Paying method at ATM of the financial institution (Pay-easy).

In Cash In Bank Card

You can pay the application fee through ATM coping with "Pay-easy" and Japan Post Bank.



Select "Payment of Charges (Pay-easy)" or "Pay-easy".

Enter the number of receipt institution of "58021".


Enter "Customer Number" and "Confirmation Number".

Select payment method (in cash or in bank card), and pay the required amount of money.

### (4) Paying method through online banking services.

Account debit

You can use the online banking services of various financial institutions as well as online banking service specialties.








Select "Payment with Online Banking Services" on the online application website.

Select and login "Online Banking Services (Pay-easy)" among the list of financial institutions.

Review the information and pay the required amount of money.

### (5) Paying method with credit card.

You can use any credit card bearing the following logo marks to pay the fee.

\* The name on the card used to pay the fee does not need to match the name of the applicant. However, the applicant's information must be entered on the "Personal Information Entry" screen.

Select "Pay with credit card" on the online application screen.

Enter the card information.  
Your payment is complete.



- Please pay the application fee by the payment deadline specified when you complete your online application, regardless of the application fee payment deadline for each enrollment schedule.
- If your credit card is declined, please contact your credit card firm directly.
- The application fee is non-refundable.
- The application fee cannot be paid with ATMs in convenience stores.
- Separate charges will be needed in addition to the application fee. See the online application website for details.

The application process is completed.

【Cautionary note】

## If paying at a financial institution

1. After referring to Online application and payment of the application fee, transfer the fee by 1:00 pm on the day of the deadline of the designated payment period from your local bank, or other financial institution that can wire transfers.  
\* Do not use an automatic teller machine (ATM) in banks. You cannot use Japan Post Bank either.
2. When paying the fee, use the application form printed after completing the online application (applicant copy), the bank transfer form (for financial institution), and your receipt (applicant copy).
3. Present the bank transfer form (which will be kept by the branch at which you make the transfer) and your receipt (applicant copy) to the bank clerk without separating them, and be sure to have the clerk send the outlined part of the bank transfer form.
4. After verifying that the receipt (applicant copy) bears a seal from the financial institution indicating that payment was received, store it carefully with your records. (There is no need to include the receipt when you submit the application documents.)

## If paying at one of the university's payment counters

1. When selecting your payment method in the online application, choose "Bank transfer", and transfer the fee during the designated deadline.
2. When paying the fee, use the application form printed on completing the online application (applicant copy), the bank transfer form (for financial institutions), and your receipt (applicant copy).
3. After verifying that the receipt (applicant copy) bears a seal indicating that payment was received, store it carefully with your records. (There is no need to include the receipt when you submit the application documents.)
4. Payment hours are as follows:

**Cashier Section Branch Office** (1st floor, Shin-Kansaidaigaku-Kaikan South Bldg., Senriyama Campus)

9:00 am to 3:00 pm and 4:00 pm to 5:00 pm

**Takatsuki Office** 9:00 am to 4:00 pm \*

**Muse Office** 9:00 am to 4:00 pm \*

**Sakai Campus Office** 9:00 am to 4:00 pm \*

\* Excluding Saturdays, Sundays, public holidays, and other designated days by the university.

## If paying at a convenience store, using [Pay-easy] of ATM of financial institutions

1. Please pay the application fee by the payment deadline specified on the last screen of the online application, or the deadline you received by email after you completed the online application. This is irrespective of the application fee payment deadline for the enrollment schedule you have chosen.
2. When paying the application fee, you will not use the application form printed on completing the online application (applicant copy), the bank transfer form (for financial institutions), or your receipt (applicant copy). If paying at a convenience store, keep the application fee receipt and other documents that you receive after paying the fee. (There is no need to include the receipt when you submit the application documents.)

### For applicants from overseas;

When you fill in the online application, you can select 'paying with a credit card' and pay the application fee as far as possible. You can use it in the name of your parent and relatives.

If you don't have a card, send an application fee through a bank transfer through. Follow the procedures below. Make sure to pay ¥2,500 as Bank Charges in Japan in addition to the application fee.

Type of transfer	Telegraphic Transfer
Method of transfer	Bank Transfer (Advise and Credit)
Charges of transfer	Local charges borne by remitter and overseas charge by beneficiary Please be sure to choose 'SHA' on the application form.
Currency	JPY
Amount of transfer	¥37,500 (¥35,000 of application fee+ ¥2,500 of Japanese bank charge)
<b>Bank Account</b>	
Name of Bank	Resona Bank Ltd
Name of Branch	Tenroku Branch
Address	7-1-24, Tenjinbashi Kita-ku, Osaka-shi, OSAKA 530-0041 JAPAN
Swift Address	DIWAJPJT
Account Type	Ordinary Account
Account Number	8350312
Account Holder	Kansai University
Holder's Address	3-3-35, Yamate-cho Suita-shi, OSAKA 564-8680 JAPAN

(Cautions)

\*The name of remitter should be the same as applicant.

- After overseas transfer, attach a copy of overseas transfer request to your email, and send it to Kansai University Graduate School Admission Division (grd-adm@ml.kandai.jp) and then enclose it along with application documents.

## 11 Submitting the application documents

Place the application documents in to a 240×332 mm envelope, attach with 'Address sheet for envelop' (designated by the University), and submit it to the appropriate address (see below) during the designated range of dates.

\*Click and print 'Download of Application form and Address sheet' on the screen of **9** Complete application registration'.

(In case of submission by hand)

### **[Delivery by hand]**

Submit your application documents to the Graduate School Admissions Division (1st floor, SHIN-KANSAIDAIGAKU-KAIKAN North Bldg.) between 10:00 am and 4:00 pm during the designated range of dates.

\*Also in such case, put the documents into the envelop of 332×246mm attached with 'Address sheet for envelop'

### **[Submission by mail]**

Mail your application documents by simple registered express mail during the designated range of dates.

(All documents must be received by the deadline.)

### **For applicants from overseas;**

Send your application documents through Express Mail Service (EMS) or the international delivery service (The documents must arrive no later than the deadline.). And mail your tracking number to Graduate School Admissions Division through PC.

Fill the required matters in 'Address sheet for the return envelope' and send it together with the application documents.

Address:

Kansai University Graduate School Admissions Division  
3-3-35, Yamate-cho Suita-shi , OSAKA 564-8680 JAPAN  
Tel: +81-6-6368-1407  
E-mail: grd-adm@ml.kandai.jp

### **[Graduate School of Informatics]**

2-1-1 Ryozenji-cho, Takatsuki-shi, Osaka Prefecture 569-1095  
Takatsuki Office, Kansai University (Graduate School Desk)  
Tel: +81-72-690-3213  
E-mail: k-soujyo@ml.kandai.jp

### **[Graduate School of Societal Safety Sciences]**

7-1 Hakubai-cho, Takatsuki-shi, Osaka Prefecture 569-1098  
Muse Office, Kansai University  
Tel: +81-72-684-4000  
E-mail: safety-science@ml.kandai.jp

### **[Graduate School of Health and Well-being]**

1-11-1 Kaorigaoka-cho, Sakai-ku, Sakai-shi, Osaka Prefecture 590-8515  
Sakai Campus Office, Kansai University  
Tel: +81-72-229-5022  
E-mail: sakai/@ml.kandai.jp

## Cautionary note concerning

1. Be sure to fill in the "Graduate (master's) thesis topic" field on the statement of reason for applying, even if your choice is a tentative one. If you do not have a graduate (master's) thesis or if you do not have a faculty advisor, enter "None."
2. Enter your name exactly as it appears on your resident card or passport.
3. If filling in the application documents by hand, use a black ink or ballpoint pen. If you are using a computer or other means to complete the forms at the instruction of the graduate school to which you are applying, enter the requested information in the designated form and print it out without modifying the format.

## 4. Others

- (1) If the name on the certificate differs from the name under which you are applying, submit a separate official certificate or other document that establishes your identity.
- (2) Certificates must be in Japanese, English, or Chinese. If you are submitting one or more certificates in another language, you must also submit a Japanese or English translation that has been certified by an embassy or other public institution.
- (3) If you fail to submit all application documents by the application deadline, your application may not be recognized as valid.
- (4) Once received, documents will not be returned.
- (5) Inquiries concerning the application process must be directed on the days other than Sundays, public holidays and the following periods.
  - Saturdays from August 1 (Thur.) to September 20 (Fri.) in 2019
  - From August 11 (Sun.) to 20 (Tue.) in 2019
  - From December 26 (Thur.), 2019 to January 6 (Mon.), 2020
  - Saturdays from August 1 (Sat.) to September 20 (Sat.) in 2020
  - From August 11 (Thur.) to 20 (Thur.) in 2020

## 12 Downloading the examination admission slip

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Download your examination admission slip between 10:00 am of the start date for application downloads and the date of the examination, and print it on A4 (240 × 332mm) -size paper. Bring your printed application form with you on the day of the examination.

### [URL for examination admission slip download]

<https://www.univ-jp.com/jyukenhyo/kandai/>

Note 1: Application through PC will be recommended.

Note 2: To download the examination admission slip you will need the reference number assigned when you completed the online application, as well as your birth date. Your reference number is written in the email that was sent to the email address registered when you completed the online application. Check that email for your reference number.

## 13 Taking the entrance examination

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(1) On the day of the examination

You should arrive at the examination site no later than 20 minutes before the start of the examination. Applicants arriving 30 minutes or later after the start of the examination will not be allowed to take the examination.

(2) Examination sites

**[Graduate Schools of Law, Letters, Economics, Business and Commerce, Sociology, Science and Engineering, Foreign Language Education and Research, Psychology, East Asian Cultures, and Governance]**

No. 1 Academic Building or Shobunkan (tentative), Senriyama Campus, Kansai University

Entrance Examination Office: 06-6368-1407

**[Graduate School of Informatics]**

Building B (library and classrooms), Takatsuki Campus, Kansai University

Entrance Examination Office: 072-690-3213

**[Graduate School of Societal Safety Sciences]**

Takatsuki Muse Campus, Kansai University

Entrance Examination Office: 072-684-4000

**[Graduate School of Health and Well-being]**

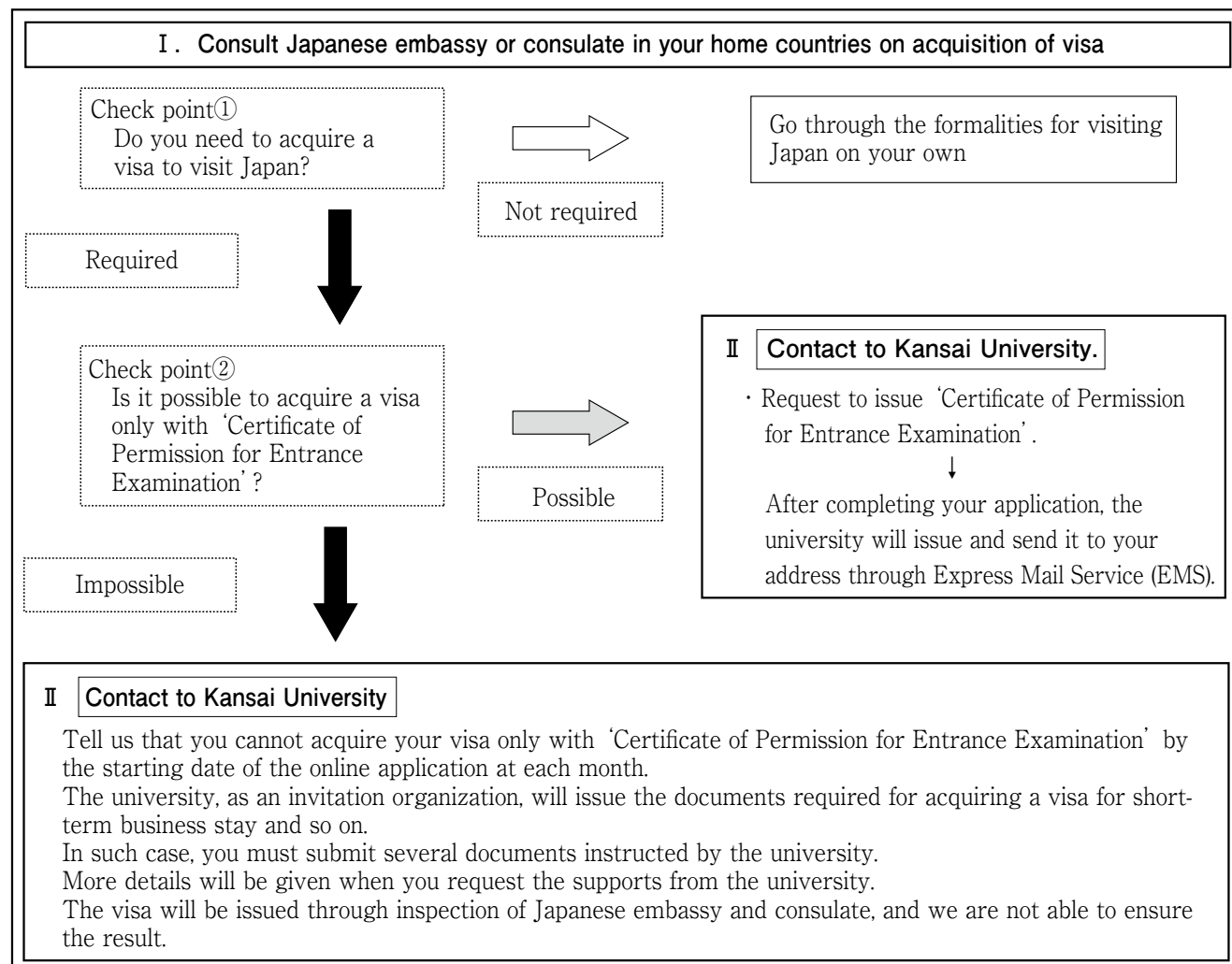
Sakai Campus, Kansai University

Entrance Examination Office: 072-229-5022

# Support to acquire visa for the overseas resident examinees and enrollees

## 1. Support to acquire short-term visa for entrance examination of the Graduate School

For an examinee who is not issued the short-term visa only with the examination admission slip, the university will issue 'Certificate of Permission for Entrance Examination' according to his or her request. Overseas resident applicants will carry out steps to acquire visa according to the following steps.



Note: Issue of 'Certificate of Permission for Entrance Examination' and other documents required for acquiring a visa will take a long time.  
Contact the Graduate School Admissions Division before starting date of the online application at each month ; early as possible.



## **2. Proxy application for issue of Certificate of Eligibility for enrollees**

The university can apply for Certificate of Eligibility required for a student visa, on behalf of overseas resident planning to enroll at the Graduate School.

Be sure that this service is just for overseas resident, not for resident in Japan.

The issue of Certificate of Eligibility will be inspected by Japan Immigration Bureau.

The university cannot ensure the result.

〈Proxy application process〉

If you plan to utilize the proxy application services, check “Yes” for the “Proxy application of Certificate Eligibility” field on the online application.

Contact address;      Kansai University Graduate School Admissions Division  
Phone; +81-6-6368-1407  
E-mail; grd-adm@ml.kandai.jp

## IV. Extended enrollment program

In order to better meet the diverse needs of enrollees and expand opportunities for graduate-level learning and research, the Graduate Schools of Law, Letters, Informatics, Foreign Language Education and Research, Psychology, East Asian Cultures, and Governance offer a three-year course, in addition to the standard two-year Master's Degree Program. This program offers the following characteristics.

### (1) Annual Course credit limits

Under this program the limit of annual credit is as follows:

Course	First year	Second year	Third year
Two-year course	28	28	—
Three-year course	20	20	16

### (2) Assignment of classes by year for the three-year course

Graduate School of Law	Seminar (1) A/B, a major subject in the Legal and Political Studies Course is assigned to first- and second-year students. Seminar (2) A/B is assigned to third-year students. Seminar in the Business Law Course and Public Policy Course are assigned to third-year students.
Graduate School of Letters	Seminar (1) A/B is assigned to as a research guidance class for their master's thesis; while Seminar (2) A/B is assigned to third-year students. The master's thesis is submittal in the third-year.
Graduate School of Informatics	A research guidance class for students' master's thesis is assigned to third-year students. Submission of master's thesis is in the third-year.
Graduate School of Foreign Language Education and Research	The classes taught by the student's faculty advisor as well as the Master's Degree Program Seminars 1a and b are assigned to first-year students. Master's Program Seminars 2a and b are assigned to third-year students.
Graduate School of Psychology	Seminar of Psychology (1) A/B is assigned to first-year students, while Seminar of Psychology (2) A/B is assigned to third-year students. Submission of master's thesis is in the third-year.
Graduate School of East Asian Cultures	Seminar (1) A/B is assigned to as a research guidance class for their master's thesis; while Seminar (2) A/B is assigned to third-year students. The master's thesis is submittal in the third-year.
Graduate School of Governance	Seminar of Governance I/II is assigned to first-year students, while Seminar of Governance III/IV, a research guidance class that focuses on a specific topic, is assigned to third-year students. Submission of master's thesis or a report on a specific theme of research is in the third-year.
Graduate School of Health and Well-being	Seminar of Health and Well-being (1) A/B is assigned to as a research guidance class for their master's thesis; while Seminar of Health and Well-being (2) A/B is assigned to third-year students. The master's thesis is submittal in the third-year.

### (3) Changing courses after enrollment

At the time enrollees become second-year students, they can request to switch from the three-year course to the two-year course if they satisfy the following conditions as designated by each Graduate School. If they do so, the course limit of their second-year will be 28 credits.

Eligible students will be notified during the fall semester of their first-year (Enrollees from the fall semester: spring semester of their first-year) by the University's information system. Please note that it is not possible to switch from the two-year course to the three-year course.

Graduate School of Law Graduate School of Letters	The student must have earned 20 credits, which is the requirement for submitting a master's thesis, as of the end of his or her first-year.
Graduate School of Informatics	The student must have earned 16 credits, which is the requirement for submitting a master's thesis, as of the end of his or her first-year.
Graduate School of Foreign Language Education and Research	The student must have earned 20 credits, which is the requirement for submitting a master's thesis, as of the end of his or her first-year.
Graduate School of Psychology	
Graduate School of East Asian Cultures	
Graduate School of Governance	The student must have earned 20 credits, which is the requirement for submitting a master's thesis or a report on a specific theme of research, as of the end of his or her first-year.
Graduate School of Health and Well-being	The student must have earned 20 credits, which is the requirement for submitting a master's thesis, as of the end of his or her first-year.

#### **(4) Limit of years enrolled**

Limit of years enrolled for both the two-year and three-year courses is four years.

#### **(5) Graduation requirements**

The graduate requirements are the same for both the two-year and three-year courses. Students enrolled in the three-year course shall take three years to complete the same requirements as students enrolled in the two-year course. For more information, see "Graduate School Guidelines," which you will receive at the time of enrollment.

#### **(6) Educational Fees**

As for School fees, refer '5 School fees and Other fees for 2020' (Pages 21)

If you change your attendance period of the Graduate School in the course of study, you must also pay the tuition of the 3rd grade at the beginning of the 2nd grade.

(Confirm the exact amount of tuition to pay when you take the changing procedures.)

If you wish to apply for the three-year course under the extended enrollment program, select "Three-year course" for the "Extended enrollment" field on the online application. Your selection of either course will have no effect on the admission decision.

If you wish to switch courses after being admitted, inform the Graduate School Admissions Division by Spring enrollment: January 10 (Fri), 2020, Fall enrollment: July 30 (Thu), 2020.

Please note that applicants admitted under the University's February application process are not able to switch courses prior to their enrollment.

# V. General information

## 1. Entrance examination considerations

The Graduate School will make special arrangements in the administration of entrance examinations and in the learning environment after enrollment for individuals with special needs such as physical disabilities, injuries, illnesses, or other circumstances. Please contact the Graduate School Admissions Division by the starting date for online application at each month.

Without offering or counselling about your conditions by the designated date, such arrangements cannot be provided. When you happen to meet with an accident, be injured or be taken ill after application offer your conditions as soon as possible.

## 2. Precautions concerning the entrance examination

- (1) Be at the designated examination site no later than 20 minutes before the examination's initial start time.
- (2) Be sure to bring your examination admission slip with you. If you fail to do so, you will not be allowed to take the examination.
- (3) You will not be allowed to take the examination if you arrive 30 minutes or later after the written examination or the oral examination start time.
- (4) You will not be allowed to leave your seat once the examination begins.
- (5) You may not place any items other than the following on your desk:
  - \* Examination admission slip  
(Place your examination admission slip in front of the examination number sticker on the desk.)
  - \* Writing implements, eraser, pencil sharpener  
(Use of electrical sharpeners, large sharpeners, or knives is not permitted.)
  - \* Watch  
(Watches may be used just for timing purposes only. Use of watches of which the second hand makes a sound, or large watches is not permitted.)
  - \* Tissues  
(Remove tissues from their bag or box.)
  - \* If you wish to use eye drops, a desk pad, a cushion, a lap blanket, or a handkerchief, you must obtain permission from the test proctor in advance.
- (6) Use of the following items is not permitted: rulers; protractors; compasses; calculating devices (calculators, etc.); watch and wearable device of watch or glass type with calculation and dictionary functions; stop watches; kitchen timers; and mobile phones or smartphones. You may not loan writing implements to, or borrow them from, other students taking the examination. If your watch has an alarm function, that function must be disabled.
- (7) Be sure to power off your mobile phone, smartphone, portable music player, and any other electronic devices and stow them in your bag. Use of a mobile phone or other electronic device as a watch is not permitted.
- (8) Use of earplugs is not permitted as they may prevent you from hearing instructions from the test proctor.
- (9) You must follow all instructions relayed by the test proctor at the examination site.
- (10) Unacceptable behavior

The following actions constitute unacceptable behavior. If you engage in any such behavior, you will be instructed to stop taking the examination immediately. Your scores for all sections of the examination will be invalidated, and you will be ineligible to take any other entrance examination offered during the current academic year.

[1] Attempting to gain advantage on the examination by illegitimate means.

[2] Attempting to give advantage on the examination to another student.

- [3] Placing an item that is not permitted on your desk during the examination.
  - [4] Turning on a communications device such as a mobile phone during the examination.
  - [5] Engaging in behavior that disrupts other students taking the examination at the examination site.
  - [6] Failing to comply with instructions given by the test proctor at the examination site.
  - [7] Impersonating an applicant and taking the examination on that person's behalf, or having someone else do so on your behalf.
  - [8] Engaging in other behavior that has the effect of compromising the fairness of the examination.
- (11) Kansai University does not allow any students or faculty and staff members to commute by automobile or motorcycle, and there are no parking facilities available. Use public transportation when you come to take the examination.
- (12) We will not take any responsibility for surveys about examination results and such conducted in the vicinity of examination sites.

Similarly, exercise care concerning people in the vicinity of the examination site attempting to solicit your personal information with promises to contact you with examination results, to take fees for contacting you with your examination results, to get you to transfer money as payment for enrollment fees (enrollment and registration fees), or otherwise engaging in fraudulent behavior.

The designated bank transfer from that is mailed with the notification of results is required in order to transfer funds to pay enrollment fees (enrollment and registration fees), tuition, and other fees. Kansai University will never contact you by phone or email to ask you to transfer funds.

### 3. Administering of the entrance examination

Kansai University strives to take provide a fair test-taking environment. However, please note that we are compelled to take following measures:

- (1) In case of emergencies such as natural disasters (a heavy snowstorm, major earthquake, tsunami, typhoon, or flooding and such), fire, power outage, or infectious disease outbreak (measles, influenza, etc.), we may postpone the examination start time, or delay the date of announcement for examination results. If the examination start time is postponed, the examination end time may also change, or the break may be adjusted in accordance with our bylaws to ensure students have sufficient time to complete the examination. Please check the Graduate School Entrance Examination Information website. Kansai University will not be responsible for any expenses incurred by students taking the examination, or for any other personal losses or damage in the event of an emergencies.
- (2) The university cannot take any special measures to address sounds or noises that occurred in the course of everyday life.

Examples

- \* Wind noise, rain noise, thunder
  - \* Noise from aircraft, automobiles, motorcycles, and trains
  - \* Sirens from passing emergency vehicles
  - \* Noise from construction work
  - \* Announcements made by personnel collecting garbage, street vendors, and event organizers
  - \* Calls of wild animals
  - \* Normal sounds from the operation of the examination site's facilities and equipment, for example air-conditioning and lighting
  - \* Sounds from other students taking the examination (coughing, sneezing, sighing, sniffing, sounds from writing implements, etc.)
- (3) In the event that a mobile phone, smartphone, watch, or other device starts making sounds or vibrating during the examination, the offending bag or source of the noise will be removed without the consent of its owner (assuming that it can be identified) and stored in the Entrance Examination Office.
  - (4) The university does not take into account differences in examination room furnishings (desks, chairs,

air-conditioning, lighting, audio equipment, etc.).

- (5) The university will not respond to requests or complaints concerning noise resulting from instructions or explanations given by the test proctor, or from his or her movements around the room in the course of administering the examination.
- (6) In the event that you engage in behavior that disrupts other students taking the examination, the test proctor may deem that behavior unacceptable, or may instruct you to take the examination in a separate room.

In addition the following information will be provided on the Graduate School Entrance Examination Information website:

- \* Urgent information concerning administering the entrance examination
- \* Changes to the application guidelines
- \* Changes to the list of advisors (list of full-time faculty members) or other related information
- \* Information about the Graduate School Briefing Session and other events
- \* Other general information about entrance examinations

## 4. Checking the announced results

Your results of success or failure will be sent by express mail on the date of the announcement of results. This is the only official notification you will receive. You may receive your notification two or more days after this date.

Note 1: The University is not liable for any incidents that occur while your notification is in transit (loss or leakage of personal information and such).

Note 2: The University will not display the entrance examination results on any campus.

Note 3: The University cannot accept inquiries by phone concerning the results.

Note 4: If you fail to take any of the written or oral examination you will not be notified of your results.

Note 5: The number of applicants who have passed the entrance examination can be seen at each graduate school's entrance examination information website for a limited period of time.

## 5. Enrollment Procedures

Applicants who passed the entrance examination will receive a number of documents in the mail, including a notification of the passing result, and a payment slip for enrollment. Follow the enclosed instructions. You will not be able to enroll if you fail to complete the process by the designated deadline.

### (1) Enrollment step I-(1) (payment of admission fee (enrollment and registration fees))

The fees should be paid through the designated bank transfer form by 1:00 pm on the day of the deadline.

Once paid, the enrollment and registration fees should not be refundable.

Note: Graduates of Kansai University and a Kansai University graduate school can skip this step as they are not required to pay admission fee (enrollment and registration fees).

### (2) Enrollment step I-(2) (payment of tuition and other fees)

#### Enrollment step II (online registration and submission of documents)

○Spring Enrollment

Enrollment documents will be sent out in mid February 2020 (for February applicants, together with notification of the results). Pay tuition and other fees and submit the required documentation in accordance with the instructions on the Enrollment Process Information (II) that you receive.

These charges and fees should be paid through the designated bank transfer form by 1:00 pm on the day of the deadline.

Please contact the Graduate School Admissions Division in the following cases:

- If your enrollment documents fail to arrive by February 14 (Fri), 2020
- If your address changes after you passed the entrance examination

#### ○Autumn Enrollment

Enrollment documents will be sent out in mid August 2020 Pay tuition and other fees and submit the required documentation in accordance with the instructions on the Enrollment Process Information (II) that you receive.

These charges and fees should be paid through the designated bank transfer form by 1:00 pm on the day of the deadline.

Please contact the Graduate School Admissions Division in the following cases:

- If your enrollment documents fail to arrive by August 21 (Fri), 2020
- If your address changes after you passed the entrance examination

Kansai University is not liable for documents that could not be delivered or that were delayed. If the enrollment steps are not completed by the due date accordingly, you cannot enroll.

### **(3) Method of payment**

Use the designated bank transfer form and wire funds from your local bank, or other financial institutions. Do not transfer funds from an automated teller machine (ATM). Additionally, funds cannot be transferred from Japan Post Bank or convenience stores.

#### **\* Refunds of tuition and other fees upon withdrawal**

Enrollees who request to withdrawal by Spring Enrollment: March 31 (Tue), 2020, Autumn Enrollment: September 20 (Sun), 2020, for a legitimate reason, can request to refund their paid tuition.

(For specific steps, see the Enrollment Process Information (II).)

## 5. School fees and Other fees for 2020

### [Spring Enrollment]

#### Graduate Schools of Law, Letters, Economics, Business and Commerce, Sociology, East Asian Cultures, and Governance

Master's Degree Program (two-year course)

(in Yen)

Category		2020 academic year		2021 and subsequent academic years (annual payment)
		Spring Semester	Fall semester	
School fees	Admission Fee	130,000	—	—
	Tuition	364,500	364,500	729,000
Other Fees	Alumni Fee	10,000	—	20,000
Total		504,500	364,500	749,000

### Graduate School of Informatics

Master's Degree Program (two-year course)

(in Yen)

Category		2020 academic year		2021 and subsequent academic years (annual payment)
		Spring Semester	Fall semester	
School fees	Admission Fee	130,000	—	—
	Tuition	489,500	489,500	979,000
Other Fees	Alumni Fee	10,000	—	20,000
Total		629,500	489,500	999,000

### Graduate School of Science and Engineering

Master's Degree Program (two-year course)

(in Yen)

Category		2020 academic year		2021 and subsequent academic years (annual payment)
		Spring Semester	Fall semester	
School fees	Admission Fee	130,000	—	—
	Tuition	569,500	569,500	1,139,000
Other Fees	Alumni Fee	10,000	—	20,000
Total		709,500	569,500	1,159,000

### Graduate School of Foreign Language Education and Research

Master's Degree Program (two-year course)

(in Yen)

Category		2020 academic year		2021 and subsequent academic years (annual payment)
		Spring Semester	Fall semester	
School fees	Admission Fee	130,000	—	—
	Tuition	404,500	404,500	809,000
Other Fees	Alumni Fee	10,000	—	20,000
Total		544,500	404,500	829,000



**Graduate School of Psychology (Major in Psychology)**

Master's Degree Program (two-year course)

(in Yen)

Category		2020 academic year		2021 and subsequent academic years (annual payment)
		Spring Semester	Fall semester	
School fees	Admission Fee	130,000	—	—
	Tuition	374,500	374,500	749,000
Other Fees	Alumni Fee	10,000	—	20,000
Total		514,500	374,500	769,000

**Graduate School of Societal Safety Sciences**

Master's Degree Program (two-year course)

(in Yen)

Category		2020 academic year		2021 and subsequent academic years (annual payment)
		Spring Semester	Fall semester	
School fees	Admission Fee	130,000	—	—
	Tuition	489,500	489,500	979,000
Other Fees	Alumni Fee	10,000	—	20,000
Total		629,500	489,500	999,000

**Graduate School of Health and Well-being**

Master's Degree Program (two-year course)

(in Yen)

Category		2020 academic year		2021 and subsequent academic years (annual payment)
		Spring Semester	Fall semester	
School fees	Admission Fee	130,000	—	—
	Tuition	384,500	384,500	769,000
Other Fees	Alumni Fee	10,000	—	20,000
Total		524,500	384,500	789,000

**Graduate Schools of Law, Letters, East Asian Cultures, and Governance**

Master's Degree Program (three-year course)

(in Yen)

Category		2020 academic year		2021 academic year (annual payment)	2022 and subsequent academic years (annual payment)
		Spring Semester	Fall semester		
School fees	Admission Fee	130,000	—	—	—
	Tuition	268,000	268,000	536,000	535,000
Other Fees	Alumni Fee	10,000	—	20,000	—
Total		408,000	268,000	556,000	535,000

**Graduate School of Informatics**

Master's Degree Program (three-year course)

(in Yen)

Category		2020 academic year		2021 academic year (annual payment)	2022 and subsequent academic years (annual payment)
		Spring Semester	Fall semester		
School fees	Admission Fee	130,000	—	—	—
	Tuition	371,500	371,500	742,000	742,000
Other Fees	Alumni Fee	10,000	—	20,000	—
Total		511,500	371,500	762,000	742,000

**Graduate School of Foreign Language Education and Research**

Master's Degree Program (three-year course)

(in Yen)

Category		2020 academic year		2021 academic year (annual payment)	2022 and subsequent academic years (annual payment)
		Spring Semester	Fall semester		
School fees	Admission Fee	130,000	—	—	—
	Tuition	296,500	296,500	592,000	592,000
Other Fees	Alumni Fee	10,000	—	20,000	—
Total		436,500	296,500	612,000	592,000

**Graduate School of Psychology (Major in Psychology)**

Master's Degree Program (three-year course)

(in Yen)

Category		2020 academic year		2021 academic year (annual payment)	2022 and subsequent academic years (annual payment)
		Spring Semester	Fall semester		
School fees	Admission Fee	130,000	—	—	—
	Tuition	278,000	278,000	556,000	555,000
Other Fees	Alumni Fee	10,000	—	20,000	—
Total		418,000	278,000	576,000	555,000

**Graduate School of Health and Well-being**

Master's Degree Program (three-year course)

(in Yen)

Category		2020 academic year		2021 academic year (annual payment)	2022 and subsequent academic years (annual payment)
		Spring Semester	Fall semester		
School Fees	Admission Fee	130,000	—	—	—
	Tuition	284,500	284,500	569,000	569,000
Other Fees	Alumni & Alumnae Association Fee	10,000	—	20,000	—
Total		424,500	284,500	589,000	569,000

**Graduate Schools of Law, Letters, Economics, Business and Commerce, Sociology, East Asian Cultures, Governance and Foreign Language Education and Research**

Ph.D. Degree Program

(in Yen)

Category		2020 academic year		2021 academic year (annual payment)	2022 and subsequent academic years (annual payment)
		Spring Semester	Fall semester		
School fees	Admission Fee	130,000	—	—	—
	Tuition	364,500	364,500	729,000	729,000
Other Fees	Alumni Fee	10,000	—	20,000	—
Total		504,500	364,500	749,000	729,000

**Graduate Schools of Informatics, Science and Engineering, and Societal Safety Sciences**

Ph.D. Degree Program

(in Yen)

Category		2020 academic year		2021 academic year (annual payment)	2022 and subsequent academic years (annual payment)
		Spring Semester	Fall semester		
School fees	Admission Fee	130,000	—	—	—
	Tuition	409,500	409,500	819,000	819,000
Other Fees	Alumni Fee	10,000	—	20,000	—
Total		549,500	409,500	839,000	819,000

**Graduate School of Psychology**

Ph.D. Degree Program

(in Yen)

Category		2020 academic year		2021 academic year (annual payment)	2022 and subsequent academic years (annual payment)
		Spring Semester	Fall semester		
School fees	Admission Fee	130,000	—	—	—
	Tuition	374,500	374,500	749,000	749,000
Other Fees	Alumni Fee	10,000	—	20,000	—
Total		514,500	374,500	769,000	749,000

**[Autumn Enrollment]**

**Graduate School of Letters, and East Asian Cultures**

Master's Degree Program (two-year course)

(in Yen)

Category		2020 academic year	2021 academic year		2022 and subsequent academic years (annual payment)
		First semester enrolled	Spring semester	Fall semester	For every semester
School Fees	Admission Fee	130,000	—	—	—
	Tuition	364,500	364,500	364,500	364,500
Other Fees	Alumni & Alumnae Association Fee	—	10,000	—	20,000
Total		494,500	374,500	364,500	384,500

**Graduate School of Science and Engineering**

Master's Degree Program (two-year course)

(in Yen)

Category		2020 academic year	2021 academic year		2022 and subsequent academic years (annual payment)
		First semester enrolled	Spring semester	Fall semester	For every semester
School Fees	Admission Fee	130,000	—	—	—
	Tuition	569,500	569,500	569,500	569,500
Other Fees	Alumni & Alumnae Association Fee	—	10,000	—	20,000
Total		699,500	579,500	569,500	589,500

**Graduate School of Letters, and East Asian Cultures**

Master's Degree Program (three-year course)

(in Yen)

Category		2020 academic year	2021 academic year		2022 academic year		2023 and subsequent academic years (annual payment)
		First semester enrolled	Spring semester	Fall semester	Spring semester	Fall semester	For every semester
School Fees	Admission Fee	130,000	—	—	—	—	—
	Tuition	268,000	268,000	268,000	268,000	267,500	267,500
Other Fees	Alumni & Alumnae Association Fee	—	10,000	—	20,000	—	—
Total		398,000	278,000	268,000	288,000	267,500	267,500

**Graduate School of Letters, and East Asian Cultures**

Ph.D. Degree Program

(in Yen)

Category		2020 academic year	2021 academic year		2022 academic year		2023 and subsequent academic years (annual payment)
		First semester enrolled	Spring semester	Fall semester	Spring semester	Fall semester	For every semester
School Fees	Admission Fee	130,000	—	—	—	—	—
	Tuition	364,500	364,500	364,500	364,500	364,500	364,500
Other Fees	Alumni & Alumnae Association Fee	—	10,000	—	20,000	—	—
Total		494,500	374,500	364,500	384,500	364,500	364,500

**Graduate School of Science and Engineering**

Ph.D. Degree Program

(in Yen)

Category		2020 academic year	2021 academic year		2022 academic year		2023 and subsequent academic years (annual payment)
		First semester enrolled	Spring semester	Fall semester	Spring semester	Fall semester	For every semester
School Fees	Admission Fee	130,000	—	—	—	—	—
	Tuition	409,500	409,500	409,500	409,500	409,500	409,500
Other Fees	Alumni & Alumnae Association Fee	—	10,000	—	20,000	—	—
Total		539,500	419,500	409,500	429,500	409,500	409,500

## Notes

1. Graduates of Kansai University or a Kansai University Graduate School, and undergraduates at the University who satisfy the requirements described by 1-11 of Article 46 Paragraph of the Graduate School Rules (that is, the successful examinees of Academic Acceralation Entrance Examination) are not required to pay the admission fee (admission registration fee) when continuing their studies at one of the Graduate Schools.
2. Graduates of the Kansai University Japanese Language and Culture Program Preparatory Course (*Ryugakusei-Bekka*) who continue their studies at one of the University's faculties or Graduate Schools are eligible to receive a 50% discount on the admission fee (admission registration fee). The same applies to students without finishing the program of the Course.
3. The University collects ¥30,000 (¥10,000 at the time of enrollment and then ¥20,000 at the following academic year) on behalf of the Alumni Association. (For students entering at the Fall Semester, the University collects a total of ¥30,000 on behalf of the Alumni Association by collecting ¥10,000 at the Spring Semester in the academic year following the year of enrollment and then ¥20,000 at the next Spring Semester.) The dues are not collected from students who have already paid as graduates of the University or any of the Graduate Schools, including the successful examinees of Academic Acceleration Entrance Examination according to the above rule.

## 6. Scholarship Information in the 2020 academic year

The following list of scholarships is for the enrollees of the 2020 spring semester.

\* The criteria of selection vary by each Graduate School.

For more information, contact the scholarship coordinator office of each campus on the end of this section.

### ■ Past records of scholarships of award type for Graduate School Students

- About 40% of all Graduate School students have received any award type of scholarships in 2019.

#### ① Kansai University Scholarship of Special Award type for Graduate School Students

#### Award type

\* Notification-based  
(The university will notify the adoption of the scholarship to the eligible students before enrolling.)

### ■ Eligibility

- The students to enroll to Master's Degree and Ph.D. Degree Programs who have gained high scores in the entrance examination in the 2020 academic year.

### ■ Varieties of entrance examination and scholarship

- Eligible students will be selected for the results of all types of entrance examinations both of Master's Degree and Ph.D. Degree Programs after whole schedule are finished.

But as for Master's Degree Programs of Law and Business and Commerce, Foreign Language Education Research, Science and Engineering will be as follows.

Master's Degree Program of Law;

All entrance exams except the special entrance examination for foreign students by the ABE Initiative program.

Master's Degree Programs of Business and Commerce;

Five-year consistent education program entrance examination (october application), Internal Promotion Examination (october application), Internal Promotion Examination (february application)

Master's Degree Program of Science and Engineering;

Eligible students will be selected according to the results of Internal Promotion Examination (June application), General Entrance Examination (August application), and Internal Promotion Examination for students of early graduation.

Foreign Language Education and Research;

Apply for all entrance exams except Aston University DD program of general entrance examination.

Ph.D. Program of Disaster Management;

Eligible students will be selected according to the result of entrance examination of international students (English course PDM) (February and June applications).

### ■ Awards Amount

Degree Program	Graduate School	Yearly Awards Amount (yen)
Master's Degree Program	Law, Letters, Economics, Business and Commerce Sociology, Psychology, East Asian Cultures Governance, Health and Well-being	500,000
	Foreign Language Education and Research	550,000
	Informatics, Societal Safety Sciences	600,000
	Science and Engineering	750,000
Ph.D. Degree Program	Every Graduate School	500,000

\* Awards Amount differs for the students of 1 year course and 3 year course of Master's Degree Program. Contact scholarship coordinator offices.

### ■ Duration of Award

- From the 2020 academic year to the end of usual study term.  
Whether to award again at the next academic year will be judged from the achievement at the end of school year.

**② Kansai University Graduate School Scholarship  
(awarded for persons with excellent grades in the  
Graduate School) (to currently enrolled students)**

**Award  
type**

\* Application-based

**■ Eligibility**

- Graduate School students with excellent grades who are in difficulty to continue to study for economic reasons.

**■ Awards Amount**

- See the lower part of next page.

**■ Duration of Award**

- for one year (You can apply next year again.)

**③ Kansai University Educational Assistance Fund  
Scholarship**

**Award  
type**

\* Application-based

**■ Eligibility**

- Graduate School Students with excellent grades who are in difficulty to continue to study for economic reasons.

**■ Awards Amount**

- See the figure below.

**■ Duration of Award**

- for one year (You can apply next year again.)

**④ Kansai University Mature Students Scholarship  
(awarded for excellent working adult graduate  
students)**

**Award  
type**

\* Application-based

**■ Eligibility**

- Mature Graduate School students with excellent grades who have gained superior accomplishment in their Graduate School.

**■ Awards Amount**

- See the figure below.

**■ Duration of Award**

- for one year (You can apply next year again.)

**Awards Amount**

《Awards Amount for ②, ③ and ④ scholarships in common》

Degree Program	Graduate School	Yearly Awards Amount (yen)
Master's Degree Program	Law, Letters, Economics, Business and Commerce Sociology, Psychology, East Asian Cultures, Governance, Health and Well-being	250,000
	Foreign Language Education and Research	275,000
	Informatics, Societal Safety Sciences	300,000
	Science and Engineering	375,000
Ph.D. Degree Program	Every Graduate School	250,000

\* Awards Amount differs for the students of 1 year course and 3 year course of Master's Degree Program.  
Contact scholarship coordinator offices.

For more information about scholarships, contact the scholarship section on your campus.

**Senriyama Campus (Student Services Bureau, Scholarship  
and Financial Assistance Group)**

3-3-35 Yamate-cho, Suita 564-8680  
Phone: 06-6368-1121 (operator)  
Hours: 9:00 am to 5:00 pm (except Saturdays, Sundays, public holidays,  
and university holidays)

**Takatsuki Campus (Takatsuki Campus Office)**

2-1-1 Ryozenji-cho, Takatsuki 569-1095  
Phone: 072-690-2163 (direct)  
Hours: 9:00 am to 5:00 pm (except Saturdays, Sundays, public holidays,  
and university holidays)

**Takatsuki Muse Campus (Muse Office)**

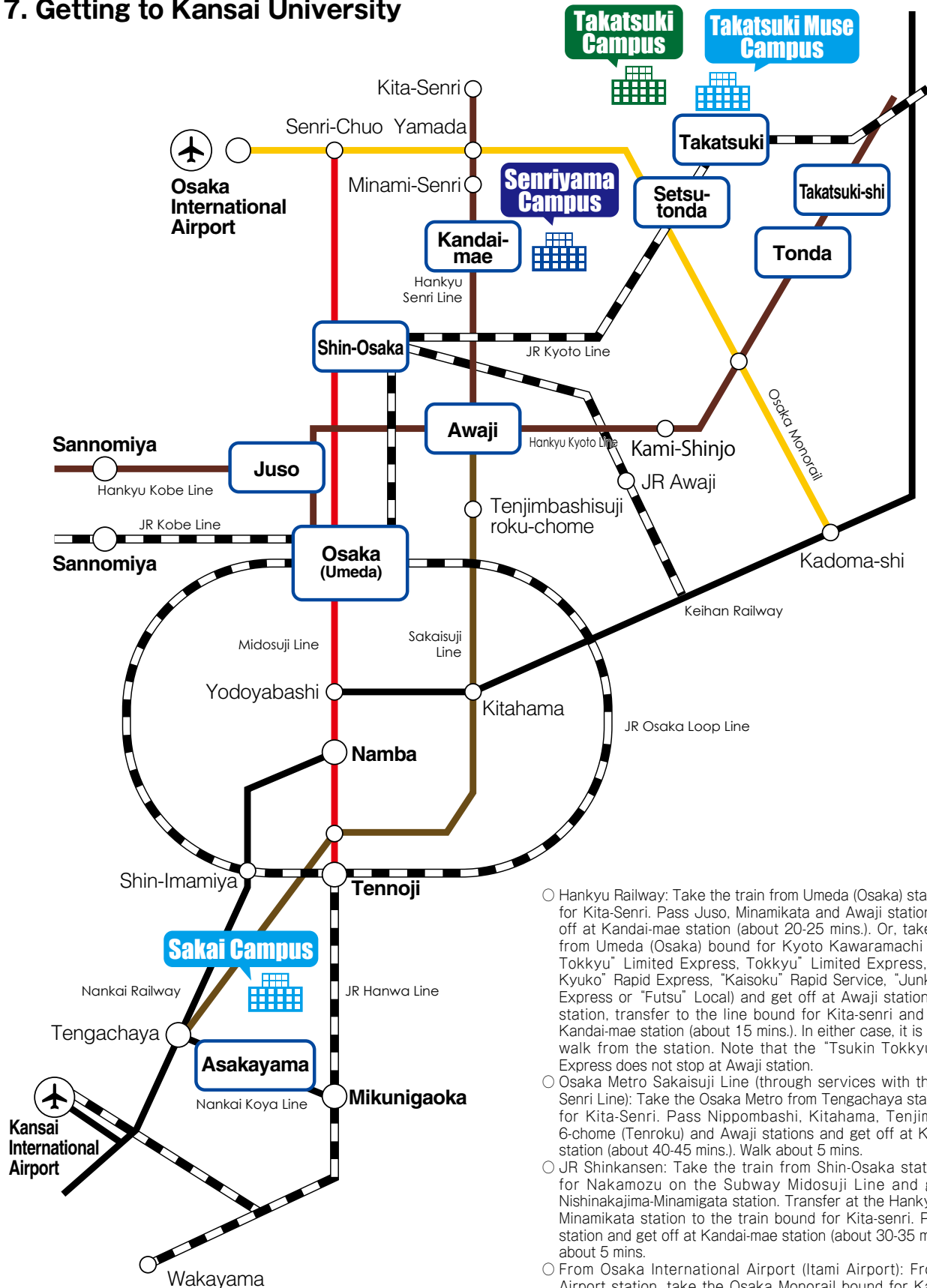
7-1 Hakubai-cho, Takatsuki 569-1098  
Phone: 072-684-4000 (operator)  
Hours: 9:00 am to 5:00 pm (except Saturdays, Sundays, public holidays,  
and university holidays)

**Sakai Campus (Sakai Campus Office)**

1-11-1 Kaorigaoka-cho, Sakai-ku, Sakai 590-8515  
Phone: 072-229-5022 (operator)  
Hours: 9:00 am to 5:00 pm (except Saturdays, Sundays, public holidays,  
and university holidays)



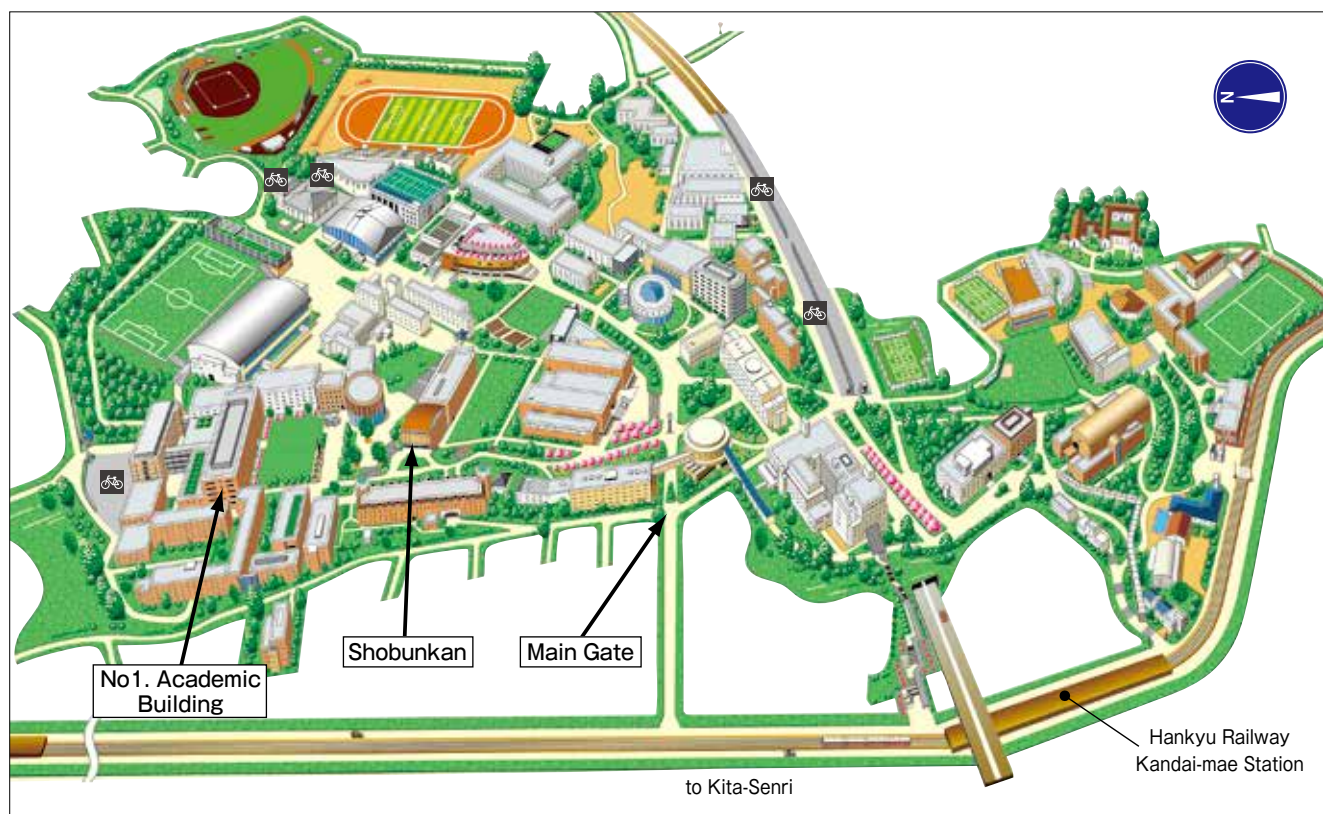
## 7. Getting to Kansai University



- Hankyu Railway: Take the train from Umeda (Osaka) station bound for Kita-Senri. Pass Juso, Minamikata and Awaji stations and get off at Kandai-mae station (about 20-25 mins.). Or, take the train from Umeda (Osaka) bound for Kyoto Kawaramachi ("Kaisoku Tokkyu" Limited Express, Tokkyu" Limited Express, "Kaisoku Kyuko" Rapid Express, "Kaisoku" Rapid Service, "Junkyu" Semi-Express or "Futsu" Local) and get off at Awaji station. At Awaji station, transfer to the line bound for Kita-senri and get off at Kandai-mae station (about 15 mins.). In either case, it is a 5-minute walk from the station. Note that the "Tsukin Tokkyu" Limited Express does not stop at Awaji station.
- Osaka Metro Sakaisuji Line (through services with the Hankyu Senri Line): Take the Osaka Metro from Tengachaya station bound for Kita-Senri. Pass Nippombashi, Kitahama, Tenjimbashisuji 6-chome (Tenroku) and Awaji stations and get off at Kandai-mae station (about 40-45 mins.). Walk about 5 mins.
- JR Shinkansen: Take the train from Shin-Osaka station bound for Nakamozu on the Subway Midosuji Line and get off at Nishinakajima-Minamigata station. Transfer at the Hankyu Railway Minamikata station to the train bound for Kita-senri. Pass Awaji station and get off at Kandai-mae station (about 30-35 mins.). Walk about 5 mins.
- From Osaka International Airport (Itami Airport): From Osaka Airport station, take the Osaka Monorail bound for Kadoma-shi. Pass Hotarugaika and Senri-chuo stations and get off at Yamada station. Transfer at the Hankyu Railway Yamada station to the train bound for Tengachaya or Umeda and get off at Kandai-mae station (about 30-35 mins.). It is a 5-minute walk from the station.

Note: When asking directions for taking an entrance examination at the Kansai University Senriyama Campus or giving your destination to a taxi driver, clearly state that you are going to "Senriyama no Kansai Daigaku." Kansai University has multiple campuses (Senriyama, Takatsuki, Takatsuki Muse and Sakai). Also, a simple "Kandai" may be mistaken for "Handai" - the shortened name for Osaka University in Suita and the neighboring Toyonaka. Arriving at the wrong location may prevent you from taking the examination.

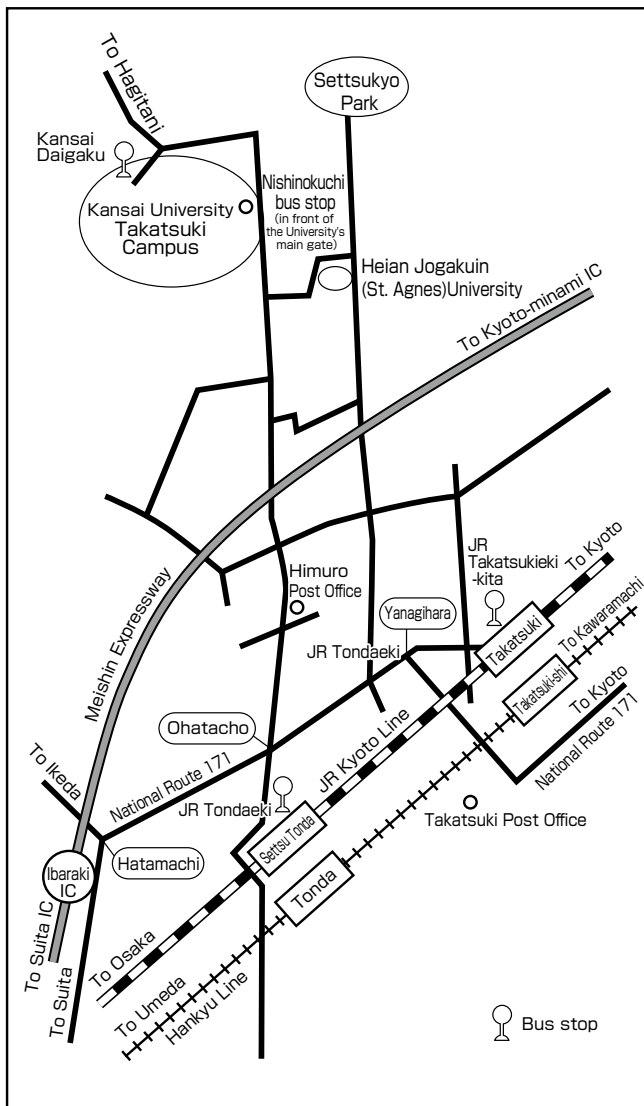
## 8. Examination sites



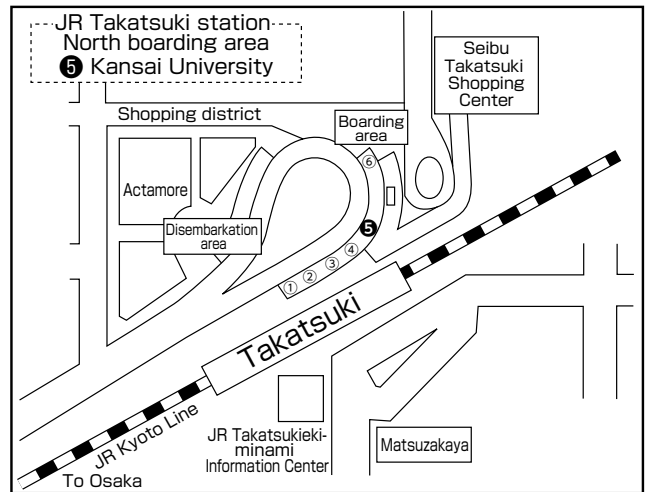
On the day of the entrance examination, please go to your examination site according to instruction of the information board in the campus.

There is no parking area in Senriyama Campus and commuting with car or motorcycle is fully prohibited. For taking examination, please use public transportation.

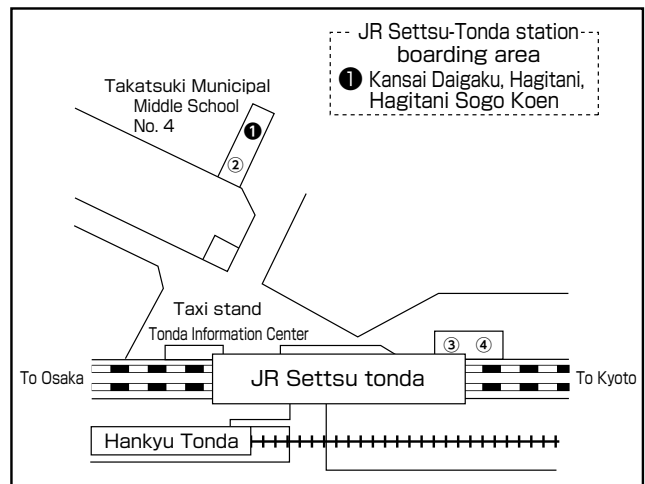
## [Takatsuki Campus] Graduate School of Informatics



### JR Takatsuki station bus stop



### JR Settsu-Tonda station bus stop



#### ○ JR:

Take the JR Kyoto Line from Osaka or Kyoto station and get off at Takatsuki station (about 15 mins. by the Special Rapid Service) or Settsu-Tonda station (about 20 mins.). From there, take the Takatsuki City Bus. If going to the JR Takatsuki station, use the central wicket north exit. If going to the JR Settsu-Tonda station, pass through the wicket and exit from the north side.

#### ○ Hankyu Railway:

Take the Hankyu Kyoto Line from Umeda or Kawaramachi station to Tonda or Takatsuki-shi station (about 20-25 mins.). Walk to the JR Settsu-Tonda station (about a 5 min. walk) or the JR Takatsuki station (about a 10 min. walk). Take the Takatsuki City Bus from either JR station.

#### ○ Takatsuki City Bus:

From JR Takatsuki station, take the bus bound for Kansai Daigaku. From JR Settsu-Tonda station, take the bus bound for Kansai Daigaku, Hagitani or Hagitani Sogo Koen. Get off at the Kansai Daigaku stop in the Takatsuki Campus (about 20 mins.). Do NOT get off at "Nishi-no-kuchi (Kandai Seimon Mae)." Visitors are not allowed in by automobile or motorcycle.

### Takatsuki City Bus Timetable

[http://www.city.takatsuki.osaka.jp/kurashi/bus\\_kotsu/bus/index.html](http://www.city.takatsuki.osaka.jp/kurashi/bus_kotsu/bus/index.html)



### **【Education and Research Facilities】**

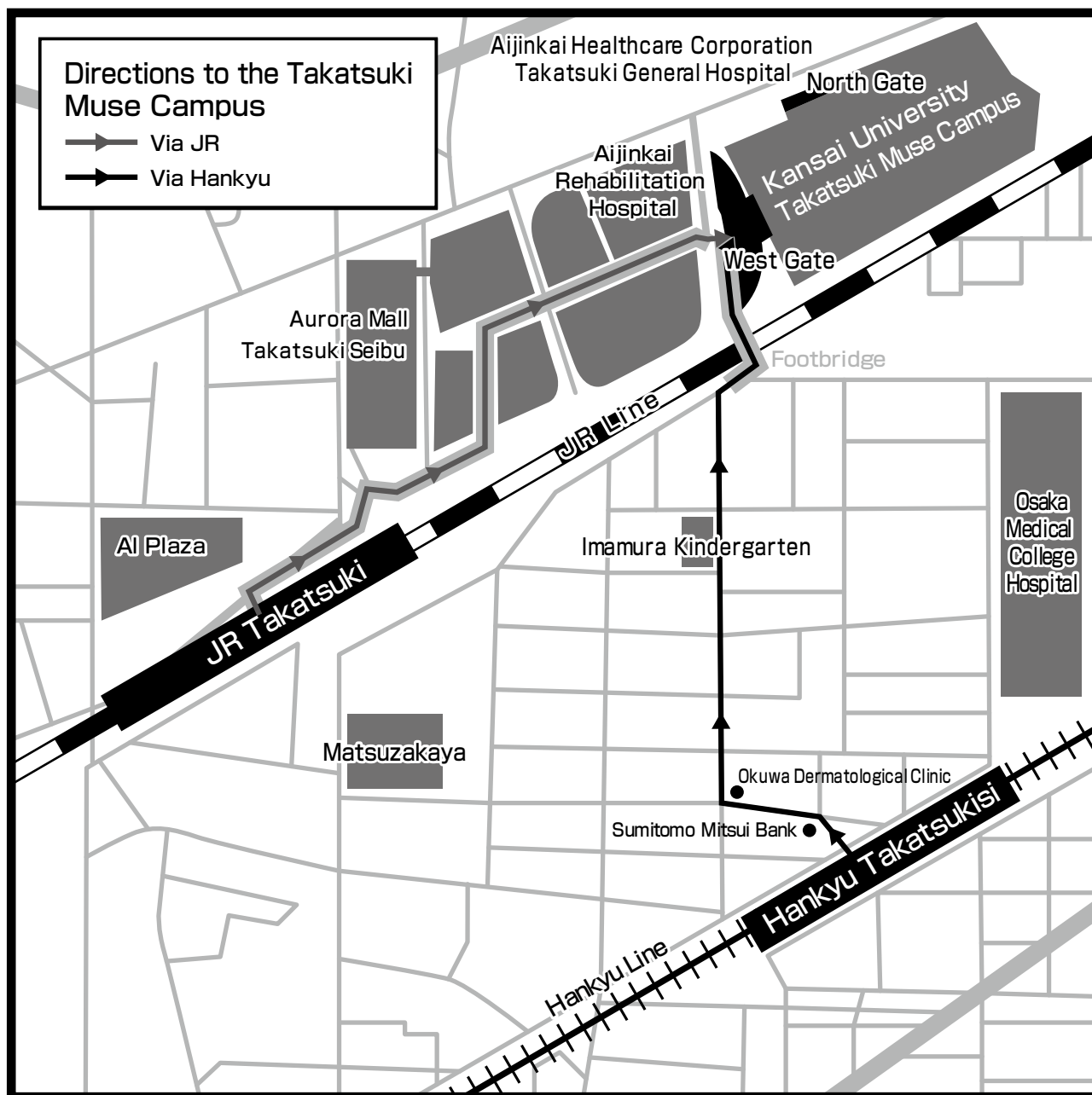
- [1] Bldg. A: Administration & Research
- [2] Bldg. B: Library & Lecture Rooms
- [3] Bldg. C: Studio
- [4] Bldg. D: Graduate School
- [5] Bldg. E: Lecture Rooms
- [6] Bldg. F: Research Center for Networking
- [7] Bldg. K: Information Seminar Rooms
- [8] Bldg. L: Welfare Building

### **【Student Life Facilities】**

- [9] Bldg. S: Student House
- [10] Bldg. R: Research House
- [11] Bldg. G: Gymnasium
- [12] All-weather Hard Court
- [13] Riding Ground
- [14] Golf Range
- [15] Tennis Court
- [16] 1st Athletic Ground
- [17] 2nd Athletic Ground
- [18] KU Takatsuki Ice Arena
- [19] 3rd Athletic Ground
- [20] Seminar House Kogakukan



**[Takatsuki Muse Campus]**  
**Graduate School of Societal Safety Sciences**



○ JR:

Take the JR Tokaido Main Line from Osaka station bound for Kyoto and get off at Takatsuki station (about 15 mins at the Limited express.). Walk about 7 mins.

○ Hankyu Railway:

Take the train from Umeda (Osaka) station bound for Kyoto Kawaramachi and get off at Takatsuki-shi station (about 20 mins at the Limited express.). Walk about 10 mins.

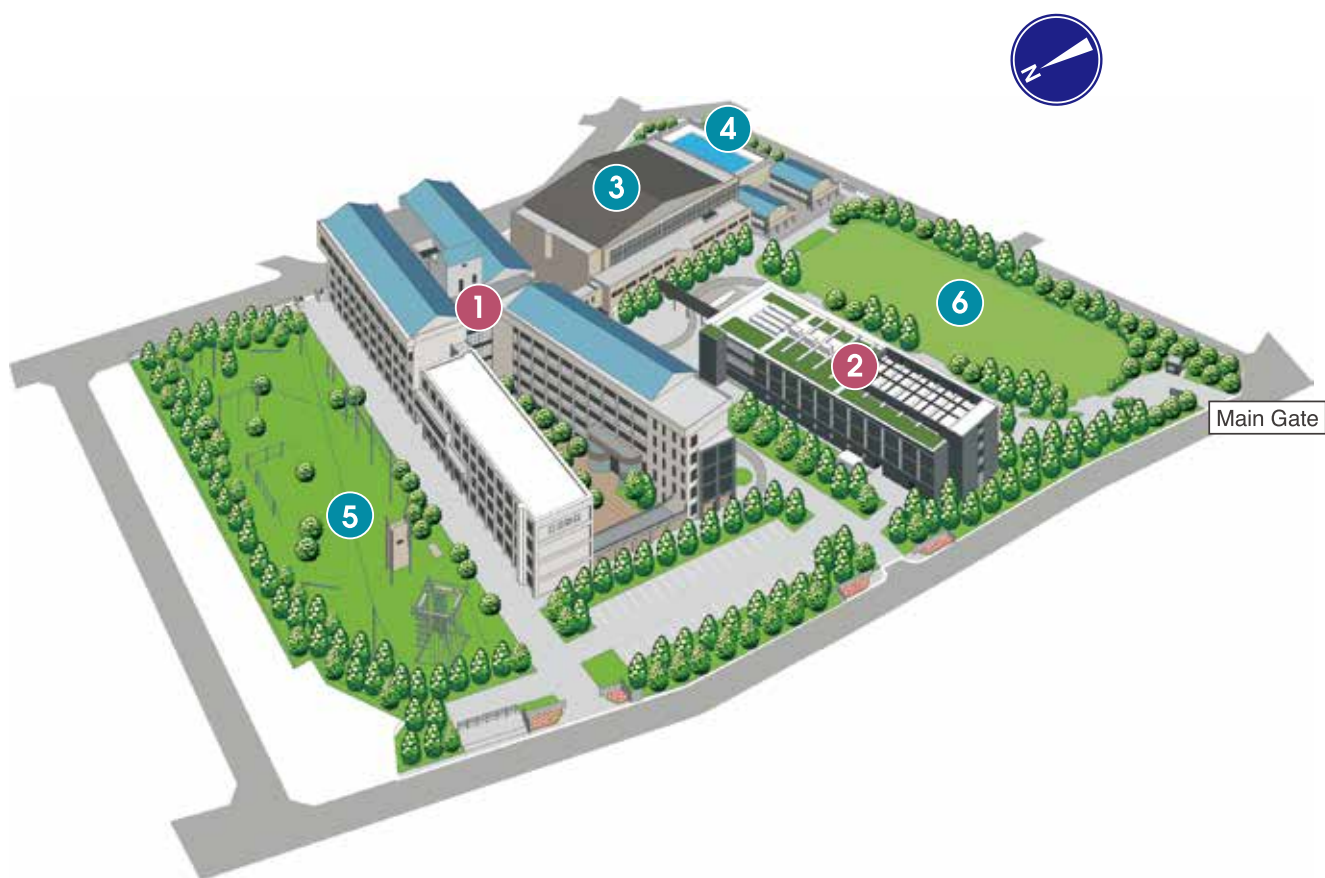
○ JR Shinkansen:

Take the JR Tokaido Main Line from Shin-Osaka station bound for Kyoto and get off at Takatsuki station (about 15mins at the Limited express.). Walk about 7 mins.

○ From Osaka International Airport (Itami Airport):

From Osaka Airport station, take the Osaka Monorail bound for Kadoma-shi and get off at Minami-ibaraki station. Transfer to the Hankyu Railway Minami-ibaraki station and take the train bound for Kyoto Kawaramachi. Get off at Takatsuki-shi station (about 40-45 mins.) and walk about 10 mins.

**[Sakai Campus]**  
**Graduate School of Health and Well-being**



- 1** Bldg. A (Lecture Rooms, Sakai Campus Office, Career Center)
- 2** Bldg. B (Lecture Rooms, Sakai Campus Library, Cafeteria, Store)
- 3** Gymnasium (Arena, Judo/Kendo Dojo, Training Gym)
- 4** Swimming Pool
- 5** Facility for Experiential Learning Activities
- 6** Evergreen (Open Space)

## Online application Q&A

### Q1. I do not have an Internet connection at home. How can I complete the online application?

A1. The online application can be completed at your school or any other place where there is an Internet connection. If you will be unable to complete the online application, contact the Graduate School Admissions Division before the start day of the online application period.

### Q2. I cannot print out the application form and other documents at home. How can I print these documents?

A2. Print out the documents at your school or any other place where a printer is available.

If you cannot print out the application form or other documents, contact the Graduate School Admissions Division.

### Q3. There is a mistake in the information I registered for my online application. How can I correct it?

A3. If you have not yet paid the application fee, repeat the online application process from the beginning. (If you have already paid the application fee or submitted your application documents, please see Q4.)

You can, however, use the reference number you were given at the time of registration to re-enter your application details based on your previously registered personal information.

Please note that in doing so, you will lose the application form and various application numbers (such as your reference number and payment receipt number) obtained previously. Even if you pay the application fee and submit application documents using the application form and administrative numbers you were assigned according to the false information, your application will not be considered complete.

### Q4. I noticed a mistake in my registered information after paying the application fee or after submitting my application documents. What should I do?

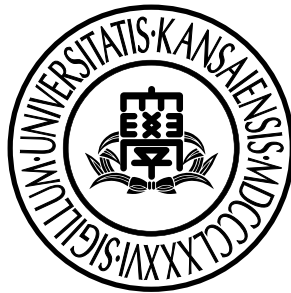
A4. Contact the Graduate School Admissions Division.

### Q5. The pop-up that was supposed to appear upon completing my online application was blocked and I cannot print out my application form or other documents. What should I do?

A5. You can display the information registered for your online application once again using your reference number. Click on “登録内容を修正する” (revise registered information) on the online application page and enter the reference number given to you at registration. The online application confirmation screen will be displayed again. Print out your application form or other documents.

### Q6. By filling in online application and paying the application fee, do I complete my application?

A6. No. Your application is not complete until you have filled in online application, paid the application fee, and also submitted the required application documents. As applications cannot be accepted after the deadline, please be sure to give yourself enough time to complete the procedure during the scheduled dates.



## Kansai University Graduate School

[http://www.kansai-u.ac.jp/Gr\\_sch/](http://www.kansai-u.ac.jp/Gr_sch/)

### Senriyama Campus

Graduate School of Law    Graduate School of Letters    Graduate School of Economics  
Graduate School of Business and Commerce    Graduate School of Sociology    Graduate School of Science and Engineering  
Graduate School of Foreign Language Education and Research    Graduate School of Psychology  
Graduate School of East Asian Cultures    Graduate School of Governance

Inquiries: Graduate School Admissions Division, Admissions Center  
3-3-35 Yamate-cho, Suita, Osaka 564-8680    TEL: 06-6368-1121 (main)  
E-mail: [grd-adm@ml.kandai.jp](mailto:grd-adm@ml.kandai.jp)

### Takatsuki Campus

Graduate School of Informatics

Inquiries: Takatsuki Office  
Ryozenji-cho, Takatsuki, Osaka 569-1095    TEL: 072-690-3213 (direct)  
E-mail: [k-soujyo@ml.kandai.jp](mailto:k-soujyo@ml.kandai.jp)

### Takatsuki Muse Campus

Graduate School of Societal Safety Sciences

Inquiries: Muse Office  
7-1 Hakubai-cho, Takatsuki, Osaka 569-1098    TEL: 072-684-4000 (main)  
E-mail: [safety\\_science@ml.kandai.jp](mailto:safety_science@ml.kandai.jp)

### Sakai Campus

Graduate School of Health and Well-being

Inquiries: Sakai Campus Office  
1-11-1 Kaorigaoka-cho, Sakai, Osaka 590-8515    TEL: 072-229-5022 (main)  
E-mail: [sakail@ml.kandai.jp](mailto:sakail@ml.kandai.jp)