

Graduate School Handbook

For the year 2024

Kansai University Graduate School



The Japanese version of this booklet is more authoritative than the English version; if you encounter any discrepancy between the two versions, please follow the Japanese guidelines.

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Support contacts

Campuses providing “support contacts” are listed in the table below:

Graduate School	Campus
Law, Letters, Economics, Business and Commerce, Sociology, Science and Engineering, Foreign Language Education and Research, Psychology, East Asian Cultures, and Governance	Senriyama
Informatics	Takatsuki
Societal Safety Sciences	Takatsuki Muse
Health and Well-Being	Sakai

* Refer to the campus map provided at the end of this document for the locations of contact counters.

☐ Notifications and requests

Inquiries	Important notes	Support contacts
Course registration	Students register for courses at the beginning of the academic year. Register for courses after consulting with and obtaining the approval of your faculty advisor. As soon as possible (before registration) visit one of the contact counters listed on the right to re-enroll from the fall semester.	Online registration Where to make your inquiries (Senriyama: Center for Academic Affairs) (Takatsuki: Office of the Faculty of Informatics) (Takatsuki: Informatics) (Muse: Muse Office) (Sakai: Sakai Campus Administration Office)
Change of address/telephone number/name/guarantor, or other personal details	Please submit a notification of status change form. <Refer to Page 14>	Senriyama: Center for Academic Affairs Takatsuki: Office of the faculty of Informatics
Notifications relating to school registration (Leave of absence/return from leave of absence/withdrawal/reenrollment/resumption of studies)	Please submit the prescribed request form. <Refer to Page 20>	Takatsuki Muse: Muse Office Sakai: Sakai Campus Administration Office
Contact regarding tuition	<Refer to Page 19>	Senriyama: Cashiers Division Takatsuki: Takatsuki Campus Office Takatsuki Muse: Muse Office Sakai: Sakai Campus Administration Office
Student insurance	Students are enrolled in “Gakkensai” insurance. Gakkensai is a Japanese abbreviation of Personal Accident Insurance for Students Pursuing Education and Research. Enquire at the contact counter if you receive any injury during class, an extracurricular activity, or any other school event.	Senriyama: Center for Academic Affairs Student Affairs Center Student Support Group Sports Promotion Group Takatsuki Campus Office Takatsuki Muse: Muse Office Sakai: Sakai Campus Administration Office
User ID and password for the Information System	Visit the contact counter and follow the required procedures if you forget your user ID or password. A student ID card is required for the reissuance of a password. <Refer to Page 119>	Senriyama: 4F, IT Center reception counter Takatsuki: Office of the faculty of Informatics Takatsuki: Muse Office Muse: Sakai: Sakai PC room reception counter

Lost and found, theft	Notify the contact counter. If the owner of a found item is identified, he or she will be notified by telephone or “personal message,” through the Information System.	Senriyama: Class Support Station Student Affairs Center, Student Support Group Takatsuki Campus Office Takatsuki: Takatsuki Muse: Muse Office Sakai: Sakai Campus Administration Office Umeda: Umeda Campus 2F, Administration Office
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□ Issuing certificates

Inquiries	Important notes	Support contacts																							
Acquiring certificates (*)	<table border="1"> <thead> <tr> <th rowspan="2">Certificate</th> <th colspan="2">Fee</th> </tr> <tr> <th>Currently enrolled student Registered student</th> <th>Other than those given on the left</th> </tr> </thead> <tbody> <tr> <td>Certificate of current enrollment*</td> <td>100 yen</td> <td>-</td> </tr> <tr> <td>Certificate of expected completion*</td> <td>100 yen</td> <td>-</td> </tr> <tr> <td>Academic transcript*</td> <td>100 yen</td> <td>300 yen</td> </tr> <tr> <td>Certificate of earned credits</td> <td>100 yen</td> <td>300 yen</td> </tr> <tr> <td>Certificate of completion</td> <td>100 yen</td> <td>300 yen</td> </tr> <tr> <td>Certificates translated into foreign languages</td> <td colspan="2">300 yen</td> </tr> </tbody> </table>	Certificate	Fee		Currently enrolled student Registered student	Other than those given on the left	Certificate of current enrollment*	100 yen	-	Certificate of expected completion*	100 yen	-	Academic transcript*	100 yen	300 yen	Certificate of earned credits	100 yen	300 yen	Certificate of completion	100 yen	300 yen	Certificates translated into foreign languages	300 yen		Senriyama: Center for Teacher Certification and Development Takatsuki: Office of the faculty of Informatics Takatsuki Muse Office Muse: Sakai: Sakai Campus Administration Office Umeda: Carrier center of Umeda office (Only those certificates and student discounts marked with an asterisk (*))
Certificate	Fee																								
	Currently enrolled student Registered student	Other than those given on the left																							
Certificate of current enrollment*	100 yen	-																							
Certificate of expected completion*	100 yen	-																							
Academic transcript*	100 yen	300 yen																							
Certificate of earned credits	100 yen	300 yen																							
Certificate of completion	100 yen	300 yen																							
Certificates translated into foreign languages	300 yen																								
Acquiring student discounts	A student may obtain up to 20 student discounts in 1 academic year from machines below that issue certificates automatically. <Refer to Page 110>	Same as above																							
Obtaining certificates for commuting	Certificates are issued at the contact counter at all times. <Refer to Page 110>	Senriyama: Center for Academic Affairs Takatsuki: Office of the faculty of Informatics Takatsuki Muse Office Muse: Sakai: Sakai Campus Administration Office																							
Reissuing student ID cards, registration confirmation sheets	Submit a request for the reissuance. A reissuance fee of 900 yen (700 yen for student ID card, 200 yen for the registration confirmation sheet) is required for reissuance. <Refer to Page 17>	Same as above																							
Acquiring a certificate for group travel	More details are available at the contact counter. <Refer to Page 111>	Senriyama: Center for Teacher Certification and Development Student Affairs Center Student Support Group Sports Promotion Group Takatsuki: Office of the faculty of Informatics Takatsuki Muse Office Muse: Sakai: Sakai Campus Administration Office																							

Obtaining a medical certificate	Medical certificate	Fee	Senriyama: Medical Center Takatsuki: Takatsuki Campus Infirmary Takatsuki: Muse Health Center Muse: Sakai: Sakai Campus Infirmary
		Currently enrolled student	
		Registered student	
	Form prescribed by the University*	200 yen	
	Form other than that prescribed by the University*	500 yen	
Certificate in a foreign language	1000 yen		
<Refer to Page 121>			

The automatic issuing of certificates and student discount certificates

Machines that issue certificates automatically are available at the Senriyama, Takatsuki, Takatsuki Muse, Sakai, and Umeda Campuses for the immediate issuance of certifications. These machines will issue only those certificates and student discounts marked with an asterisk (*) in the table above.

An automatic certificate machine is available at each of the campus locations given below.

Campus	Location		Service hours
Senriyama Campus	1F, Bldg. 1, Hall 2	Hall	Mon. – Fri. : 9:00 – 18:30 Saturday : 9:00 – 17:00
Takatsuki Campus	1F, Bldg. A	Adjacent to the Office of the faculty of Informatics	Mon. – Fri. : 9:00 – 20:00 Saturday : 9:00 – 17:00
Takatsuki Muse Campus	2F, West Bldg. (Faculty, Graduate School.)	Adjacent to Muse Office	Mon. – Fri. : 9:00 – 20:00 Saturday : 9:00 – 17:00
Sakai Campus	1F, Bldg. A	Adjacent to Sakai Campus Administration Office	Mon. – Fri. : 9:00 – 18:00 Saturday : 9:00 – 17:00
Umeda Campus	5F	Carrier center in Umeda office	Mon. – Fri. : 10:00 – 18:00 *Center open on Saturdays during certain periods.

* Please check service hours on the Information System, as these hours are subject to change (for example, during vacations).

Various consultation services

Academic affairs

Inquiries	Important notes	Support contacts
Handling of Class Cancellations, etc. in the Event of a Natural Disaster	Refer to “Handling of Class Cancellations, etc. in the Event of a Natural Disaster” on page 11. Please feel free to ask, if you have any questions.	Senriyama: Center for Academic Affairs Takatsuki: Office of the faculty of Informatics Takatsuki Muse: Muse Office Sakai: Sakai Campus Administration Office
Academic support for disabled students	More details are available at the contact counter.	Senriyama: Student Study and Counseling Center Takatsuki: Office of the faculty of Informatics Takatsuki Muse: Muse Office Sakai: Sakai Campus Administration Office

Consultation on financial matters

Inquiries	Important notes	Support contacts
Deferred payment of tuition/payment in installments	<Refer to Page 19>	Online registration Where to make inquiries Senriyama: Cashiers Division Takatsuki: Takatsuki Campus Office Takatsuki Muse: Muse Office Sakai: Sakai Campus Administration Office
Scholarships and student loans	Applications are accepted shortly before or after the start of the spring semester each year (immediately after the start of the autumn semester of each year, for students who enrolled in the autumn semester). Details will be provided via the Information System, on the Scholarship Support Group website and campus bulletin board, and by other means. <Refer to Page 102> If you are temporarily or urgently need living expenses, contact the contact counter to discuss a short-term loan. <Refer to Page 107>	Senriyama: Student Affairs Center Scholarships and Financial Takatsuki: Assistance Group Takatsuki Campus Office Takatsuki Muse: Muse Office Sakai: Sakai Campus Administration Office
Room and board	Interested students should contact the service directly for a consultation.	Kansai University co-op [Graduate School of Health and Well-being only] National Students Information Center Kyoritsu Maintenance Co., Ltd.

Student life

Inquiries	Important notes	Support contacts
Counseling for anxiety or distress	Requests for counseling are accepted at all times. <Refer to Pages 7 and 100>	<p>Senriyama: Center for Academic Affairs Student Affairs Center Student Support Group University Student Counseling Room Student Study and Counseling Center Psychological Counseling Room Harassment Counseling Office</p> <p>Takatsuki: Office of the Faculty of Informatics Takatsuki Campus Office Psychological Counseling Room</p> <p>Takatsuki Muse: Muse Office Psychological Counseling Room</p> <p>Sakai: Sakai Campus Administration Office Psychological Counseling Room</p>
Health counseling	Requests for counseling are accepted at all times. <Refer to Page 121>	<p>Senriyama: Medical Center</p> <p>Takatsuki: Takatsuki Campus Infirmary</p> <p>Takatsuki Muse: Muse Health Center</p> <p>Sakai: Sakai Campus Infirmary</p>
International student consultations	Requests for consultations are accepted at all times, both in person and online. Please check the details in the “GLOBAL NAVI” printed booklet or online edition.	<p>Senriyama: Division of International Affairs</p> <p>Takatsuki: Office of the Faculty of Informatics</p> <p>Takatsuki Muse: Muse Office</p> <p>Sakai: Sakai Campus Administration Office</p>

For the future (careers and employment)

Inquiries	Important notes	Support contacts
Advice on applying for licenses	Details are provided to interested students at the contact counter. <Refer to Page 98>	Senriyama: Center for Teacher Certification and Development Takatsuki: Office of the Faculty of Informatics Takatsuki Muse: Muse Office Sakai: Sakai Campus Administration Office
Lectures on applying for licenses	Requests for consultation are accepted at all times.	Senriyama: Extension Reed Center Takatsuki/ Sakai: Extension Reed Center (Senriyama) Takatsuki Muse: Extension Reed Center Takatsuki Muse Campus Annex
Career and job advice	Requests for consultations are accepted at all times. Check the website as days and hours when this service is available vary by campus. Career Center website www.kansai-u.ac.jp/career/ <Refer to Page 112>	Senriyama: Career Center Career Center for Science and Engineering Takatsuki: Career Center Takatsuki Campus Annex Takatsuki Muse: Career Center Takatsuki Muse Campus Annex Sakai: Career Center Sakai Campus Annex Umeda: Career Center Umeda Office

Office hours

Each graduate school office has its own office hours.

Meetings to discuss various issues involving graduate school research activities will be provided. Please take the opportunity to come in for a consultation, as your privacy will be carefully protected.

Consultations are provided by the Dean of the graduate school and other faculty members. Depending on the nature of your consultation, you will be referred to a more suitable advisor (a staff member of the relevant graduate school) under the overall responsibility of the Dean of the graduate school. Although as a general rule, consultations are held during the office hours of each graduate school dean or staff member, please book an appointment through the Class Support Station (SHOBUNKAN), the Office of the faculty of Informatics, the Muse Office, or the Sakai Campus Administration Office, as consultation services will be extended outside office hours whenever possible.

Detailed information including office hours will be announced on the Information System or bulletin board.

Center for Academic Affairs

(Contact counters can be found at the Office of the Faculty of Informatics for the Graduate School of Informatics, the Muse Office of the Graduate School of Societal Safety Sciences, and the Sakai Campus Administration Office of the Graduate School of Health and Well-Being.)

The Center for Academic Affairs at the Senriyama Campus (1F, Bldg. 1, Hall 2) is a contact counter assisting with courses and grades, degree theses, dissertations, and other study and research-related matters.

Every student must earn the credits required by his or her graduate school and systematically prepare and write a degree thesis or dissertation under the supervision of a faculty advisor, as stated in the Graduate School Regulations and other regulations. The Center for Academic Affairs provides support and expertise in the following areas. Please visit the Center for Academic Affairs to enquire about or resolve any administrative or educational matters relating to your studies or research.

Students of the Graduate School of Informatics should go to the Office of the Faculty of Informatics, students of the Graduate School of Societal Safety Sciences should go to the Muse Office, and students of the Graduate School of Health and Well-Being should go to the Sakai Campus Administration Office.

Services

[Course-related]

- Support with course registration

[Examination/grade-related]

- Consultations on examinations and grades
- Guidance on submitting a degree thesis or dissertation

[Student registry-related]

- Support and guidance for students requesting a leave of absence, returning from a leave of absence, or wishing to discuss any other student registration issues.

[General affairs]

- Reporting a change of address, telephone number, name, or other piece of personal information
- Forms and procedures for reissuing student ID cards and confirming registration
- Applying for support to attend an academic conference, and related issues
- Guidance on other academic matters and procedures

[Licenses]*

- Procedures for acquiring a Teacher's License or any other license

[Certificates]*

- Procedures for issuing certificates

*Contact counter for [Licenses] and [Certificates] is Center for Teacher Certification and Development.

Opening hours

	Center for Academic Affairs	Office of the Faculty of Informatics	Muse Office	Sakai Campus Administration Office
Monday to Friday	9:00-18:30	9:00-20:00	9:00-17:00	9:00-18:00
Saturday	9:00-17:00	9:00-17:00	9:00-17:00	9:00-17:00

* Services during examination periods and summer and winter vacations will be announced separately on the Information System.

Class Support Station (SHOBUNKAN)

(Contact counters can be found at the Office of the Faculty of Informatics for the Graduate School of Informatics, the Muse Office of the Graduate School of Societal Safety Sciences, and the Sakai Campus Administration Office of the Graduate School of Health and Well-Being.)

As a general rule, the opening hours are as follows.

Monday to Friday 8:30-20:00

Saturday 8:30-18:00

*Services during examination periods and summer and winter vacations will be announced separately on the Information System.

The Class Support Station is located on the 3rd floor of SHOBUNKAN at Senriyama Campus to offer you various consultations and help that you may need for your learning activities. The Class Support Station was established with the aim to improve the quality of education and classes at Kansai University. While the Station offers support service to students, faculty members are also welcome to receive support for class management.

Visit the Class Support Station if you have any questions about receiving support for your classes or research. Student staff members called student assistants (SA) together with the office staff will provide you with assistance.

The Class Support Station provides the following services:

Guidance on classes (the Center for Academic Affairs may serve as the contact counter for some topics, such as signing up for courses and end of term exams)

- Lost and found articles will be kept at the Class Support Station for two weeks; after this period, they will be kept for an additional three months at the lost and found corner.
- Guidance on using information sources, such as the Information System
- The rental of various equipments used in class

- Using classrooms in SHOBUNKAN and elsewhere
- The rental of lockers in SHOBUNKAN

Students of the Graduate School of Informatics should go to the Office of the Faculty of Informatics; students of the Graduate School of Societal Safety Sciences should go to the Muse Office; and students of the Graduate School of Health and Well-Being should go to the Sakai Campus Administration Office.

Handling of Class Cancellations, etc. in the Event of a Natural Disaster

Guidelines for the handling of class cancellations, etc. (including in-person and online classes; the same shall apply hereafter), campus restriction measures, shortening of class times, and postponement of regular examinations in the event of a natural disaster are provided below.

Please note that classes will be suspended and class times shortened if a natural disaster strikes in the middle of the class period.

* “Natural disaster” refers to a disaster caused by earthquake, tsunami, storm, torrential downpour, flooding, or heavy snowfall that causes severe damage to the areas where the campuses are located.

1. The criteria for class cancellations, etc. will be as follows.

(1) Earthquake, tsunami, etc.

- a. when an earthquake with a seismic intensity of 5 Upper or above on the Japanese scale strikes in the Osaka metropolitan area and there is concern that major damage will be caused;
- b. when a tsunami warning is issued for the Osaka metropolitan area and there is concern about damage from the tsunami;
- c. other cases where an earthquake, tsunami, etc. has caused damage to campus facilities, etc. that makes continuation of classes difficult.

(2) Heavy rain, storm, etc.

- a. when an emergency warning has been issued in Osaka Prefecture for heavy rain, storm, blizzard, or heavy snow;
- b. when a storm warning has been issued for any municipality in Osaka Prefecture;
- c. when the Meteorological Agency predicts the weather forecasts, etc. that a large-scale typhoon or torrential downpour, etc. will strike Osaka Prefecture on the following day sometime between early dawn until evening.

(3) Other

- a. when, due to a natural disaster, a railway company announces the suspension or planned cancellation of services for any of the railway lines (sections), etc. servicing the individual campuses, as stipulated in Table 1 below;
- b. when the Mayor of Osaka, Suita, Takatsuki or Sakai issues a directive to the residents of areas

that include the locations of the individual campuses.

2. Class cancellations, etc. will be handled as follows.

The necessary measures in response to the issuance of a warning, etc. and the suspension or planned cancellation of services on railway lines (sections) shall be as shown in the table below.

Removal of warning/resumption of transportation services before 6:00	As usual
Removal of warning/resumption of transportation services before 10:00	Classes will be held from the 3rd period.
Removal of warning/resumption of transportation services before 13:00	Classes will be held from the 6th period.
Removal of warning/resumption of transportation services after 13:00	Classes will be cancelled.

- There will be no class cancellations, etc. in the event of a temporary interruption of transportation services due to an accident or other incident.
- Classes may be cancelled and other measures taken in certain special circumstances at the Umeda Campus.

3. Information about class cancellations, etc., will be communicated in the following manner.

Information about the cancellation, etc. and resumption of classes will be communicated promptly on the Kansai University website, etc. In any of the following circumstances, class cancellations, etc. will be communicated the day before.

- (1) If the Meteorological Agency predicts weather forecasts that a large-scale typhoon or torrential downpour, etc. will strike Osaka Prefecture on the following day sometime between early before dawn until evening, class cancellations, etc. will be communicated by 10:00 p.m. of the day before.
- (2) If a railway company announces the planned cancellation of services on the following day and beyond for the railway lines (sections) stipulated in Table 1, class cancellations, etc. will be communicated by 10:00 p.m. of the day before.

4. Notwithstanding the above, students will be notified of the handling of class cancellations, etc. separately on the Kansai University website, etc.

5. In circumstances where class cancellations and other measures due to natural disasters are not undertaken, but a student is unable to attend classes due to the suspension of public transport services on his or her commuting route or there has been a natural disaster where he or she lives, that student may request issuance of a Notice of Absence by applying to the issuing counter, attaching the Certificate of Lateness issued by the relevant transport service or informing the counter that a special warning, etc. had been issued.

Table 1 Railway Routes (Sections), etc.

<p>Senriyama Campus *including Minami-Senri International Plaza</p>	<ul style="list-style-type: none"> • JR Tokaido Main Line (Kyoto – Kobe) • Hankyu Senri Line (Tenjimbashisuji 6-chome – Kita-senri), Kyoto Line (Juso – Kyoto-kawaramachi), Kobe Line (Osaka-umeda – Kobe Sannomiya)
<p>Takatsuki Campus</p>	<ul style="list-style-type: none"> • Takatsuki Municipal Bus (JR Takatsuki Ekikita – Kansai Daigaku, JR Tonda Eki – Kansai Daigaku) • JR Tokaido Main Line (Kyoto – Kobe) • Hankyu Kyoto Line (Juso – Kyoto-kawaramachi), Kobe Line (Osaka-umeda – Kobe Sannomiya)
<p>Takatsuki Muse Campus</p>	<ul style="list-style-type: none"> • JR Tokaido Main Line (Kyoto – Kobe) • Hankyu Kyoto Line (Juso – Kyoto-kawaramachi), Kobe Line (Osaka-umeda – Kobe Sannomiya)
<p>Sakai Campus</p>	<ul style="list-style-type: none"> • Nankai Koya Line (Namba – Sakaihigashi) • Osaka Metro Sakaisuji Line (Tenjimbashisuji 6-chome – Tengachaya) • Hankyu Senri Line (Tenjimbashisuji 6-chome – Kandai-mae)
<p>Umeda Campus</p>	<ul style="list-style-type: none"> • JR Tokaido Main Line (Kyoto – Kobe) • Hankyu Senri Line (Tenjimbashisuji 6-chome – Kita-senri), Kyoto Line (Juso – Kyoto-kawaramachi), Kobe Line (Osaka-umeda – Kobe Sannomiya) • Osaka Metro Sakaisuji Line (Tenjimbashisuji 6-chome – Tengachaya), Midosuji Line (Shin-Osaka - Tennoji)

To report a changes such as a change of address

If there has been a change in a student's (1) address/telephone number, (2) name, (3) permanent address, (4) regular commute, (5) address/telephone number of guarantor, or (6) name of guarantor, the student in question must immediately submit a "status change notification" form (available from the Center for Academic Affairs) to the Center for Academic Affairs. Unless you submit this form, you will not receive mails from the University.

Write your name and other information carefully and precisely, just as they appear in your resident's or foreign resident's card (or passport).

A "status change notification" form should be submitted to the Office of the Faculty of Informatics by students of the Graduate School of Informatics, to the Muse Office by students of the Graduate School of Societal Safety Sciences, and to the Sakai Campus Administration Office by students of the Graduate School of Health and Well-Being.

Communications from the University

Various types of University information will be communicated via the Information System, and notices about individual classes will be sent via KU-LMS, etc. As such, students should keep a close eye on the information posted, checking it regularly. In case of the following situations, the university will connect with you via the Information System to provide information as well as to confirm your safety: a large-scale accident or disaster such as a severe earthquake or a storm/flood; a mass epidemic of a Class 1 or Class 2 infectious disease (as defined in the School Health and Safety Act); or any other event equivalent to a Level III Crisis (as defined by the crisis management manual). You will need your user ID and password to access the Information System, Kandai LMS, and other systems. If you have forgotten your password, please refer to the "KANSAI University Information System & Kandai LMS operation manual [for students]" given to you when you first arrived at the University.

Be sure to also check the campus bulletin board, as some types of information may be posted there instead.

Information System

Refer to the “KANSAI University Information System & Kandai LMS operation manual [for students]” for details.

Information System

The Information System is the place where you can find all kinds of information related to university life. The System helps you find the information you want quickly, such as notices issued by the university and links to the various services, and allows you to become more familiar with university life.

The Kandai Portal smartphone app can also be used for the same purpose.

Top page (Home screen)

The Top Page is the place where you can check all the latest information, but also communications from the University, such as notices, personal messages, class cancellations, and supplementary class information. Kansai University sends important information to you often. Please log in at least once a day to check for any new information.

Click on “Academic Affairs Information” in the Main Menu to find links to the syllabus system, course registration system, and class support system (KU LMS, etc.). The information on the top page can be viewed on a smartphone as well.

Syllabus system

This system provides all syllabus-related information, including lecture guidelines, course schedules, information about instructors, course descriptions (including course objectives), and schedule for each course. The system also includes information about the assessment methods, academic evaluation criteria, textbooks, and reference books required for each course.

Search methods include curriculum search, course search, faculty and staff search, and keyword search by course objective/description, etc.

Course registration system (online registration)

As a general rule, course registration should be completed on the Web. Each student should register within the designated registration period.

Class support system (KU LMS, etc.)

The class support system supplements classes, providing notices about classes, and offering support for preparation, review, classwork reports, and course exams. It also enables students to ask and receive answers to questions about classes.

User ID and password

A user ID and initial password will be provided to students entering the University.

If you forget your password, take your student ID card to one of the following contact counters, and you will be issued with a new password.

Graduate School	Contact counters
Law, Letters, Economics, Business and Commerce, Sociology, Science and Engineering, Foreign Language Education and Research, Psychology, East Asian Cultures, and Governance	4F, IT Center
Informatics	Office of the Faculty of Informatics
Societal Safety Sciences	Muse Office
Health and Well-Being	Sakai PC room reception counter

How to Use

[PC]

- [1] On the top page of the Kansai University website (www.kansai-u.ac.jp), click “Menu,” select “For Students and Faculty & Staff” then click on the “Information System” link.
- [2] On the login screen, enter your user ID and password.
- [3] Once logged in, you may select and browse the items you require from the top page, as indicated.

[Smartphone]

- [1] Search for “KANSAI UNIVERSITY KANDAI PORTAL” in the iOS or Android app store and install the app.
* KANSAI UNIVERSITY KANDAI PORTAL is an official smartphone app provided by Kansai University. Do not use any similar app developed by a provider unrelated to Kansai University.
- [2] Open the app, confirm the End User License, and click the “Agree” button.
- [3] After you log in, you will be able to view notices, personal messages, academic calendar, time table, and other information.

Student ID cards, enrollment names, and student ID numbers

Student ID card and Registration Confirmation Sheet

The student ID card and Registration Confirmation Sheet serve both to identify each University student and as certificates for commuting, to be presented to local transport organizations. You will also need them to use the university libraries and other facilities. Please handle your student ID card and Registration Confirmation Sheet with care, as they are essential for student life.

You are required to keep your student ID card and Registration Confirmation Sheet together with you at all times, and to present them on the following occasions:

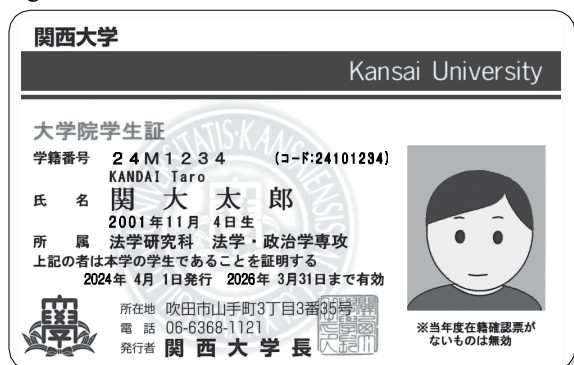
- 1 When taking a regular examination
- 2 When requested to by any University faculty member or (at night) by any University security staff member.
- 3 When certificates, including the student discount certificate, are being issued
- 4 When purchasing a commuter pass or student discount ticket, and when using the transportation system

The Student ID card is issued during the freshman guidance period, and is valid for the minimum course completion period. If you continue studying beyond this period, you will need to receive a new card by exchanging your old card at the contact counter of the department in charge. The Registration Confirmation Sheet is issued along with the student ID card upon entering the university (1st year), and is valid for one (1) year (from April 1 to March 31). It is issued at the contact counter of the relevant department in late March every year.

Your student ID card must not be lent to or sold to others. Have your student ID card replaced immediately if it is lost or damaged, by submitting a request for the replacement of a student ID card (available at one of the contact counters listed below) along with the necessary fee.

Graduate School	Contact counters
Law, Letters, Economics, Business and Commerce, Sociology, Science and Engineering, Foreign Language Education and Research, Psychology, East Asian Cultures, and Governance	Center for Academic Affairs
Informatics	Office of the Faculty of Informatics
Societal Safety Sciences	Muse Office
Health and Well-Being	Sakai Campus Administration Office

In addition, please inform the counters listed above of any change in your current address or other registered information.



関西大学在籍確認票および通学定期乗車券発行控	
2024年度	学籍番号 24M1234
氏名 関大太郎	在籍確認
ITセンター利用者ID	
住所	大阪府吹田市●●町●●
通学区	関大前～豊津 —以下空白—
[大学所在地]	吹田市山手町3丁目3番35号
[所属研究科所在地]	吹田市山手町3丁目3番35号

* “コード” (Code) is short for Student ID No. Code

Regarding the Enrollment Name

The name used during the enrollment procedures based on the documents the student submitted (the name listed on the certificate of residence, residence card, or passport) will be the enrollment name.

In regard to kanji characters, kanji up to the JIS Level 1 and Level 2, and characters recognized during enrollment procedures will be recognized. Characters other than JIS Level 1 and Level 2 will be converted into replacement characters (katakana included) for registration.

Additionally, as a general rule, the names of foreign exchange students will be displayed in all katakana. However, if the student wishes to display their names in kanji characters, it is possible upon submitting the specified documentation. Kanji characters up to JIS Level 1 and Level 2 can be used.

For English notation, the name will be written in the Hepburn-type Roman alphabet (English alphabet notation in passports for foreign exchange students) in the following order: Family name (capitals) and first name (capital for the initial letter, and small for the subsequent letters) (example: KANDAI Taro).

For those who have a middle name, including foreign exchange students, English notation is in the following order: Family name (capitals), first name (capital for the initial letter, and small for the subsequent letters), and middle name (capital for the initial letter, and small for the subsequent letters) (example: KANDAI Taro Middle).

Documentation to be delivered from this school, such as student identification and other forms of certificate, will be basically handled using the enrollment name.

However, regarding changing the name on the diploma (graduation certificate), for those who have completed the prescribed procedures, we will deliver it with the name based on the certificate of residence or residence card (or passport for English notation).

For details on the procedures, please contact the Center for Academic Affairs (for graduate students not on Senriyama Campus, please contact the office on your respective campus).

Student ID number

A student ID number will be allocated to each student as he or she enters the University. This number is different for each student, and remains unchanged and intrinsic to that individual throughout the enrollment period and after all courses are completed. All internal administrative procedures carried out by the University will require this student ID number. Students are required to memorize their ID numbers, and to be prepared to provide the full number whenever necessary.

The Student ID number works in the following way:

24	<u>M</u>	<u>1234</u>	KANDAI Taro
[1]	[2]	[3]	
[1]	Year of entrance (last 2 digits of the year)		
[2]	M: Master's Program D: Ph.D. Program		
[3]	Individual number		

* Student ID Number Code

The Student ID Number Code is the codification of the Student ID Number. The code consists of two (2) digits to indicate the year of entrance, two (2) digits to indicate the program, and four digits that are the student's individual number. The program codes are 10 for the Master's Program and 20 for the Ph. D Program.

e.g. For 24M1234 24101234
 For 24D1234 24201234

Tuition

Due date and payment method

<Due date> *Excluding your first semester after admission

Spring semester - May 31

Fall semester - October 31

<Payment method>

As a general rule, students should make payments via an account-to-account transfer for each semester. See the tuition and other school fees section of the Kansai University website for specific payment account-to-account transfer procedures.

<Precautions>

- (1) Tuition, once paid, will not be refunded.
- (2) A fee for continued registration will be charged in the case of a leave of absence. See “Leave of absence/return from a leave of absence” (p. 20) for details.
- (3) Any student who fails to make a tuition payment (including the fee for continued registration) will be expelled. See “Expulsion/resumption of studies” (p. 21) for details.

Deferred payment/installment program

<Deferred payment program>

The deferred payment program extends the due date for tuition payments 1 month as follows.

Spring semester - June 30

Fall semester - November 30

<Installment program>

The installment program allows for tuition to be paid in two installments for the spring semester and two installments for the fall semester. If the first installment is not paid by the due date, the student’s eligibility for that semester’s installment program will be withdrawn.

Spring semester - 1st payment due date: May 31

2nd payment due date: June 30

Fall semester - 1st payment due date: October 31

2nd payment due date: November 30

<Application period>

Spring semester - April 20 to April 30

Fall semester - September 1 to September 24

<Application method>

Apply by clicking on the “Application/Questionnaire” button in the Information System. Combined application of deferred payment program and installment program is not accepted.

*The deferred payment/installment program does not cover the fee for continued registration.

Student registration changes (leave of absence/ withdrawal, expulsion, etc.) and enrollment procedures after earning the required credits

[Leave of absence/return from a leave of absence]

Leave of absence

Students may take a leave of absence when they are unable to attend classes due to illness or another unavoidable problem.

When students wish to take a leave of absence, they must obtain permission by submitting a Request for Leave of Absence (provided at contact counters) to the Dean of the relevant graduate school via the appropriate contact counter. Taking a leave of absence for health reasons or military services requires a medical certificate or statement.

Leaves of absence can be taken until the end of the corresponding semester (September 20 or March 31).

Therefore, when students wish to extend their leave of absence into the next semester, they must complete the required procedures during the required period within the term of the leave of absence. SPECIAL CAUTION: Any student failing to complete these procedures will be asked to withdraw as of the end of the semester covering the leave of absence.

Leaves of absence are allowed for the following lengths of time.

[Master's Program]

A total of four (4) semesters. However, the semesters that are not counted toward the number of years of enrollment (the period of absence) shall not exceed four (4) semesters in total.

[Ph.D. Program]

A total of six (6) semesters. However, the semesters that are not counted toward the number of years of enrollment (the period of absence) shall not exceed six (6) semesters in total.

Return from a leave of absence

When students who have received permission to take a leave of absence wish to return from their leave of absence, they must submit a Request for Return from Leave of Absence (provided at contact counters) to the Dean of the relevant graduate school during the required period, via the appropriate contact counter and obtain permission.

SPECIAL CAUTION: Any student failing to complete the procedures for return from leave of absence (or for extension of leave of absence) will be asked to withdraw as of the end of the semester covering the leave of absence.

Students who had been absent due to health reasons must also submit a medical certificate.

Application Periods and Tuition

Leave of absence

Semester of planned leave of absence	Application period	Required tuition
Spring semester	On or before May 31	Fee for continued registration (60,000 yen)
	6/1 to 7/30	Tuition for the relevant semester
Fall semester	On or before October 31	Fee for continued registration (60,000 yen)
	11/1 to 1/30	Tuition for the relevant semester

Leave of absence (if extending)

Semester of planned leave of absence	Application period	Required tuition
Spring semester	3/1 to 3/14	Fee for continued registration (60,000 yen)
Fall semester	8/28 to 9/10	

Return from a leave of absence

Semester of planned return	Application period
Spring semester	3/1 to 3/14
Fall semester	8/28 to 9/10

* Students may not take or return from a leave of absence if application is not made within the above application periods for each semester.

*Even if a Request for Leave of Absence is submitted by the deadline and approved, depending on the timing of the submission, you may initially be charged the school fees in full. If this occurs, the amount will be refunded to the account from which the school fees were withdrawn (minus a leave of absence fee of 60,000 yen) at a later date.

[Withdrawal/re-enrollment]

Withdrawal

Students wishing to withdraw due to illness or other unavoidable reason may withdraw by completing the required procedures.

Re-enrollment

When students who have withdrawn from the university seek to re-enroll, they must submit a Request to Re-enroll (provided at contact counters) during the required period to the Dean of the relevant graduate school through the appropriate contact counter. Students will be re-enrolled from the following semester only after obtaining permission and paying the re-enrollment fee (students described in Article 28 of the Tuition Regulations are excluded).

However, when a student has been absent for a cumulative total of more than 4 semesters, he or she will not be permitted to re-enroll.

Semester of planned reenrollment	Application period	Payment period for re-enrollment fee
Spring semester	3/1 to 3/14	From date of permission to March 31
Fall semester	8/28 to 9/10	From date of permission to September 20

[Expulsion/resumption of studies]

Expulsion

When students fail to pay their tuition by the specified date (one day before the date of expulsion), they will be expelled for delayed tuition payments, in accordance with Article 65 of the Graduate School Regulations. The semester in which the student was expelled will not be included in the period of enrollment. Expelled students will also not be granted credit for any courses taken during the semester in which they were expelled. The expulsion dates are as follows:

Spring semester: July 31

Fall semester: January 31

Resumption of studies

When students who have been expelled seek to resume their studies in the following semesters, they must submit a Request for Resumption of Studies (provided at contact counters) to the Dean of the relevant graduate school through the appropriate contact counter during the required period. Students will be reenrolled from the following semester only after obtaining permission and paying the fee for resumption of studies.

However, when students have been absent for a cumulative total of more than four (4) semesters, they may not re-enroll. Students may not resume their studies in the semester in which they were expelled.

Semester of planned resumption of studies	Application period	Period for paying the fee to resume studies
Spring semester	3/1 to 3/14	From date of permission to March 31
Fall semester	8/28 to 9/10	From date of permission to September 20

[Period of absence]

The following semesters will not be counted in the years of enrollment.

- (1) The semester in which the student was on a leave of absence
- (2) The period from the semester in which the student withdrew (unless the withdrawal took place at the end of a semester) to the semester in which the student re-enrolled
- (3) The period from the semester in which the student was expelled to the semester in which the student resumed studies

“Period of absence” refers to a total of all of the above given periods.

[Enrollment procedures when submitting a degree thesis or dissertation after earning the required credits]

Students who have been enrolled in a Master’s Program or Ph.D. Program for the requisite period and, having earned the necessary credits, wish to extend their period of enrollment into the next semester for the purpose of submitting a degree thesis or dissertation must submit a Notification of Enrollment (using the required form) to the Dean of the relevant graduate school through the appropriate contact counter during the application period shown below.

Even if taking a leave of absence during the upcoming semester, students need to submit a Notification of Enrollment. These procedures also must be completed each semester.

Semester of planned enrollment	Application period
Spring semester	3/1 to 3/14
Fall semester	8/28 to 9/10

CAUTION: Any student who fails to complete these procedures will be subject to withdrawal as of the end of that semester, in accordance with Clause 2 of Article 55 of the Graduate School Regulations. Details will be provided via the Information System.

Article 55 of the Graduate School Regulations

<p>Article 55</p> <p>2.</p>	<p>Students enrolled for the required period in the Master’s program, the first semester of the Ph.D. program, or the Ph.D. program and have completed the required credits, and who wish to continue enrollment in the program to submit their thesis to obtain a degree, must complete the required procedures between August 28 and September 10 or from March 1 and March 14, in the semester before the enrollment date.</p> <p>Students who fail to complete the procedures specified in the preceding paragraph will be considered as withdrawn from the University at the end of the semester.</p>
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KANSAI UNIVERSITY

Three Policies (Graduate Schools)

< Master's Degree Program >

Diploma Policy

Kansai University awards a master's degree to students who have and acquired the following knowledge and skills, abilities of thinking, judgement, and expression, and proactive attitudes by completing prescribed curricula in the degree programs:

1. Knowledge and Skills

To have the advanced knowledge and skills necessary for independent researchers or highly specialized professionals, and to be able to use them comprehensively.

2. Abilities of Thinking, Judgement, and Expression

To be able to think for themselves from a global perspective, to smoothly communicate with others, and to contribute to society by practicing Kansai University's "Think and Act" academic philosophy in an advanced manner.

3. Proactive Attitudes

To be able to take responsibility for their own learning and to face proactively against problems to be solved.

Curriculum Policy

Kansai University configures its curricula based on the following items in order that the students can acquire knowledge and skills, abilities of thinking, judgement, and expression, and proactive attitudes according to the Diploma Policy:

1. Educational Contents:

- (1) To aim to enable the students to acquire effectively the high quality of knowledge and skills through systematic configuration of lectures, seminars, and practices.
- (2) As for exercise subjects, to prepare the system that enables each student to receive careful guidance from supervising teachers in order to acquire advanced research capabilities.
- (3) To provide opportunities for students to foster the ethical perspectives required for execution of research.

2. Evaluation of Learning Achievements:

- (1) As for evaluation of acquisition of knowledge and skills, to grasp the achievements by integrating the results of screening degree theses or research reports on the specified themes, and various researches of learning activities and achievement tests.
- (2) As for evaluation of abilities of thinking, judgement, and expression, that is the power of "Think and Act" capabilities, to grasp the results of the University Competency Research in Student Assessment.
- (3) As for evaluation of proactive attitudes to learn, to grasp the results of various student assessment researches.

Admission policy

Kansai University widely accepts those who have the following knowledge and skills, abilities of thinking, judgement, and expression, and proactive attitudes as the students of master's degree program according to our Diploma policy and Curriculum Policy through various entrance examinations:

1. To have acquired the specialized knowledge and skills about their academic fields during undergraduate courses.
2. To be able to think for themselves from a global perspective, smoothly communicate with others, and contribute to society by the capacities of "Think and Act" through learning during the undergraduate courses.
3. To have strong willingness to proactively study their specific academic fields.

< Ph. D. Degree Program >

Diploma Policy

Kansai University awards a doctor's degree to the students who have acquired the following knowledge and skills, abilities of thinking, judgement, and expression, and proactive attitudes by completing prescribed curricula in the degree programs:

1. Knowledge and Skills

To have acquired outstanding knowledge and skills necessary to act as researchers or highly specialized professionals, and to be able to use them comprehensively.

2. Abilities of Thinking, Judgement, and Expression

To be able to think for themselves from a global perspective, to smoothly communicate with others, and to contribute to society by practicing Kansai University's "Think and Act" academic philosophy in an excellent manner.

3. Proactive Attitudes

To be able to take responsibility for their own learning and to proactively act against the unsolved problems under their highly professional ethics.

Curriculum Policy

Kansai University configures its curricula based on the following items in order that the students can acquire knowledge and skills, abilities of thinking, judgement, and expression, and proactive attitudes according to the Diploma Policy:

1. Educational Contents:

(1) To aim to enable the students to acquire effectively the excellent knowledge and skills through systematic configuration of lectures, seminars, and practices.

(2) As for seminars, to prepare the system that enables each student to receive careful guidance from supervising teachers in order to acquire outstanding research capabilities.

(3) To provide opportunities for students to foster the ethical perspectives required for execution of research.

2. Evaluation of Learning Achievements:

(1) As for evaluation of acquisition of knowledge and skills, to grasp the screening of the doctor's theses, and the results of various researches of learning activities and achievement tests.

(2) As for evaluation of abilities of thinking, judgement, and expression, that is the "Think and Act" capabilities, to grasp the results of the University Competency Research in Student Assessment.

(3) As for evaluation of proactive attitudes, to grasp the results of various student assessment researches.

Admission policy

Kansai University widely accepts those who have the following knowledge and skills, abilities of thinking, judgement, and expression, and proactive attitudes as the students of doctor's degree program according to our Diploma and Curriculum Policy through various entrance examinations:

1. To have acquired the specialized knowledge and skills about their academic fields during undergraduate courses and master's degree programs.

2. To be able to think for themselves from a global perspective, to smoothly communicate with others, and contribute to society by the capabilities of "Think and Act" through learning during undergraduate courses and the master's degree programs.

3. To have strong willingness to proactively study their specific academic fields.

Semesters and classes

1 Academic year

An academic year starts on April 1 and ends on March 31 of the following year.

2 Semester

Spring semester: from April 1 to September 20

Fall semester: from September 21 to March 31 of the following year

3 School holidays

Refer to the annual events schedule (school year calendar) posted on the “Information System.”

4 Class schedule

As a general rule, graduate classes are held from the 1st period to the 5th period; however, classes may at times be held during the 6th and 7th periods. This assumes that Master’s degree courses are held between the 4th and 7th period for the Graduate School of Foreign Language Education and Research, and between the 1st and 6th period for the Graduate School of Societal Safety Sciences.

Period	Class hours
1st period	9:00–10:30
2nd period	10:40–12:10
3rd period	13:00–14:30
4th period	14:40–16:10
5th period	16:20–17:50
6th period	18:00–19:30
7th period	19:40–21:10

Course credits

The number of credits for class subjects is generally calculated as one credit for a course requiring 45 hours of instruction in accordance with Article 14 of the Graduate School Regulations. We also take into account the educational benefits and time necessary for studies outside of the classroom for class subjects according to the teaching methods. In principle, the number of credits for courses is calculated based on the criteria specified below. The University treats 45 minutes of actual in-class instruction as 1 hour. Therefore, one class period (90 minutes) is considered 2 hours of instruction.

- 1 For lectures, 1 credit equals 15 hours of instruction.

- 2 For seminars and project studies, 1 credit equals 15 or 30 hours of seminars or project-based research.
- 3 For practical training, 1 credit equals 30 or 45 hours of practical training.

Acquisition of course credit

- 1 Courses students have registered for will evaluate students through examinations and other appropriate means designated by the graduate school. Students with a passing grade will receive credit for those subjects.
- 2 Examinations are held at the end of the spring semester and at the end of the fall semester. In some subjects, the examination is replaced by a research paper.
- 3 Examination schedules are posted on the Information System in early July for the spring semester, and in mid-December for the fall semester. You may take examinations only in subjects for which you registered at the beginning of the semester.
- 4 If you fail an examination, you must re-register for the subject before attempting the examination again.

Grading

1 Grading evaluations

You will receive one of the following grades for each subject. If you fail a subject or do not take the examination, only the semester's grade will be announced; no grade will appear on your academic transcript. You may not retake a subject in which you have already earned a passing grade.

Grade	Evaluation	Pass/Failure
100 points to 80 points	Excellent(A)	Pass
79 points to 70 points	Good(B)	
69 points to 60 points	Satisfactory(C)	
59 points or less	Poor(F)	Failure

Note 1) "P" indicates a passing grade for subjects not graded on the A–F scale.

Note 2) As a general rule, any credit earned for a course taken at another institution and accredited at Kansai University will be marked as "N" (for accredited).

2 Announcement of grades

Grades for each semester are announced via the Information System at the end of the spring semester (mid-September) and at the end of fall semester (mid-March).

3 Questions/consultations

Students who have questions about their grades should indicate this on the appropriate form (available at the Education Affairs Contact Counter of each campus). Inquiries will not be accepted by telephone or email. Details of this procedure, including the notification period, will be provided via the Information System.

Relationship between dissertation submission deadline and number of years of enrollment (Ph.D. Program)

Upper limit of years of enrollment... Six (6) years (within 12 semesters)

Leave of absence... No more than six (6) semesters in total (permitted only if the semesters not counted in the years of enrollment (period of absence) do not exceed six (6) semesters in total)

Resumption of studies/re-enrollment... Permitted only if the cumulative period of absence does not exceed four (4) semesters.

<Examples of Patterns of Enrollment>

Pattern	1st Year		2nd Year		3rd Year		4th Year		5th Year		6th Year		7th Year		8th Year		9th Year	
	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall
A	○	○	○	○	○	○*	55E*	55E*	55E*	55E*	55E*	55E*	-	-	-	-	-	-
B	○	○	○	○	○	○*	L	L	L	L	L	L	55E*	55E*	55E*	55E*	55E*	55E*
C	○	○	○	○	○	○*	L	L	L	L	55E*	Expulsion (Resumption not permitted)				-	-	-
D	○	○	○	○	○	○ [○] 55W*	(Re-enrollment within 4 semesters)				(Re-enrollment) 55E*	55E*	55E*	55E*	L	L	55E*	55E*
E	○	○	L	L	L	○	○	○	○ [○] 55W*	(W)	(Re-enrollment) 55E*	55E*	L	L	55E*	55E*	55E*	55E*

“○” stands for enrollment (while earning credits), “L” for leave of absence, “55E” for enrollment by submitting the Notification of Enrollment form, “55W” for withdrawal due to a failure to submit a Notification of Enrollment form (in accordance with Clause 2, Article 55 of the Graduate School Regulations), and “*” for the semester in which thesis or dissertation may be submitted.

<Pattern A>

A student who is unable to submit his or her dissertation in the 3rd year may extend his or her period of enrollment for the purpose of submitting his or her dissertation by submitting a Notification of Enrollment form.

<Pattern B>

The period in which a student may take a leave of absence shall be within the period in which the total number of semesters of the period of absence is no more than six (6).

<Pattern C>

A student who has been expelled or has withdrawn may only resume his or her studies or re-enroll if the period of absence is no more than four (4) semesters in total.

<Pattern D>

A student may re-enroll if his or her period of absence is no more than four (4) semesters in total after withdrawal, in which case the period of enrollment shall be a maximum of 12 semesters in total. (However, dissertations may not be submitted during the spring semester of the sixth year, as dissertation plans may not be submitted during the previous semester.)

<Pattern E>

A student may re-enroll if the period of absence does not exceed 4 semesters in total after withdrawal. The period in which a student may take leave of absence is within the period in which the number of semesters of the period of absence does not exceed 6 semesters in total. The permitted enrollment period is a maximum of 12 semesters; this includes the period of enrollment before withdrawal. (However, dissertations may not be submitted during the spring semester of the sixth year, as dissertation plans may not be submitted during the previous semester.)

Graduate School Regulations Article 55

Students enrolled for the required period in the Master’s program, the first semester of the Ph.D. program, or the Ph.D. program and have completed the required credits, and who wish to continue enrollment in the program to submit their thesis to obtain a degree, must complete the required procedures between August 28 and September 10 or from March 1 and March 14, in the semester before the enrollment date.

2. Students who fail to complete the procedures specified in the preceding paragraph will be considered as withdrawn from the University at the end of the semester.

* Each graduate school has its own requirements for the submission of doctoral dissertations. If you are contemplating taking a leave of absence, etc., please consult with the appropriate contact counter regarding the timing of submission of your doctoral dissertation.

Taking Graduate School Common Subjects

Kansai University Graduate Schools offer graduate school common subjects in order to help students make a smooth transition from undergraduate to graduate studies, while also facilitating their acquisition of knowledge and skills commonly required of graduate students.

Type	Class subject	Number of credits	Note
Category of Foundational Subjects	Basic Academic Literacy (Various themes)	1	
	Career Design for MA Students	1	
	Academic Writing	2	(in Japanese)
	Subjects offered by other graduate schools		
Category of Japanese Culture /Society-Related Subjects	Subjects offered by other graduate schools		
Category of Cross-Disciplinary Subjects	Fundamental Global Study (Various themes)	2	
	Advanced Global Study (Various themes)	2	
	Subjects offered by other graduate schools		

* There may be changes in subjects offered depending on the academic year. Please check the class schedules if the subject you plan to take is offered this year.

* Please check the Information System regarding the details on the subjects offered by other graduate schools.

Treatment of subjects studied

Each graduate school has different criteria for determining whether the credits acquired through taking a particular class subject may be counted toward the credits required for completion. For details, please refer to the respective graduate school's page.

Transferring credits among 4 major university graduate schools in Kansai

Kansai University has an “Agreement on Transferring Postgraduate Credits Among Four Major University Graduate Schools in Kansai” with Kwansei Gakuin University, Doshisha University, and Ritsumeikan University. In accordance with this Agreement, students are mutually accepted and granted the right to attend class subjects and transfer these credits between the four graduate schools. Students interested in signing up for graduate courses at another institution to fulfill their study requirements should follow the designated procedures at the Center for Teacher Certification and Development, the Office of the Faculty of Informatics, the Muse Office, or the Sakai Campus Administration Office, after first obtaining the permission of their faculty advisors and contacting the instructor in charge of the course they wish to take.

Treatment of the subjects studied

A course subject taken at another institution is treated as an additional subject. Credits for the additional subject will neither be counted toward the number of credits required to complete a degree, nor toward the course load for the academic year in question. With the consent of the faculty advisor, credits earned for the additional subject will be included in the course load for the academic year and applied to the number of credits required to complete the degree. Be careful that the total of credits for subjects taken at Kansai University and at other institutions does not exceed the course load.

State whether or not you need to apply the additional credits toward your degree in the comments box on the application form.

Receiving applications

Information about the receipt of your application will be provided via the Information System.

- * Applications are received for all subjects offered during the spring semester and fall semester, as well as for intensive and whole year courses.
- * Applications will not be accepted during the fall semester.
- * A subject for which credits have already been earned may not be taken again (this applies to subjects with the same title, even if they are taught by another instructor.)

Documents to be submitted

- (1) Application for Transferring Credits among 4 Major University Graduate Schools in Kansai
(available from the Center for Teacher Certification and Development, the Office of the Faculty of Informatics, the Muse Office, and the Sakai Campus Administration Office)
- (2) 2 photographs (1 of which should be pasted on the application form): length 3 cm × width 2.4 cm
(color)

Matters to note when filing an application

- (1) You must consult with and obtain the consent of your faculty advisor.
- (2) Before you apply, you must contact the instructor in charge of the graduate course you wish to take at

another institution. You must also attend an initial class session and obtain the consent of the course instructor directly.

- (3) Even if you obtain the consent of the course instructor, you may not be guaranteed a place on the course; this decision must be made by the host graduate school.
- (4) Prepare as many copies of the application documents as necessary; a separate application form is required for each course.

Availability of syllabi (lecture guidelines), class schedules, and other information

Syllabi and other information, including the graduate course schedules of other institutions, will be made available at the end of March. The University will notify students through the Information System as soon as it is available.

Granting permission to take a course

In mid-May, the graduate school of each institution will announce the names of students permitted to take courses.

Attendance prior to the announcement of permitted students

You must provisionally attend the course for which you have applied, until a decision has been announced. Find out in advance the date and room of your initial class session from the schedules of each graduate school.

* Read the “Application Procedures for Transferring Credit among 4 Major University Graduate Schools in Kansai” thoroughly before applying. Application details will be provided via the Information System.

Graduate School of Law

I Three Policies

< Master's Degree Program >

Diploma Policy

The Graduate School of Law awards a master's degree (law) to students who have completed the designated subjects, acquired the prescribed credits, and submitted a thesis under the guidance of the academic advisors within the prescribed period of years by the Graduate School. The Graduate School evaluates the qualification of students according to the appraisal of the levels of acquisition of the following knowledge and abilities:

1. Knowledge and Skills

To have acquired the knowledge required to act as researchers or highly specialized professionals of law or political science (knowledge of current laws or modern politics through understanding the historical and ideological backgrounds), to have acquired the skills to find out appropriately and promptly various kinds of information among the judicial precedents, trends of theories, or recent political conditions, and to have acquired the abilities to analyze them comprehensively from the view point of law or political science and to respond flexibly.

2. Abilities of Thinking, Judgement, and Expression

To be able to tackle with various social problems of the modern society from a wide range of perspectives based on the overseas trends as well, to explain them scientifically by accurately understanding of the legal or political systems, to develop convincing arguments based on the norms and historical experiences, by studying the specialized subjects and reading foreign materials, and ultimately to have acquired the "Think and Act" capabilities in order to contribute to building democratic decision making.

To have acquired the ability to discover unresolved issues and the ability to solve problems based on fair and flexible thinking by analyzing specific legal disputes or political situations through legal or political thinking.

3. Proactive Attitudes

To have acquired the attitude to select a significant research theme based on the development of judicial precedents and theories, the recent political situation and the future career path as a researcher or highly specialized professionals, set unresolved issues, formulate an appropriate research plan to solve the issues and conduct research activities based on the plan.

To have acquired the attitude to engage in academic dialogue and exchange through research presentations in classes, conferences and seminars and submissions to academic journals.

Curriculum Policy

The Graduate School of Law aims to foster researchers or highly specialized professionals who have sufficient knowledge of law and political science and can actively and effectively utilize it in various fields of society by acquiring knowledge and skills, qualities and abilities, and attitudes according to the Diploma Policy. The Graduate School arranges the legal and political studies course to nurture researchers, the highly specialized professional course to nurture highly specialized professionals, and the global cooperation course to improve the professional abilities of foreign students and their academic contributions to their home countries. The curriculum is configured on the basis of the following items:

1. Educational Contents:

(1) Knowledge and Skills

The legal and political studies course aims to nurture research ability and basic academic knowledge necessary for independent research activities. The students are supposed to take seminars in each academic year, in principle, under the guidance of the same academic advisor while at the Graduate School. Through the lectures mainly composed of specialized subjects and the foreign literature studies, the students can also acquire the ability to read and understand foreign materials, which is necessary for researchers.

The highly specialized professional course and the global cooperation course aim to foster highly specialized professionals with expertise. Students are supposed to receive specialized education in a more practical way which consists of basic subjects, lecture subjects and seminar subjects. In the basic subjects, students acquire basic knowledge and academic skills in law and political science. In the lecture subjects, students will learn advanced specialized knowledge about current laws and contemporary politics, with historical and ideological backgrounds, and will analyze and discuss various issues of contemporary society from multiple perspectives. In the seminar subjects, students are mainly instructed to prepare their master's thesis or research report on a specific theme.

(2) Abilities of Thinking, Judgement, and Expression

Students acquire the ability to think, judge, and express themselves through the seminar subjects. In the legal and political studies course and the global cooperation courses, seminars for master's thesis are regularly guided by the academic advisor. In the highly specialized professional course, each student receives the guidance from a dedicated teacher in the first year and the student will be advised appropriately about the research themes of the specialized field in for the second year. Students acquire problem-solving skills by taking the general seminar (Theme). Guidance for master's thesis or research report on a specific theme in the second or third year is given by the academic advisor whom the students can select by their own request.

(3) Proactive Attitudes

Students will develop a proactive attitude by formulating their own research plan, reporting on the progress and results of their research to their academic advisor and others in classes, etc., and preparing and submitting the Annual Research Results Report to the Dean of the Graduate School. The Graduate School prepares opportunities to enable students to report their research results through on-campus and off-campus academic meetings and conferences, or through submissions to academic journals such as The Journal of Law and to give ethics training necessary for carrying out research. In addition, classes conducted from a practical point of view will make students aware of the relationship between theory and practice, thereby enhancing their motivation to work.

2. Evaluation of Learning Achievements:

(1) Knowledge and Skills

The Graduate School, mainly in basic subjects and lecture subjects, evaluates students' acquisition of knowledge and skills by the understanding of advanced specialized knowledge in law and political science, the ability to provide logical and scientific explanations, the ability to construct well-reasoned and persuasive arguments and the ability to draw reasonable conclusions in discussions with others.

(2) Abilities of Thinking, Judgement, and Expression

The acquisition of the abilities of thinking, judgement, and expression will be evaluated through the examination of the master's thesis or of the research report on a specific theme as well as the seminar subjects. The evaluation criteria require that each master's thesis or research report on a specific theme satisfy a sufficient level of the comprehensive and analytical research results of a specific theme of law or political science, or of the research results worth for proceeding policy proposal based on research and analysis. The research report on a specific theme does not necessarily have to be original and academically specialized, but it must show a high level of ability required for a highly specialized profession.

The Graduate School evaluates comprehensively the master's thesis or the research report on a specific theme based on the following criteria:

- ① Awareness of the problem and setting of the issue should be clearly stated.
- ② The structure, development, and written expression of the paper should be appropriate.
- ③ Research, analysis and citation of previous studies and materials should be appropriate and sufficient.

(3) Proactive Attitudes

As for the acquisition of a proactive attitude, we estimate the attitude toward the formulation and implementation of research plans through the research plans and research reports in the seminar subjects, and the examination of the master's thesis or of the research report on a specific theme.

Admission policy

The Graduate School of Law accepts those who are ready to contribute to democratic decision making with logical

and convincing arguments based on accurate expertise in political society and on necessary information.

Applicants are therefore required:

1. Knowledge and Skills

To have the basic expertise in the historical development of existing legal and political institutes which is necessary for a researcher or a highly specialized professional, to have enough knowledge to understand arguments in foreign countries about legal and political issues, and to have the sufficient ability to exactly express their own views and exactly understand others' views.

2. Abilities of Thinking, Judgement, and Expression

To show willingness to admit the significance of different views derived from different cultures and values, to make a scientific explanation with accurate knowledge on legal and political institutes, and to reach a mutual agreement by convincing plausible arguments well founded on norms and history.

3. Proactive Attitudes

To have the abilities of problem solution based on fair and flexible thinking, to have an active interest in social phenomena, to form their own opinions about them by reference to expertise in legal and political institutes, to act for problem solution by reconciling different interests and values in a democratic way, and to suggest their own solution in the form of master's thesis or research report on a specific theme.

< Ph. D. Degree Program >

Diploma Policy

The Graduate School of Law awards a doctor's degree (law) to students who have completed the designated subjects, acquired the prescribed credits, and submitted a thesis under the guidance of the academic advisors set by the Graduate School within the prescribed period of years. Specifically, the Graduate School judges students' appropriateness to receive a doctor's degree based on their acquisition of the following knowledge and abilities:

1. Knowledge and Skills

To have acquired the knowledge required to act as independent researchers of law or political science (knowledge of current laws or modern politics through understanding the historical and ideological backgrounds), to have acquired the skills to find out appropriately various kinds of information among the judicial precedents, trends of theories, or recent political conditions and to have acquired the abilities to analyze them comprehensively from the viewpoint of the law or political science and to respond flexibly.

2. Abilities of Thinking, Judgement, and Expression

To have acquired a wide-range of perspectives by collecting, translating, and comprehending foreign literatures and the abilities to work on various social issues in modern society by understanding foreign legal or political systems, to have the ability to explain such social issues scientifically based on their correct understanding of the legal or political system, to develop convincing arguments based on the norms and historical experiences, and ultimately to have acquired the "think and Act" capabilities in order to contribute to building democratic decision making.

3. Proactive Attitudes

To have acquired the abilities to analyze specific legal disputes or political circumstances through legal or political thinking, to set up the theme of the doctor's thesis on an unresolved issue, and to suggest a resolution based on an original and significant theory, and to have acquired the ability to solve the problems based on fair and flexible way of thinking, by presenting the original and significant theory at an academic meeting and conference or posting it to an academic journal in order to improve the persuasiveness of the above mentioned resolution.

Curriculum Policy

The Graduate School of Law aims for the students to acquire knowledge and skills, qualities and abilities, and attitudes according to the Diploma Policy of the Graduate School and foster the researchers who have sufficient knowledge of law and political science and can actively and effectively utilize it in various fields of society. The Graduate School sets the legal and political studies course which configures its the curriculum on the basis of the following points.

1. Educational Contents:

(1) Knowledge and Skills

Ph. D. Degree Program aims to nurture more advanced research ability and rich basic academic knowledge necessary for independent research activities. The students are supposed to take seminars of small class in each academic year, in principle, under the guidance of the same academic advisor while at the Graduate School. Through the lectures mainly composed of specialized subjects and the foreign literature studies, the students can also acquire the ability to read and understand foreign materials, which is necessary for researchers.

(2) Abilities of Thinking, Judgement, and Expression

In Ph. D. Degree Program, seminars for doctor's thesis are regularly guided by the academic advisor.

(3) Proactive Attitudes

The Graduate School prepares opportunities to enable students to report their research results widely through on-campus and off-campus academic meetings and conferences, or through their posting to academic journals such as The Law Review of Kansai University and The Journal of Law and to give ethics training necessary for becoming researchers.

2. Evaluation of Learning Achievements:

(1) Knowledge and Skills

The Graduate School evaluates students' acquisition of knowledge and skills by the screening of their doctor's thesis. The evaluation criteria require that each doctor's thesis has an original and highly advanced academic content in the field of law or politics and is recognized to contribute to development of academics. The Graduate School evaluates each doctor's thesis comprehensively based on the following criteria:

- ① whether the research content of the research has originality and expertise or not;
- ② whether the research is recognized to contributing to development of academics or not;
- ③ whether the student's problem consciousness and issue setting are clarified or not;
- ④ whether the structure, theoretical development, and writing expressions of the thesis are proper or not;
- ⑤ whether the thesis properly and sufficiently analyzes and cites preceding researches and materials or not.

(2) Abilities of Thinking, Judgement, and Expression

As for the lecture subjects, the Graduate School evaluates each student's ability to make logical and scientific explanations and well-grounded plausible argument through report and discussion for individual problems, and to lead a reasonable conclusion in discussions with others.

(3) Proactive Attitudes

In the seminars conducted by the academic advisor, in particular, the Graduate School estimates students' attitudes and abilities to study and solve individual problems by utilizing their own knowledge and thinking. Through the screening of doctor's thesis, the Graduate School evaluates the more specialized academic abilities of each student.

Admission policy

The Graduate School of Law accepts those who have ability to research developed through master's degree program are ready to contribute to democratic decision making with logical and convincing arguments based on accurate and more advanced expertise in political society and on necessary information. Applicants are therefore required:

1. Knowledge and Skills

To have the more advanced expertise in the historical development of existing legal and political institutes which is necessary for a researcher or a highly specialized professional, to have enough knowledge on foreign languages to understand and express arguments in foreign countries about legal and political issues, and to have the sufficient ability to exactly express their own views and exactly understand others' views.

2. Abilities of Thinking, Judgement, and Expression

To have willingness to admit the significance of different views derived from different cultures and values, to make a scientific explanation with accurate knowledge on legal and political institutes, and to reach a mutual agreement by convincing arguments well founded on norms and history.

3. Proactive Attitudes

To have the abilities of problem solution based on fair and flexible thinking, to have an active interest in social phenomena, to form their own opinions about them by reference to more advanced expertise in legal and political institutes, to act for problem solution by reconciling different interests and values in a democratic way, and to suggest their own solution in the form of doctoral dissertation.

II Curriculum

1 The structure of the graduate school

Law and Politics major

- Master's Program

Legal and Political Studies Course, Highly Specialized Professional Course,
Global Cooperation Course

- Ph.D. Program

2 Organization of Courses

Master's Program Courses are broadly classified into Basic subjects, Lecture subjects, and Seminar subjects.

Refer to the List of Courses for details of each course.

3 Directed study system

The Graduate School of Law has a system in place whereby a member of the full-time teaching staff is appointed as each student's faculty advisor, providing general study guidance on all subjects, as well as on the process of writing a thesis or dissertation.

4 Credits required for completion

(1) Master's Program <Legal and Political Studies Course/ Highly Specialized Professional Course /Global Cooperation Course>

Students who have been enrolled in their respective courses for 2 years <4 semesters> or more, and for fewer than 4 years <8 semesters>, and who have earned all of the credits required for their degree, completed the required amount of directed study, and passed the Master's thesis evaluation and final examination, will be awarded the Master's degree (in law).

[Breakdown of 30 credits required for completion]

Course	Number of credits to be earned				Credits required for completion
	Major subject	Core subject	Applied subject	Advanced subject	
Legal and Political Studies Course	10 credits (2 credits for lectures, 8 credits for seminars)	Up to 2 credits	At least 18 credits from Course subjects, including Major lecture subjects	At least 8 credits from Major seminar subjects and others	A total of 30 credits or more including all credits referred to in left columns.
Business Law Course	-	Up to 4 credits	At least 18 credits from Course subjects	At least 4 credits from Professional Career Course seminar subjects and others	A total of 30 credits or more including the Seminar on Business Law A / B
Public Policy Course	-			At least 8 credits from Global Cooperation Course seminar subjects and others	A total of 30 credits or more including the Seminar on Public Policy A / B
Global Cooperation Course	-	Up to 4 credits	At least 18 credits from Course subjects	At least 8 credits from Global Cooperation Course seminar subjects and others	A total of 30 credits or more including the Seminar on Global Cooperation (1) A / (1) B / (2) A / (2) B

*1 Major subjects in the Legal and Political Studies Course mean the lecture and seminar subjects

provided by your faculty advisor.

*2 Even if students take graduate school common subjects, those credits cannot be counted as credits required for completion. Note that graduate school common subjects and additional class subjects together amounting to 20 credits may be taken during the entire period of enrollment, and will not be included in the course load.

(2) Ph.D. Program

Students who have been enrolled in their respective courses for 3 years <6 semesters> or more, and for fewer than 6 years <12 semesters>, and who have also earned 16 credits or more, completed the required directed study, and passed the doctoral dissertation evaluation and final examination, will be awarded a doctoral degree (in Law).

A total of 16 credits or more must be earned, including credits for Major subjects (4 credits for lectures, 12 credits for seminars).

III Matters requiring special attention with respect to taking/completing subjects

1 Taking Courses

(1) Course registration

Students must register within the specified registration period for the courses they intend to take during that academic year by referring to the graduate school handbook, syllabus, class schedules, and other materials, after obtaining the approval of their faculty advisors.

As a general rule, changes and/or additions to a student's course list may not be made after the deadline has passed for course registration. However, some changes may be made under certain conditions during a specified period of time (details will be provided via the Information System).

(2) Course load [Master's Program]

The maximum number of credits that may be earned in 1 academic year is 28.

The course load for students selecting a 3-year course is 20 credits in the first year, 20 credits in the second year, and 16 credits in the third year. If a student enrolled in the 3-year course has met the thesis submission requirement of 20 credits at the end of his or her first year, and completed the necessary procedures for changing to a 2-year course, the course load for that student in the second year will be 28 credits.

(3) Taking Master's thesis and specific theme research report subjects

The following subjects are required as Master's thesis and specific theme research report subjects:

- Legal and Political Studies Course: Seminars (1) A and (1) B and Seminars (2) A and (2) B that are Major subjects

- * As a basic rule, you cannot take Seminars (1) A and (1) B or Seminars (2) A and (2) B that are not Major subjects; however, with the permission of your faculty advisor, you may take Seminars (1) A and (1) B that are not Major subjects.

- Professional Career Course: Professional Career Course seminars A • B provided by your faculty advisor

- Global Cooperation Course: Global Cooperation Course Seminars (1) A and (1) B, as well as (2) A and (2) B, provided by your faculty advisor

(4) Available Master's thesis, specific theme research report, and doctoral dissertation subjects by year [Master's Program]

Seminars (2) A and (2) B may not be taken if Seminars (1) A and (1) B have not been completed.

For the Professional Career Course, Professional Career Course Seminars A and B are offered during the second year. For the Global Cooperation Course, Global Cooperation Course Seminars (1) A and (1) B are offered during the first year,

and the Global Cooperation Course Seminars (2) A and (2) B are offered during the second year.

[Ph.D. Program]

Seminars (2) A and (2) B may not be taken if Seminars (1) A and (1) B are not completed.

Likewise, Seminars (3) A and (3) B may not be taken if Seminars (2) A and (2) B are not completed.

(5) Taking seminars/directed study subjects

Students may not take any seminars outside of their Major subject.

Provided that, with a limitation of Seminars (1) A and (1) B, seminars (1) A and (1) B for subject outside of the Major subject may be taken by obtaining the permission of the faculty advisor.

(6) Taking Foreign Law Studies subjects (various themes) and Advanced Studies subjects (various themes)

Legal and Political Studies Course students and Professional Career Course students are free to take as many Foreign Law Studies and Advanced Studies subjects as they want without any limitation to the number of themes and include them into the lecture credits required for completion for the respective Courses.

(7) Taking Introductory Legal and Political Studies subjects (various themes) and Research Skill subjects (various themes)

Legal and Political Studies Course students and Professional Career Course students are free to take as many Introductory Legal and Political Studies subjects and Research Skill subjects as they want without any limitation to the number of themes and include them into the credits required for completion for the respective Courses as core subjects.

Introductory Legal and Political Studies (Japanese Law) is only available to students admitted through an entrance exam for international students.

(8) Taking Comprehensive Studies seminars (various themes)

Comprehensive Studies seminars (various themes) (including subjects for special studies program) are provided for the purpose of (1) preparing and supporting students for working on their master's thesis (specific theme research report) or (2) preparing students for the Professional Career Course and legal/political practice. You can take these seminars with the approval of your faculty advisor. As a general rule, these seminars are intended for first-year students. However, they are also available to second-year students with the approval of your faculty advisor.

You may only take Comprehensive Studies seminars (Directed Study) if both your faculty advisor and the subject instructor approve of your taking the subject. Completed Comprehensive Studies seminars (various themes) can be counted into your required credits for completion of the Course.

(9) Attending Special Lectures on Global Cooperation (Various Subjects)

Global Cooperation Course students are free to take as many subjects in Special Lectures on Global Cooperation as they want without any limitation to the number of themes and include them into the lecture credits required for completion for the Course.

(For students enrolled in courses other than the Global Cooperation Course, these lectures are considered lectures offered during other courses.)

(10) Taking common subjects offered by the Graduate School

You may take common subjects with the approval of your faculty advisor. Completed common subjects (fundamental education subject group) can be included in the credits required for the completion of your Course as core subjects. Any common subjects that are not provided by the Graduate School of Law (Japanese culture and society-related subject group and Graduate School interdisciplinary subject group) can be included in the lecture credits required for the completion of the Course, with the limitation of up to 2 credits.

(11) Taking additional class subjects

[Master's Program]

If a student's academic supervisor finds it particularly necessary in light of the student's research requirements, the student may take class subjects of other postgraduate courses (including the common

subjects offered by the Graduate School (as per (10) above) that exceed the number of lecture subject credits required for the completion of the Course), faculties, or universities as additional class subjects. During the entire period of enrollment, additional class subjects, amounting up to 20 credits, may be taken. With the exception of cases falling under (12) below, credits earned with additional class subjects shall not be included within the upper limit of available credits. However, depending on the circumstances, in some cases, students may not be allowed to take additional class subjects.

[Ph.D. Program]

During the entire period of enrollment, additional class subjects, amounting up to 20 credits, may be taken.

(12) Appropriation of additional class subjects [Only about Master's Program]

Of the additional class subjects as per (11) above, the subjects offered by a Master's Program can be counted into the required credits for completion of the Course as lecture subject credits with the approval of your faculty advisor, with the limitation of up to 8 credits. However, such credits may not be included within the credits of class subjects that are part of the student's major and thus required for graduation. Moreover, credits earned with additional class subjects shall be included within the upper limit of available credits.

(13) Taking faculty subjects

Students will be permitted to take faculty courses [1] when acquiring qualifications for a Teacher's License, [2] when acquiring qualifications required for various licenses or to meet the completion requirements, or [3] when a faculty advisor considers them necessary for research reasons. Students must obtain the approval of their faculty advisors before taking the required subjects. In the case of [1] and [2] faculty subjects, students may earn a maximum of 32 credits in 1 academic year. In the case of a 3-year course, the maximum is 24 credits in the first year and 20 credits in the second year and thereafter. Faculty subjects [3] will be treated as additional subjects, as discussed in (7) and may earn a maximum of 20 credits throughout the entire period of enrollment.

Students may not be able to register for faculty subjects; this will depend on the circumstances of the faculty involved.

(14) Transferring credits among 4 major university graduate schools in Kansai

Pursuant to the Agreement on Transferring Postgraduate Credits Among Four Major University Graduate Schools in Kansai, courses offered by the graduate schools of Kwansei Gakuin University, Doshisha University, and Ritsumeikan University may be taken as additional subjects. Refer to "Transferring credits among 4 major university graduate schools in Kansai" on Page 30 for details.

2 Requirements for the submission of a Master's thesis or doctoral dissertation

There are fixed requirements for submitting a Master's thesis or doctoral dissertation. Please review these requirements thoroughly and formulate a study plan before registering for a course. For detailed information, refer the "procedures for applying for a Master's degree and criteria for evaluating a Master's thesis and of the research report on a specific theme" or the "procedures for applying for a doctoral degree and criteria for evaluating a doctoral dissertation" provided later in this document.

3 Transferring credits earned prior to admission to the University

A maximum of 15 credits earned in another graduate school prior to entering this Graduate School (including credits earned as a credited auditor) may be accepted. Additionally, subjects that you have completed as an international graduate student may be accepted up to 6 credits (of the 15 credits above) except for those earned from seminars. Details are available upon your admission.

IV Other

1 Changing Master's Program Courses

Changing from a 3-year course to a 2-year course requires the acquisition of 20 credits or more during the first year. Students will be notified separately of the submission period for requesting such a change. Students may not change from a 2-year course to a 3-year course.

2 Professional Career Course and special studies programs

As part of the curricula, the Graduate School offers several special studies programs that are conducive to students aiming to establish a certain career. By taking a packaged set of relevant classes out of all the available lecture and seminar subjects, students can learn knowledge and skills in a structured manner as well as maintain and further develop their motivation for research and career selection. The special studies programs are aimed at enhancing the abilities to think, evaluate, and express in ways that are required of legal/political professionals. If you wish to participate in any of the programs upon considering your future path and needs, register for the program during the class registration period after admission and receiving guidance from your faculty advisor.

The details of each special program are provided below. Upon completion of a special studies program, a statement is added to your transcript regarding the completion of such program.

(1) Tax Law Course

Intended for students aiming to become a certified tax accountant, this program offers subjects related to tax law along with legal subjects necessary for practice, as well as public finance and economics, to equip students with the skills and expertise required of a tax accountant.

[Completion requirements for the Tax Law Course]

Subject	Number of credits	Credits required to complete the program
General Seminar (Tax Law)	2 credits each	At least 10 credits from the subjects on the left
Tax Law Lecture		
Law of International Taxation Lecture		
Banking Law Lecture(1)		
Banking Law Lecture(2)		
Civil Law IV (Relatives and Succession) Lecture		
Commercial Law I (Corporation Law) Lecture		
Public Finance Lecture		
Public Economics Lecture		
Special Lecture (Taxation Requirement) Lecture		
Special Lecture (Treaty of Taxation) Lecture		
Special Lecture (Corporate Law and Tax Accounting) Lecture		

(2) Policy and Legal Affairs Program

Intended for students aiming to become civil servants, this program provides subjects centered around law, public administration, policy studies, and legal affairs to enable students to acquire a diverse range of

knowledge and qualities necessary for a civil servant.

[Subjects for the Policy and Legal Affairs Program]

Subject	Number of credits	Credits required to complete the program	
General Seminar (Policy Research)	2 credits each	2 credits from the seminars on the left	12 credits total
General Seminar (Policy Legal Affairs)			
Constitutional law I (Bill of Rights) Lecture		At least 10 credits from the subjects on the left	
Constitutional law II (Frame of Government) Lecture			
Administrative law I (General Theories) Lecture			
Administrative law II (Administrative Remedy Law) Lecture			
Public Economics Lecture			
Public Administration Lecture			
Law of Social Security Lecture			
Public Finance Lecture			
Public Economics Lecture			
Special Lecture (Local Autonomy Law) Lecture			
Special Lecture (Policy Legal Affairs) Lecture			
Special Lecture(Local Government Governance) Lecture			

(3) Corporate Legal Affairs Program

Intended for students aiming to become corporate legal professionals, this program offers subjects centered around private law subjects necessary for corporate legal affairs in order to cultivate professionals with the expertise and legal mindset directly conducive to practice.

Students can complete this program by earning at least 10 credits from the subjects listed below.

[Subjects for the Corporate Legal Affairs Program]

Subject	Number of credits	Credits required to complete the program
General Seminar (Corporate Legal Affairs)	2 credits each	At least 10 credits from the subjects on the left
Civil Law I (Property,Contracts and Torts1) Lecture		
Civil Law II (Property,Contracts and Torts2) Lecture		
Civil Law III (Property,Contracts and Torts3) Lecture		
Intellectual Property Law Lecture		
Commercial Law I (Corporation Law) Lecture		
Commercial Law II (Commercial Transactions) Lecture		

Economic Law Lecture		
Labor Law Lecture		
Law of Civil Procedure Lecture		
International Trade Law Lecture		
Special Lecture (Corporate Law and Tax Accounting) Lecture		

(4) International Affairs Program

Intended for students aiming to take part in international affairs at enterprises, NGOs, international organizations, local governments, or international organizations, this program offers subjects such as international law, international political science, and international political and economical theory so as to cultivate the abilities to proactively discuss key issues in the international community and construct his/her views from a professional perspective.

Students can complete this program by earning at least 10 credits from the subjects listed below.

[Subjects for the International Affairs Program]

Subject	Number of credits	Credits required to complete the program
General Seminar (International Relations)	2 credits each	At least 10 credits from the subjects on the left
International Politics Lecture		
International Law Lecture		
Private International Law Lecture		
European Political History Lecture		
European and Roman Legal History Lecture		
Diplomatic History Lecture		
Philosophy of Law Lecture		
International Political Economy Lecture		
International Relations*		
International Public Policy*		
Security Studies*		

* Subjects offered by the Graduate School of Governance

V Directed study in a Master's program

1 Flow of directed study

In a Master's program, students receive guidance from their faculty advisors for 2 years to complete their Master's thesis or research report on a specific theme. The flow of the directed study is as follows:

Year	Timing	Details
First year	April	Faculty advisors provide guidance and individual counseling based on the research plans submitted by students. Students receive guidance from the faculty advisors based on the research guidance plans, and then submit their first-year research plan to the Dean. For the courses Legal and Political Studies and Global Cooperation, students take seminars provided by their faculty advisors and, based on advice of the faculty advisors, take the course subjects in line with their research themes.
	June to July	For the courses Legal and Political Studies and Global Cooperation, students report the progresses of their researches in accordance with their individual research themes to their faculty advisors.
	October to November	For the course Highly Specialized professional, students report the progresses of their researches in accordance with their individual research themes to the Dean by

		submitting the research plans. At the same time, students submit the application forms for desired faculty advisors to decide their faculty advisors from the second year.
	January to February	Students have interviews with their faculty advisors for their research in the second year, and then submit their first-year research findings report to the Dean.
Second year	April	Students take seminars provided by their faculty advisors, receive guidance from their faculty advisors based on the research guidance plans, and then submit their second-year research plan to the Dean.
	October	Students determine their thesis titles and submit their Master's thesis or research report on a specific theme plan to the Dean.
	January	Submission of Master's theses or research report on a specific theme
	February	Students take the final examination, including oral examination, given by the Evaluation Committee members (1 chief examiner and 2 or more sub-chief examiners). Based on the results, the Graduate School Committee determines a student's passing or failing of the examination.
	March	Awarding of degree

*1 In the second and subsequent years, students receive research guidance in accordance with the schedule of the second year curriculum.

*2 In 3-year courses, students will be notified separately via the Information System or by other means.

*3 Degrees are awarded for the year ending in March and in September, and the above time frame shows an example of the schedule that allows students to obtain a degree at the earliest.

VI Procedures for applying for a Master's degree, Master's thesis and of the research report on a Specific theme evaluation system and method, and evaluation criteria

1 Master's degree

Students who have been enrolled for the specified period of time in a Master's Course or Master's Program, earned the number and set of credits required for the completion of the course, conducted directed study, and passed the examination and the review of his/her Master's thesis or specific theme research report (hereinafter "Master's thesis, etc.") according to the purpose of the course are deemed to have completed that course and granted a Master's degree in accordance with Articles 24 and 26 of the Graduate School Regulations. At the Graduate School of Law, students enrolled in the Legal and Political Studies Course will have their Master's thesis reviewed while students in other courses are required to submit their Master's thesis, etc. for review.

2 Master's thesis evaluation system and method

(1) Evaluation system

Evaluation of Master's thesis, etc. will be conducted by an evaluation panel determined by the Graduate School Committee.

The evaluation panel will consist of three or more instructors in a research field related to the Master's thesis, etc. being evaluated, with one chief examiner and two or more sub-examiners. However, in certain special circumstances, there may be only one sub-examiner.

(2) Evaluation method

[1] Final examination

The evaluation panel will conduct a final examination for the Master's degree with the objective of confirming the outcomes of the research conducted by the student submitting the Master's thesis, etc. It will be conducted by an interview centering on the thesis. The interview will be conducted orally, but may also include written questions.

[2] Evaluation period

The evaluation of Master's thesis, etc. and final examination will be completed within three (3) months from the deadline for submission of the Master's thesis, etc.

[3] Results of evaluation

The results of the evaluation of Master's thesis, etc. and the final examination will be decided upon approval of the Graduate School Committee.

3 Criteria for evaluating

In the Graduate School of Law, a Master's thesis is evaluated using the following criteria: it must attain a

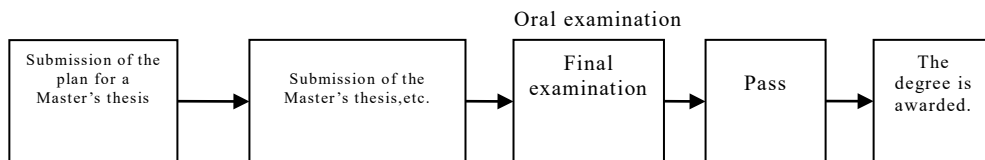
sufficient level of research findings obtained by sorting/analyzing data from a comprehensive viewpoint; alternatively, it must propose a policy based on investigation/analysis on a particular theme that relates to the study of Law or Politics.

As for specific theme research reports, it is not necessarily required for these reports to be creative and meet the academically-specialized standards although they still need to keep in line with the above. Instead, students are expected to present, in their specific theme research reports, advanced abilities necessary for occupations that require a high level of professionalism.

The following elements will be evaluated to determine whether or not:

- [1] There is a clear awareness of problems and identification of issues;
- [2] The thesis is appropriate in terms of composition, development, and written expression;
- [3] The investigative analysis of and reference to previous research and materials are appropriate and sufficient.

4 This is the basic flow of events leading to the award of a degree:



5 Schedule

A detailed schedule will be provided via the Information System.

Date appointed (deadline)		
Element	Degrees awarded for the year ending in March	Degrees awarded for the year ending in September
Submission of the plan	Mid-October	From mid- to late April
Submission of the thesis (research report)	Mid-January	From mid- to late July
Final examination	Mid-February	From late July to early September

* Students must consult with their faculty advisors regarding the submission of a thesis (research report).

6 Requirements for the submission

In accordance with Article 9 of the Degree Regulations, a Master's thesis or the result of study on a particular subject may only be submitted by students who have been enrolled in a Master's program for 1 year or more, submitted a Master's thesis plan after earning 20 credits or more from among the required courses.

7 Submitting the plan

- (1) The submission deadline must be strictly observed. No thesis will be accepted after the deadline.
- (2) Students are required to obtain the approval of their faculty advisors on their thesis plans.
- (3) It is not acceptable to make changes in a thesis plan that has already been submitted; if the thesis has not yet been submitted, a student may submit a change notification form (available from the Center for Academic Affairs) after obtaining the approval of his or her faculty advisor.
- (4) If you have turned in your thesis plan, but decided to not submit the thesis or research report, be sure to

inform the Center for Academic Affairs to that effect.

8 Instructions for submitting a Master's thesis, a specific theme research report, and a thesis abstract

Each student is responsible for checking the thesis plan (format) and submission instructions posted in the "Application/Questionnaire" section of the Information System.

- (1) Number of counterparts to be submitted Check the submission instructions posted in the "Application/Questionnaire" section of the Information System for details.
- (2) Restriction on the number of letters [Master's thesis A] 30,000 characters or more
[Master's thesis B] Around 20,000 characters
[Thesis abstract] Summarize in 1,000 to 2,000 characters.
- (3) Standards for paper The paper used must meet the following standards.
 - a Use A4 size Japanese manuscript paper with 400 grids per page (available at stores) if the document is written horizontally by hand.
 - b Use B5 size Japanese manuscript paper with 200 grids per page (available at stores) if the document is written vertically by hand.
 - c Use A4 size paper (thermal paper is not accepted) if the document is typed horizontally, using a word processor.
 - d Use B5 size paper (thermal paper is not accepted) if the document is typed vertically, using a word processor.

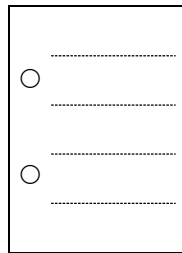
(Notes) • As a general rule, computers and word processors must format the text in accordance with the following guidelines:

 - Footnotes should be written in a font that is smaller than the main text.

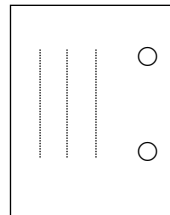
[Horizontal] (A4 size) 35 characters × 30 lines

[Vertical] (B5 size) 50 characters × 20 lines

Provide a margin of 25 mm or more on the left side

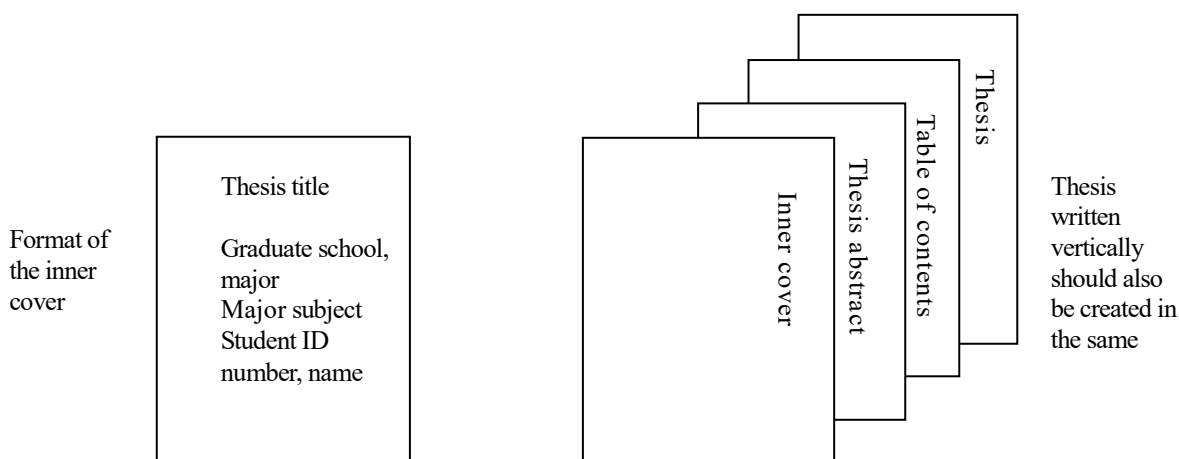


Provide a margin of 25 mm or more on the right side



- (4) Binding instructions (* instructions given in a to d below apply to both originals and duplicates)
 - a Bind your thesis pages using a ©Flat File available at stores (example: A4 size: Kokuyo Fu-10, B5 size: Kokuyo Fu-11).
 - b Write your graduate school, major, Major subject *(for the Legal and Political Studies Course only), student ID number, and name horizontally in Japanese on the front cover and the back cover of the file.
 - c Create an inner cover, which includes the title of your thesis, your graduate school, major, Major subject *(for the Legal and Political Studies Course only), student ID number, and name in Japanese. Be sure to write the thesis title correctly (titles in a foreign language are accepted) exactly as it was written in your thesis plan.

- d Bind the pages in this order: inner cover, abstract, table of contents, and thesis (as shown below).



* The “Major subject” refers to the title of a seminar subject given by the faculty advisor. (Example: “Philosophy of Law”)

(5) Notes

- a Unless otherwise specified, the text color should be black.
- b If the volume of reference materials is large and must be submitted as a separate volume, create this volume in accordance with the binding instructions (a and b of the binding instructions) with “Materials” clearly written on the front cover.
- c Fold any larger document, so that it can be bound together, to fit the prescribed size.
- d Attach diagrams, tables, photographs, and so on as necessary.
- e Prepare by referring to any “thesis preparation guidelines” provided by your faculty advisor.

VII Directed study in a Ph.D. program

1 Flow of directed study

In a Ph.D. program, students receive guidance from their faculty advisors for 3 years to complete their doctoral thesis. The flow of the directed study is as follows:

Year	Timing	Details
First year	April	Faculty advisors provide guidance and individual counseling based on the research plans submitted by students. Students receive guidance from the faculty advisors based on the research guidance plans, and then submit their first-year research plan to the Dean. Students take seminars provided by their faculty advisors, and then determine, based on advice of their faculty advisors, the course subjects to take, in line with their research themes.
	June to July	Students report the progress of their research in accordance with their individual research themes to their faculty advisors.
	January to February	Students have interviews with their faculty advisors for their research in the second year, and then submit their first-year research findings report to the Dean.
Second year	April	Following the first year, students take seminars provided by their faculty advisors, receive guidance from their faculty advisors based on the research guidance plans, and then submit their second-year research plan to the Dean.
	June to July	Students report the progress of their research in accordance with their individual research themes to their faculty advisors.
	October	Submission of the doctoral dissertation plan (in case of submission upon approval of the faculty advisor)
	January to February	Students have interviews with their faculty advisors for their research in the third year, and then submit their second-year research findings report to the Dean.
Third year	April	Following the second year, students take seminars provided by their faculty advisors, receive guidance from their faculty advisors based on the research guidance plans, and then submit their third-year research plan to the Dean.
	July	Submission of the doctoral dissertation plan (in case of submission upon approval of the Graduate School Committee)

	October	Submission of the doctoral dissertation and the complete set of required documents, including an Application for Degree form
	December to January	Final examination
	February	Based on the results, the Graduate School Committee determines the students' passing or failing of the examination.
	March	Awarding of degree

*1 After the first year, students will take directed studies according to the third-year schedule.

*2 Degrees are awarded for the year ending in March and in September, and the above time frame shows an example of the schedule that allows students to obtain a degree at the earliest.

*3 For the procedures for the awarding of degree, refer to 4. Schedule of VII Procedures for applying for a doctoral degree and criteria for evaluating a doctoral dissertation.

VIII Procedures for applying for a doctoral degree and criteria for evaluating a doctoral dissertation

1 Attaining a doctoral degree by completing the course

A student who has enrolled in the Doctoral Course for a specified period, earned the credits required by his or her graduate school, completed the required amount of directed study, and then passed the evaluation and examination of the doctoral dissertation, will be deemed to have completed the course and awarded the doctoral degree (Article 25 and Article 28 of the Graduate School Regulations).

2 Doctoral dissertation evaluation system and method

(1) Evaluation system

- Evaluation of doctoral dissertation will be conducted by an evaluation panel determined by the Graduate School Committee.
- The evaluation panel will consist of three or more instructors in a research field related to the doctoral dissertation being evaluated, with one chief examiner and two or more sub-examiners.

(2) Evaluation method

[1] Final examination

The evaluation panel will conduct a final examination for the doctoral degree with the objective of confirming the outcomes of the research conducted by the student submitting the doctoral dissertation. It will be conducted by an interview centering on the dissertation. The interview will be conducted orally, but may also include written questions.

[2] Evaluation period

The evaluation of doctoral dissertation and final examination will be completed within one (1) year from acceptance of the dissertation.

[3] Results of evaluation

The results of the evaluation of doctoral dissertation and the final examination will be decided upon approval of the Graduate School Committee.

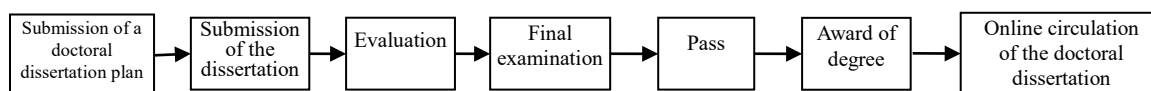
3 Criteria for evaluating a doctoral dissertation

Doctoral dissertations are evaluated in accordance with criteria that is both highly academic and specialized in its content in the field of Law or Politics; a successful dissertation must be acknowledged to have made a contribution to advancing scholarship.

The following elements will be comprehensively assessed during the evaluation process:

- [1] The research is specialized and original in its content.
- [2] The research is acknowledged to have made a contribution to the advancement of scholarship.
- [3] There is a clear awareness of problems and other issues are clearly indicated.
- [4] The dissertation is considered appropriate in its composition, development, and written expression.
- [5] The investigative analysis of and reference to previous research and materials are appropriate and sufficient.

4 The basic flow of events leading to the award of a degree



5 Schedule

The doctoral dissertation plan must be submitted at least 1 year before the submission of the doctoral dissertation, after obtaining the approval of the faculty advisor. This term may be reduced to 3 months, if allowed by the Graduate School Committee. Students must consult with their faculty advisor regarding the submission deadline.

Procedures for award of a degree (Ph.D.)	[Doctorate by advanced course]		[Doctorate by dissertation]	
	Award for the year ending in September	Award for the year ending in March	Award for the year ending in September	Award for the year ending in March
Submission of a “doctoral dissertation plan” * <To the Center for Academic Affairs >	By the end of February	By the end of July	-	-
Submission of the doctoral dissertation and a complete set of documents, including an “Application for Degree” form <To the Center for Academic Affairs >	By the end of May	By the end of October	By mid February	By the end of July
Assessment of scholastic ability and an oral examination on the doctoral dissertation	-	-	July to August	December to January
Final examination (oral)	July to August	December to January	-	-
Ceremony to award diplomas	In mid-September	In late March	In mid-September	In late March

* The doctoral dissertation plan may also be submitted during a leave of absence. However, the doctoral dissertation may not be submitted during a leave of absence.

6 Requirements for submitting a doctoral dissertation

A doctoral dissertation may only be submitted by a student who has been enrolled in the Ph.D. Program and has earned or is expected to earn the required credits, obtained prior approval for a dissertation plan, and passed the foreign language proficiency accreditation.

7 Ensuring foreign language proficiency

Foreign language proficiency is accredited for one language.

A student will be deemed to have passed the foreign language proficiency accreditation and been exempted from the need to further assess proficiency for the foreign language tested during the entrance examination and for the foreign language from which the student was exempted as proficient.

8 Circulation of the doctoral dissertation

(1) Circulation of the dissertation evaluation

In the event that the doctoral degree is awarded, summaries of the dissertation and its evaluation will be circulated by means of the Internet (Kansai University Academic Repository).

(2) Circulation of the doctoral dissertation

In accordance with Article 39 of the Degree Regulations, a doctoral dissertation must be circulated through the use of the Internet (Kansai University Academic Repository) within 1 year after a degree is awarded.

* Detailed circulation procedures will be communicated separately via the Information System.

List of Master's Program Courses, Legal and Political Studies Course, Graduate School of Law

Course number	Subject	Classification	Number of credits
LAP5	Philosophy of Law	Lecture	2
LAP5	Philosophy of Law	Seminars (1) A, B	2 each
LAP6	Philosophy of Law	Seminars (2) A, B	2 each
LAP5	History of Legal Thought	Lecture	2
LAP5	History of Legal Thought	Seminars (1) A, B	2 each
LAP6	History of Legal Thought	Seminars (2) A, B	2 each
LAP5	History of Japanese Law	Lecture	2
LAP5	History of Japanese Law	Seminars (1) A, B	2 each
LAP6	History of Japanese Law	Seminars (2) A, B	2 each
LAP5	Asian Legal History	Lecture	2
LAP5	Asian Legal History	Seminars (1) A, B	2 each
LAP6	Asian Legal History	Seminars (2) A, B	2 each
LAP5	European and Roman Legal History	Lecture	2
LAP5	European and Roman Legal History	Seminars (1) A, B	2 each
LAP6	European and Roman Legal History	Seminars (2) A, B	2 each
LAP5	Sociology of Law	Lecture	2
LAP5	Sociology of Law	Seminars (1) A, B	2 each
LAP6	Sociology of Law	Seminars (2) A, B	2 each
LAP5	Constitutional Law I (Human rights)	Lecture	2
LAP5	Constitutional Law I (Human rights)	Seminars (1) A, B	2 each
LAP6	Constitutional Law I (Human rights)	Seminars (2) A, B	2 each
LAP5	Constitutional Law II (Mechanism)	Lecture	2
LAP5	Constitutional Law II (Mechanism)	Seminars (1) A, B	2 each
LAP6	Constitutional Law II (Mechanism)	Seminars (2) A, B	2 each
LAP5	Administrative Law I (General Theories)	Lecture	2
LAP5	Administrative Law I (General Theories)	Seminars (1) A, B	2 each
LAP6	Administrative Law I (General Theories)	Seminars (2) A, B	2 each
LAP5	Administrative Law II (Administrative Remedy Law)	Lecture	2
LAP5	Administrative Law II (Administrative Remedy Law)	Seminars (1) A, B	2 each
LAP6	Administrative Law II (Administrative Remedy Law)	Seminars (2) A, B	2 each
LAP5	Tax Law	Lecture	2
LAP5	Tax Law	Seminars (1) A, B	2 each
LAP6	Tax Law	Seminars (2) A, B	2 each
LAP5	Criminal Law	Lecture	2
LAP5	Criminal Law	Seminars (1) A, B	2 each
LAP6	Criminal Law	Seminars (2) A, B	2 each
LAP5	Law of Criminal Procedure	Lecture	2
LAP5	Law of Criminal Procedure	Seminars (1) A, B	2 each
LAP6	Law of Criminal Procedure	Seminars (2) A, B	2 each
LAP5	Criminal Policy	Lecture	2
LAP5	Criminal Policy	Seminars (1) A, B	2 each
LAP6	Criminal Policy	Seminars (2) A, B	2 each
LAP5	International Law	Lecture	2
LAP5	International Law	Seminars (1) A, B	2 each
LAP6	International Law	Seminars (2) A, B	2 each
LAP5	International Private Law	Lecture	2
LAP5	International Private Law	Seminars (1) A, B	2 each
LAP6	International Private Law	Seminars (2) A, B	2 each
LAP5	Civil Law I (Property, Contracts and Torts 1)	Lecture	2
LAP5	Civil Law I (Property, Contracts and Torts 1)	Seminars (1) A, B	2 each
LAP6	Civil Law I (Property, Contracts and Torts 1)	Seminars (2) A, B	2 each
LAP5	Civil Law II (Property, Contracts and Torts 2)	Lecture	2
LAP5	Civil Law II (Property, Contracts and Torts 2)	Seminars (1) A, B	2 each
LAP6	Civil Law II (Property, Contracts and Torts 2)	Seminars (2) A, B	2 each
LAP5	Civil Law III (Property, Contracts and Torts 3)	Lecture	2
LAP5	Civil Law III (Property, Contracts and Torts 3)	Seminars (1) A, B	2 each
LAP6	Civil Law III (Property, Contracts and Torts 3)	Seminars (2) A, B	2 each
LAP5	Civil Law IV (Relatives and Succession)	Lecture	2
LAP5	Civil Law IV (Relatives and Succession)	Seminars (1) A, B	2 each
LAP6	Civil Law IV (Relatives and Succession)	Seminars (2) A, B	2 each
LAP5	Intellectual Property Law	Lecture	2
LAP5	Intellectual Property Law	Seminars (1) A, B	2 each
LAP6	Intellectual Property Law	Seminars (2) A, B	2 each
LAP5	Commercial Law I (General Provisions)	Lecture	2
LAP5	Commercial Law I (General Provisions)	Seminars (1) A, B	2 each
LAP6	Commercial Law I (General Provisions)	Seminars (2) A, B	2 each
LAP5	Commercial Law II (Bills and Checks)	Lecture	2
LAP5	Commercial Law II (Bills and Checks)	Seminars (1) A, B	2 each
LAP6	Commercial Law II (Bills and Checks)	Seminars (2) A, B	2 each

List of Master's Program Courses, Legal and Political Studies Course, Graduate School of Law

Course number	Subject	Classification	Number of credits
LAP5	Economic Law	Lecture	2
LAP5	Economic Law	Seminars (1) A, B	2 each
LAP6	Economic Law	Seminars (2) A, B	2 each
LAP5	Labor Law	Lecture	2
LAP5	Labor Law	Seminars (1)A, B	2 each
LAP6	Labor Law	Seminars (2)A, B	2 each
LAP5	Law of Social Security	Lecture	2
LAP5	Law of Social Security	Seminars (1) A, B	2 each
LAP6	Law of Social Security	Seminars (2) A, B	2 each
LAP5	Law of Civil Procedure	Lecture	2
LAP5	Law of Civil Procedure	Seminars (1) A, B	2 each
LAP6	Law of Civil Procedure	Seminars (2) A, B	2 each
LAP5	Public Policy	Lecture	2
LAP5	Public Policy	Seminars (1) A, B	2 each
LAP6	Public Policy	Seminars (2) A, B	2 each
LAP5	Political Process	Lecture	2
LAP5	Political Process	Seminars (1) A, B	2 each
LAP6	Political Process	Seminars (2) A, B	2 each
LAP5	Comparative Politics	Lecture	2
LAP5	Comparative Politics	Seminars (1) A, B	2 each
LAP6	Comparative Politics	Seminars (2) A, B	2 each
LAP5	Public Administration	Lecture	2
LAP5	Public Administration	Seminars (1) A, B	2 each
LAP6	Public Administration	Seminars (2) A, B	2 each
LAP5	Political Philosophy	Lecture	2
LAP5	Political Philosophy	Seminars (1) A, B	2 each
LAP6	Political Philosophy	Seminars (2) A, B	2 each
LAP5	History of Political Ideas	Lecture	2
LAP5	History of Political Ideas	Seminars (1) A, B	2 each
LAP6	History of Political Ideas	Seminars (2) A, B	2 each
LAP5	The Study of the Political History of Modern Japan	Lecture	2
LAP5	The Study of the Political History of Modern Japan	Seminars (1) A, B	2 each
LAP6	The Study of the Political History of Modern Japan	Seminars (2) A, B	2 each
LAP5	European Political History	Lecture	2
LAP5	European Political History	Seminars (1) A, B	2 each
LAP6	European Political History	Seminars (2) A, B	2 each
LAP5	Diplomatic History	Lecture	2
LAP5	Diplomatic History	Seminars (1) A, B	2 each
LAP6	Diplomatic History	Seminars (2) A, B	2 each
LAP5	International Politics	Lecture	2
LAP5	International Politics	Seminars (1) A, B	2 each
LAP6	International Politics	Seminars (2) A, B	2 each
LAP5	International Political Economy	Lecture	2
LAP5	International Political Economy	Seminars (1) A, B	2 each
LAP6	International Political Economy	Seminars (2) A, B	2 each
LAP5	Banking Law	Lecture (1)	2
LAP5	Banking Law	Lecture (2)	2
LAP5	Comparative Study of Constitutional Law	Lecture	2
LAP5	Law of International Taxation	Lecture	2
LAP5	International Trade Law	Lecture	2
LAP5	Political Psychology	Lecture	2
LAP5	Foreign Legal Literature I (German)	Lecture (1)	2
LAP5	Foreign Legal Literature I (German)	Lecture (2)	2
LAP5	Foreign Legal Literature II (French)	Lecture (1)	2
LAP5	Foreign Legal Literature II (French)	Lecture (2)	2
LAP5	Foreign Legal Literature III (Chinese)	Lecture (1)	2
LAP5	Foreign Legal Literature III (Chinese)	Lecture (2)	2
LAP5	Foreign Legal Literature I(English)	Lecture (1)	2
LAP5	Foreign Legal Literature I(English)	Lecture (2)	2
LAP5	Public Finance	Lecture	2
LAP5	Public Economics	Lecture	2
LAP5	Foreign Law	Lecture	2
LAP5	Special Lecture	Lecture	2
LAP5	Introduction to Law and Politics I	Basics	1
LAP5	Introduction to Law and Politics II	Basics	2
LAP5	Research Skills	Basics	1
LAP5	General Seminar	Seminar	2

List of Master's Program Courses, Highly Specialized Professional Course, Graduate School of Law

Course number	Subject	Classification	Number of credits
LAP5	Philosophy of Law	Lecture	2
LAP5	History of Legal Thought	Lecture	2
LAP5	History of Japanese Law	Lecture	2
LAP5	Asian Legal History	Lecture	2
LAP5	European and Roman Legal History	Lecture	2
LAP5	Sociology of Law	Lecture	2
LAP5	Constitutional Law I (Human rights)	Lecture	2
LAP5	Constitutional Law II (Mechanism)	Lecture	2
LAP5	Administrative Law I (General Theories)	Lecture	2
LAP5	Administrative Law II (Administrative Remedy Law)	Lecture	2
LAP5	Tax Law	Lecture	2
LAP5	Criminal Law	Lecture	2
LAP5	Law of Criminal Procedure	Lecture	2
LAP5	Criminal Policy	Lecture	2
LAP5	International Law	Lecture	2
LAP5	International Private Law	Lecture	2
LAP5	Civil Law I (Property, Contracts and Torts 1)	Lecture	2
LAP5	Civil Law II (Property, Contracts and Torts 2)	Lecture	2
LAP5	Civil Law III (Property, Contracts and Torts 3)	Lecture	2
LAP5	Civil Law IV (Relatives and Succession)	Lecture	2
LAP5	Intellectual Property Law	Lecture	2
LAP5	Commercial Law I (General Provisions)	Lecture	2
LAP5	Commercial Law II (Bills and Checks)	Lecture	2
LAP5	Economic Law	Lecture	2
LAP5	Labor Law	Lecture	2
LAP5	Law of Social Security	Lecture	2
LAP5	Law of Civil Procedure	Lecture	2
LAP5	Public Policy	Lecture	2
LAP5	Political Process	Lecture	2
LAP5	Comparative Politics	Lecture	2
LAP5	Public Administration	Lecture	2
LAP5	Political Philosophy	Lecture	2
LAP5	History of Political Ideas	Lecture	2
LAP5	The Study of the Political History of Modern Japan	Lecture	2
LAP5	European Political History	Lecture	2
LAP5	Diplomatic History	Lecture	2
LAP5	International Politics	Lecture	2
LAP5	International Political Economy	Lecture	2
LAP5	Banking Law	Lecture (1)	2
LAP5	Banking Law	Lecture (2)	2
LAP5	Comparative Study of Constitutional Law	Lecture	2
LAP5	Law of International Taxation	Lecture	2
LAP5	International Trade Law	Lecture	2
LAP5	Political Psychology	Lecture	2
LAP5	Foreign Legal Literature I (German)	Lecture (1)	2
LAP5	Foreign Legal Literature I (German)	Lecture (2)	2
LAP5	Foreign Legal Literature II (French)	Lecture (1)	2
LAP5	Foreign Legal Literature II (French)	Lecture (2)	2
LAP5	Foreign Legal Literature III (Chinese)	Lecture (1)	2
LAP5	Foreign Legal Literature III (Chinese)	Lecture (2)	2
LAP5	Foreign Legal Literature I (English)	Lecture (1)	2
LAP5	Foreign Legal Literature I (English)	Lecture (2)	2
LAP5	Public Finance	Lecture	2
LAP5	Public Economics	Lecture	2
LAP5	Foreign Law	Lecture	2
LAP5	Special Lecture	Lecture	2
LAP5	Introduction to Law and Politics I	Basics	1
LAP5	Introduction to Law and Politics II	Basics	2
LAP5	Research Skills	Basics	1
LAP5	General Seminar	Seminar	2
LAP6	Seminar of High-Quality Professionals A・B		2 each

List of Master's Program Courses, Global Cooperation Course, Graduate School of Law

Course number	Subject	Classification	Number of credits
LAP5	International Law	Lecture	2
LAP5	Private International Law	Lecture	2
LAP5	Intellectual Property Law	Lecture	2
LAP5	International Politics	Lecture	2
LAP5	International Political Economy	Lecture	2
LAP5	Special Lecture on Global Cooperation	Lecture	2
LAP5	General Seminar	Seminar	2
LAP5	Seminar of Global Cooperation(1) A・B		2 each
LAP6	Seminar of Global Cooperation(2) A・B		2 each

List of Ph.D. Program Courses, Graduate School of Law

Course number	Subject	Number of credits
LAP7	Advanced Study of the Philosophy of Law	Lecture (1) 2
LAP7	Advanced Study of the Philosophy of Law	Lecture (2) 2
LAP7	Advanced Study of the Philosophy of Law	Seminar (1) A・B 2 each
LAP8	Advanced Study of the Philosophy of Law	Seminar (2) A・B 2 each
LAP9	Advanced Study of the Philosophy of Law	Seminar (3) A・B 2 each
LAP7	Advanced Study of the History of Legal Thought	Lecture (1) 2
LAP7	Advanced Study of the History of Legal Thought	Lecture (2) 2
LAP7	Advanced Study of the History of Legal Thought	Seminar (1) A・B 2 each
LAP8	Advanced Study of the History of Legal Thought	Seminar (2) A・B 2 each
LAP9	Advanced Study of the History of Legal Thought	Seminar (3) A・B 2 each
LAP7	Advanced Study of Japanese Legal History	Lecture (1) 2
LAP7	Advanced Study of Japanese Legal History	Lecture (2) 2
LAP7	Advanced Study of Japanese Legal History	Seminar (1) A・B 2 each
LAP8	Advanced Study of Japanese Legal History	Seminar (2) A・B 2 each
LAP9	Advanced Study of Japanese Legal History	Seminar (3) A・B 2 each
LAP7	Advanced Study of European and Roman Legal History	Lecture (1) 2
LAP7	Advanced Study of European and Roman Legal History	Lecture (2) 2
LAP7	Advanced Study of European and Roman Legal History	Seminar (1) A・B 2 each
LAP8	Advanced Study of European and Roman Legal History	Seminar (2) A・B 2 each
LAP9	Advanced Study of European and Roman Legal History	Seminar (3) A・B 2 each
LAP7	Advanced Study of Asian Legal History	Lecture (1) 2
LAP7	Advanced Study of Asian Legal History	Lecture (2) 2
LAP7	Advanced Study of Asian Legal History	Seminar (1) A・B 2 each
LAP8	Advanced Study of Asian Legal History	Seminar (2) A・B 2 each
LAP9	Advanced Study of Asian Legal History	Seminar (3) A・B 2 each
LAP7	Advanced Study of the Sociology of Law	Lecture (1) 2
LAP7	Advanced Study of the Sociology of Law	Lecture (2) 2
LAP7	Advanced Study of the Sociology of Law	Seminar (1) A・B 2 each
LAP8	Advanced Study of the Sociology of Law	Seminar (2) A・B 2 each
LAP9	Advanced Study of the Sociology of Law	Seminar (3) A・B 2 each
LAP7	Advanced Study of Constitutional Law I (Human rights)	Lecture (1) 2
LAP7	Advanced Study of Constitutional Law I (Human rights)	Lecture (2) 2
LAP7	Advanced Study of Constitutional Law I (Human rights)	Seminar (1) A・B 2 each
LAP8	Advanced Study of Constitutional Law I (Human rights)	Seminar (2) A・B 2 each
LAP9	Advanced Study of Constitutional Law I (Human rights)	Seminar (3) A・B 2 each
LAP7	Advanced Study of Constitutional Law II (Mechanism)	Lecture (1) 2
LAP7	Advanced Study of Constitutional Law II (Mechanism)	Lecture (2) 2
LAP7	Advanced Study of Constitutional Law II (Mechanism)	Seminar (1) A・B 2 each
LAP8	Advanced Study of Constitutional Law II (Mechanism)	Seminar (2) A・B 2 each
LAP9	Advanced Study of Constitutional Law II (Mechanism)	Seminar (3) A・B 2 each
LAP7	Advanced Study of Administrative Law	Lecture (1) 2
LAP7	Advanced Study of Administrative Law	Lecture (2) 2
LAP7	Advanced Study of Administrative Law	Seminar (1) A・B 2 each
LAP8	Advanced Study of Administrative Law	Seminar (2) A・B 2 each
LAP9	Advanced Study of Administrative Law	Seminar (3) A・B 2 each
LAP7	Advanced Study of Tax Law	Lecture (1) 2
LAP7	Advanced Study of Tax Law	Lecture (2) 2
LAP7	Advanced Study of Tax Law	Seminar (1) A・B 2 each
LAP8	Advanced Study of Tax Law	Seminar (2) A・B 2 each
LAP9	Advanced Study of Tax Law	Seminar (3) A・B 2 each
LAP7	Advanced Study of Criminal Law	Lecture (1) 2
LAP7	Advanced Study of Criminal Law	Lecture (2) 2
LAP7	Advanced Study of Criminal Law	Seminar (1) A・B 2 each
LAP8	Advanced Study of Criminal Law	Seminar (2) A・B 2 each
LAP9	Advanced Study of Criminal Law	Seminar (3) A・B 2 each
LAP7	Advanced Study of the Law of Criminal Procedure	Lecture (1) 2
LAP7	Advanced Study of the Law of Criminal Procedure	Lecture (2) 2
LAP7	Advanced Study of the Law of Criminal Procedure	Seminar (1) A・B 2 each
LAP8	Advanced Study of the Law of Criminal Procedure	Seminar (2) A・B 2 each
LAP9	Advanced Study of the Law of Criminal Procedure	Seminar (3) A・B 2 each
LAP7	Advanced Study of International Law	Lecture (1) 2
LAP7	Advanced Study of International Law	Lecture (2) 2
LAP7	Advanced Study of International Law	Seminar (1) A・B 2 each
LAP8	Advanced Study of International Law	Seminar (2) A・B 2 each
LAP9	Advanced Study of International Law	Seminar (3) A・B 2 each

List of Ph.D. Program Courses, Graduate School of Law

Course number	Subject	Number of credits
LAP7	Advanced Study of International Private Law	Lecture (1) 2
LAP7	Advanced Study of International Private Law	Lecture (2) 2
LAP7	Advanced Study of International Private Law	Seminar (1) A • B 2 each
LAP8	Advanced Study of International Private Law	Seminar (2) A • B 2 each
LAP9	Advanced Study of International Private Law	Seminar (3) A • B 2 each
LAP7	Advanced Study of International Trade Law	Lecture (1) 2
LAP7	Advanced Study of International Trade Law	Lecture (2) 2
LAP7	Advanced Study of International Trade Law	Seminar (1) A • B 2 each
LAP8	Advanced Study of International Trade Law	Seminar (2) A • B 2 each
LAP9	Advanced Study of International Trade Law	Seminar (3) A • B 2 each
LAP7	Advanced Study of Civil Law I (Property, Contracts and Torts 1)	Lecture (1) 2
LAP7	Advanced Study of Civil Law I (Property, Contracts and Torts 1)	Lecture (2) 2
LAP7	Advanced Study of Civil Law I (Property, Contracts and Torts 1)	Seminar (1) A • B 2 each
LAP8	Advanced Study of Civil Law I (Property, Contracts and Torts 1)	Seminar (2) A • B 2 each
LAP9	Advanced Study of Civil Law I (Property, Contracts and Torts 1)	Seminar (3) A • B 2 each
LAP7	Advanced Study of Civil Law II (Property, Contracts and Torts 2)	Lecture (1) 2
LAP7	Advanced Study of Civil Law II (Property, Contracts and Torts 2)	Lecture (2) 2
LAP7	Advanced Study of Civil Law II (Property, Contracts and Torts 2)	Seminar (1) A • B 2 each
LAP8	Advanced Study of Civil Law II (Property, Contracts and Torts 2)	Seminar (2) A • B 2 each
LAP9	Advanced Study of Civil Law II (Property, Contracts and Torts 2)	Seminar (3) A • B 2 each
LAP7	Advanced Study of Civil Law III (Property, Contracts and Torts 3)	Lecture (1) 2
LAP7	Advanced Study of Civil Law III (Property, Contracts and Torts 3)	Lecture (2) 2
LAP7	Advanced Study of Civil Law III (Property, Contracts and Torts 3)	Seminar (1) A • B 2 each
LAP8	Advanced Study of Civil Law III (Property, Contracts and Torts 3)	Seminar (2) A • B 2 each
LAP9	Advanced Study of Civil Law III (Property, Contracts and Torts 3)	Seminar (3) A • B 2 each
LAP7	Advanced Study of Civil Law IV (Relatives and Succession)	Lecture (1) 2
LAP7	Advanced Study of Civil Law IV (Relatives and Succession)	Lecture (2) 2
LAP7	Advanced Study of Civil Law IV (Relatives and Succession)	Seminar (1) A • B 2 each
LAP8	Advanced Study of Civil Law IV (Relatives and Succession)	Seminar (2) A • B 2 each
LAP9	Advanced Study of Civil Law IV (Relatives and Succession)	Seminar (3) A • B 2 each
LAP7	Advanced Study of Intellectual Property Law	Lecture (1) 2
LAP7	Advanced Study of Intellectual Property Law	Lecture (2) 2
LAP7	Advanced Study of Intellectual Property Law	Seminar (1) A • B 2 each
LAP8	Advanced Study of Intellectual Property Law	Seminar (2) A • B 2 each
LAP9	Advanced Study of Intellectual Property Law	Seminar (3) A • B 2 each
LAP7	Advanced Study of Commercial Law I (General Provisions)	Lecture (1) 2
LAP7	Advanced Study of Commercial Law I (General Provisions)	Lecture (2) 2
LAP7	Advanced Study of Commercial Law I (General Provisions)	Seminar (1) A • B 2 each
LAP8	Advanced Study of Commercial Law I (General Provisions)	Seminar (2) A • B 2 each
LAP9	Advanced Study of Commercial Law I (General Provisions)	Seminar (3) A • B 2 each
LAP7	Advanced Study of Commercial Law II (Bills and Checks)	Lecture (1) 2
LAP7	Advanced Study of Commercial Law II (Bills and Checks)	Lecture (2) 2
LAP7	Advanced Study of Commercial Law II (Bills and Checks)	Seminar (1) A • B 2 each
LAP8	Advanced Study of Commercial Law II (Bills and Checks)	Seminar (2) A • B 2 each
LAP9	Advanced Study of Commercial Law II (Bills and Checks)	Seminar (3) A • B 2 each
LAP7	Advanced Study of Economic Law	Lecture (1) 2
LAP7	Advanced Study of Economic Law	Lecture (2) 2
LAP7	Advanced Study of Economic Law	Seminar (1) A • B 2 each
LAP8	Advanced Study of Economic Law	Seminar (2) A • B 2 each
LAP9	Advanced Study of Economic Law	Seminar (3) A • B 2 each
LAP7	Advanced Study of Labor Law	Lecture (1) 2
LAP7	Advanced Study of Labor Law	Lecture (2) 2
LAP7	Advanced Study of Labor Law	Seminar (1) A • B 2 each
LAP8	Advanced Study of Labor Law	Seminar (2) A • B 2 each
LAP9	Advanced Study of Labor Law	Seminar (3) A • B 2 each
LAP7	Advanced Study of the Law of Civil Procedure	Lecture (1) 2
LAP7	Advanced Study of the Law of Civil Procedure	Lecture (2) 2
LAP7	Advanced Study of the Law of Civil Procedure	Seminar (1) A • B 2 each
LAP8	Advanced Study of the Law of Civil Procedure	Seminar (2) A • B 2 each
LAP9	Advanced Study of the Law of Civil Procedure	Seminar (3) A • B 2 each
LAP7	Advanced Study of Public Policy	Lecture (1) 2
LAP7	Advanced Study of Public Policy	Lecture (2) 2
LAP7	Advanced Study of Public Policy	Seminar (1) A • B 2 each
LAP8	Advanced Study of Public Policy	Seminar (2) A • B 2 each
LAP9	Advanced Study of Public Policy	Seminar (3) A • B 2 each

List of Ph.D. Program Courses, Graduate School of Law

Course number	Subject	Number of credits
LAP7	Advanced Study of Political Process	Lecture (1) 2
LAP7	Advanced Study of Political Process	Lecture (2) 2
LAP7	Advanced Study of Political Process	Seminar (1) A・B 2 each
LAP8	Advanced Study of Political Process	Seminar (2) A・B 2 each
LAP9	Advanced Study of Political Process	Seminar (3) A・B 2 each
LAP7	Advanced Study of Comparative Politics	Lecture (1) 2
LAP7	Advanced Study of Comparative Politics	Lecture (2) 2
LAP7	Advanced Study of Comparative Politics	Seminar (1) A・B 2 each
LAP8	Advanced Study of Comparative Politics	Seminar (2) A・B 2 each
LAP9	Advanced Study of Comparative Politics	Seminar (3) A・B 2 each
LAP7	Advanced Study of Public Administration	Lecture (1) 2
LAP7	Advanced Study of Public Administration	Lecture (2) 2
LAP7	Advanced Study of Public Administration	Seminar (1) A・B 2 each
LAP8	Advanced Study of Public Administration	Seminar (2) A・B 2 each
LAP9	Advanced Study of Public Administration	Seminar (3) A・B 2 each
LAP7	Advanced Study of Political Philosophy	Lecture (1) 2
LAP7	Advanced Study of Political Philosophy	Lecture (2) 2
LAP7	Advanced Study of Political Philosophy	Seminar (1) A・B 2 each
LAP8	Advanced Study of Political Philosophy	Seminar (2) A・B 2 each
LAP9	Advanced Study of Political Philosophy	Seminar (3) A・B 2 each
LAP7	Advanced Study of the History of Political Ideas	Lecture (1) 2
LAP7	Advanced Study of the History of Political Ideas	Lecture (2) 2
LAP7	Advanced Study of the History of Political Ideas	Seminar (1) A・B 2 each
LAP8	Advanced Study of the History of Political Ideas	Seminar (2) A・B 2 each
LAP9	Advanced Study of the History of Political Ideas	Seminar (3) A・B 2 each
LAP7	Advanced Study of the Political History of Modern Japan	Lecture (1) 2
LAP7	Advanced Study of the Political History of Modern Japan	Lecture (2) 2
LAP7	Advanced Study of the Political History of Modern Japan	Seminar (1) A・B 2 each
LAP8	Advanced Study of the Political History of Modern Japan	Seminar (2) A・B 2 each
LAP9	Advanced Study of the Political History of Modern Japan	Seminar (3) A・B 2 each
LAP7	Advanced Study of European Political History	Lecture (1) 2
LAP7	Advanced Study of European Political History	Lecture (2) 2
LAP7	Advanced Study of European Political History	Seminar (1) A・B 2 each
LAP8	Advanced Study of European Political History	Seminar (2) A・B 2 each
LAP9	Advanced Study of European Political History	Seminar (3) A・B 2 each
LAP7	Advanced Study of Diplomatic History	Lecture (1) 2
LAP7	Advanced Study of Diplomatic History	Lecture (2) 2
LAP7	Advanced Study of Diplomatic History	Seminar (1) A・B 2 each
LAP8	Advanced Study of Diplomatic History	Seminar (2) A・B 2 each
LAP9	Advanced Study of Diplomatic History	Seminar (3) A・B 2 each
LAP7	Advanced Study of International Politics	Lecture (1) 2
LAP7	Advanced Study of International Politics	Lecture (2) 2
LAP7	Advanced Study of International Politics	Seminar (1) A・B 2 each
LAP8	Advanced Study of International Politics	Seminar (2) A・B 2 each
LAP9	Advanced Study of International Politics	Seminar (3) A・B 2 each
LAP7	Advanced Study of International Political Economy	Lecture (1) 2
LAP7	Advanced Study of International Political Economy	Lecture (2) 2
LAP7	Advanced Study of International Political Economy	Seminar (1) A・B 2 each
LAP8	Advanced Study of International Political Economy	Seminar (2) A・B 2 each
LAP9	Advanced Study of International Political Economy	Seminar (3) A・B 2 each
LAP8	Special Research Seminar in Law	(1) A・B 2 each
LAP9	Special Research Seminar in Law	(2) A・B 2 each
LAP8	Special Research Seminar in Politics	(1) A・B 2 each
LAP9	Special Research Seminar in Politics	(2) A・B 2 each

[Course number]

At Kansai University, each course is numbered to show the features and allotted academic year. A course number consists of 3 alphabet letters and 1 numeral that represents the allotted academic year.

(Example)

L	A	P	5
graduate school			Allotted academic year code

Allotted academic year code

- 5 : Master's Program, first year
- 6 : Master's Program, second year
- 7 : Ph.D. Program, first year
- 8 : Ph.D. Program, second year
- 9 : Ph.D. Program, third year

Graduate School of Science and Engineering

I Three Policies

< Master's Degree Program >

Diploma Policy

The Graduate School of Science and Engineering (Master's Degree Program) offers the three majors, Engineering Science Major, Environmental and Urban Engineering Major and Chemistry, Materials and Bioengineering Major. Under the majors there are nine disciplines of Mathematics, Pure and Applied Physics, Mechanical Engineering, Electrical, Electronic and Information Engineering, Architecture, Civil, Environmental and Applied System Engineering, Chemical, Energy and Environmental Engineering, Chemistry, Materials and Bioengineering and Life Science and Biotechnology. Under the concepts of "system design," "urban design" and "manufacturing," each major program aims to cultivate the abilities to understand the essence of phenomena behind advanced knowledge or new technology, to approach technical problems from both of hardware and software, and to demonstrate the functions of substances in a variety of systems and devices and foster talented human resources with abilities to elucidate advanced research issues of technological social systems from the perspective of science and engineering, and to lead industries of next generation in the international stages.

The Graduate School awards the degree of master (Science) to those students in the fields of "Mathematics" and "Pure and Applied Physics" and the degree of master (Engineering) to those in other fields, who have completed the prescribed curriculum by receiving research guidance in the respective field and have acquired the following knowledge and skills, abilities to think, judge and express themselves, as well as proactive attitude:

1. Knowledge and skills

Students have acquired a high-level of knowledge and skills of the respective specialized field of science and engineering required for playing an active role as researchers or highly-qualified professionals and can make full use of them with the ability of logical and deductive thinking and value creativity.

2. Abilities of Thinking, Judgement, and Expression

- (1) Students have ability to think autonomously from a global perspective and to transmit their views by using English skills which are indispensable for collecting global academic information.
- (2) Students can contribute to the society by demonstrating high-levels of the power of "Think and Act" to solve issues while keeping smooth communication with others.

3. Proactive Attitudes

Students can take responsibility for their own learning and display proactively problems with problem-identifying and problem-solving abilities.

Curriculum Policy

The Graduate School of Science and Engineering (Master's Degree Program) configures its curriculum based on the following points with a view of enabling students to acquire knowledge and skills, abilities to think, judge, and express themselves as well as proactive attitude according to the Diploma Policy of the Graduate School:

1. Educational Contents:

- (1) As for lecture and seminar subjects, the Graduate School systematically configures the common subjects in the Graduate School, the common subjects in the major program, and the specialized subjects designated by the respective field in order for students to acquire high qualified knowledge and skills efficiently.

- (2) As for practice subjects, the Graduate School arranges seminars under academic advisors and provides elaborate research guidance for enabling individual students to acquire high-levels of research ability
- (3) The Graduate School offers dispatch-based practice which allows acquisition of credits by dispatching the students to the domestic or overseas research institutions in order to encourage students to conduct broad range of global research activities.
- (4) The Graduate School offers opportunities to develop research ethics and security-oriented attitudes required for research activities.

2. Evaluation of Learning Achievements:

- (1) The levels of acquisition of knowledge and skills will be evaluated through integrating the results of tests at the end of or during the semester, and screening the master's thesis or specified research task.
- (2) The abilities of consideration and logical thinking, presentation skills, and research attitude will be evaluated through oral presentations in seminars and screening of the master's thesis or the specified research task.
- (3) The proactive learning attitudes will be measured by tallying up various student assessment including the state of presentation in academic meetings, and by oral examination at research presentation.

Admission policy

The Graduate School of Science and Engineering (Master's Degree Program) widely accepts through a variety of entrance examinations those who have the following knowledge and skills, abilities of thinking, judgement, and expression, and proactive attitudes as the graduate school students according to the Diploma Policy and Curriculum Policy of the Graduate School:

1. To have the expertise of their specialized fields on the foundation of the basic academic abilities of science and engineering in the undergraduate courses.
2. To be able to think autonomously from a global perspective, to smoothly communicate with others, and to contribute to society with their capabilities of "Think and Act" on the foundation of their learning results at the undergraduate courses.
3. To have strong willingness to study proactively their specialized academic fields.

< Ph. D. Degree Program >

Diploma Policy

The Graduate School of Science and Engineering (Ph.D. Degree Program) offers the nine disciplines of Mathematics, Pure and Applied Physics, Mechanical Engineering, Electrical and Electronic Engineering, Architecture, Civil, Environmental and Applied System Engineering, Chemical, Energy and Environmental Engineering, Chemistry, Materials and Bioengineering, and Life Science and Biotechnology under Integrated Science and Engineering Major. The Graduate School of Science and Engineering awards the degree of doctor (Science) to those students in the fields of "Mathematics" and "Pure and Applied Physics" and the degree of doctor (Engineering) to those in other fields, who have completed the prescribed curriculum by receiving research and thesis preparation guidance in each academic field and have acquired the following knowledge and skills, dispositions and abilities as well as attitude:

1. Students have acquired outstanding knowledge and skills of the respective field of science and engineering required for playing an active role as researchers or highly-qualified professionals in an autonomous manner, and can make full use of them with the ability of logical and deductive thinking and value creativity.
2. Students have the sufficient ability to improve and use English skills which are indispensable for collecting global academic information and transmitting their opinions, and can think from a global

perspective and transmit research results both domestically and internationally.

3. Students can contribute to the society by demonstrating the outstanding power of “Think and Act” and leadership while keeping smooth communication with others.
4. Students can take responsibility for their own learning, and address unsolved issues by themselves with problem-identifying and problem-solution abilities based on high professional ethics.

Curriculum Policy

The Graduate School of Science and Engineering (Ph.D. Degree Program) configures its curriculum based on the following points with a view of enabling students to acquire knowledge and skills, qualities and abilities as well as attitudes according to the Diploma Policy:

1. Educational contents:

- (1) The Graduate School aims to enable the students to acquire outstanding knowledge and skills through conducting advanced research under the academic advisors.
- (2) The Graduate School arranges to enable the students to acquire the most advanced knowledge and skills in each specialized field by providing seminars conducted by academic advisors.
- (3) The Graduate School provides guidance for publication of research results such as academic thesis and presentation at academic meetings.

2. Evaluation of Learning Achievements:

- (1) The levels of acquisition of knowledge and skills will be evaluated through integrating the screening of doctor’s thesis or specified research task and the state of their publication.
- (2) The abilities of consideration and logical thinking, and dispositions and capabilities summarized in the University’s “Think and Act” academic philosophy will be evaluated by screening academic thesis or doctor’s thesis, and checking research presentations or public inquiry of the theses.
- (3) The proactive learning attitudes will be measured according to the state of presentation at the academic meetings and publication of academic reports, and through oral examination.

Admission policy

The Graduate School of Science and Engineering (Ph.D. Degree Program) widely accepts through a variety of entrance examinations those who have the following knowledge and skills, abilities of thinking, judgement, and expression, and proactive attitudes as the graduate school students according to the Diploma Policy and the Curriculum Policy of the Graduate School:

1. To have the expertise of their specialized fields during their undergraduate courses and master’s degree programs.
2. To be able to think autonomously from a global perspective, to smoothly communicate with others, and to contribute to society with their capabilities of “Think and Act” based on results of learning during their undergraduate courses and master’s degree programs.
3. To have strong willingness to study proactively their specialized academic fields.

II Curriculum

1 Structure of the graduate school

The following courses are offered by the Graduate School of Science and Engineering.

- (1) Master’s Program, Engineering Science major
Discipline of Mathematics; discipline of Pure and Applied Physics; discipline of Mechanical Engineering; discipline of Electrical, Electronic and Information Engineering
- (2) Master’s Program, Environmental and Urban Engineering major
Discipline of Architecture; discipline of Civil, Environmental and Applied Systems Engineering; discipline of Chemical, Energy and Environmental Engineering

- (3) Master's Program, Chemistry, Materials and Bioengineering major
Discipline of Chemistry and Materials Engineering; discipline of Life Science and Biotechnology
- (4) Ph.D. Program, Integrated Science and Engineering major
Discipline of Mathematics; discipline of Pure and Applied Physics; discipline of Mechanical Engineering; discipline of Electrical, Electronic and Information Engineering; discipline of Architecture; discipline of Civil, Environmental and Applied Systems Engineering; discipline of Chemical, Energy and Environmental Engineering; discipline of Chemistry and Materials Engineering; discipline of Life Science and Biotechnology

2 Organization of courses

Courses in the Graduate School of Science and Engineering which may be taken to earn credits are classified as follows.

Refer to the List of Courses for details of each course.

Course	Classification	Description
Master's Program	Group A Subjects	Common subjects in the graduate school
	Group K Subjects	Basic subjects in the International Science and Engineering Course
	Group B Subjects	Common subjects in the major
	Group C Subjects	Major subjects required by each discipline (including Seminar) Major subjects in the International Science and Engineering Course (including Seminar)
Ph.D. Program	-	Seminar and on-site technology training

3 Credits required for completion

(1) Master's Program

Students who have been enrolled in the Master's Program for 2 years <4 semesters> or more, and for within 4 years <8 semesters>, and who have earned 30 credits or more, completed the required amount of directed study, and passed the Master's thesis evaluation and examination, will be awarded the Master of Science and the Master of Engineering.

[Details of the 30 credits required for completion]

Engineering Science major

- (a) In the Mathematics discipline, students must earn a total of 30 credits or more, including 2 credits from Groups A and B, 22 credits from Group C (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).
Students in the International Science and Engineering Course must earn a total of 30 credits or more, including 4 credits from Group K, 12 credits from Group C [International Science and Engineering Course in their discipline] (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).
- (b) In the Pure and Applied Physics discipline, students must earn a total of 30 credits or more, including 2 credits from Group A, 12 credits from Group C (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor). No more than 6 credits from Group A shall be counted toward the credits required for completion.
Students in the International Science and Engineering Course must earn a total of 30 credits or more, including 2 credits from Group K, 12 credits from Group C [International Science and Engineering Course in their discipline] (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).
- (c) In the Mechanical Engineering discipline, students must earn a total of 30 credits or

more, including 2 credits from Group A, 2 credits from Group B, and 22 credits from Group C (including a total of 8 credits for Seminar I, II, III and IV of their research fields).

Students in the International Science and Engineering Course must earn a total of 30 credits or more, including 2 credits from Group K, 12 credits from Group C [International Science and Engineering Course in their discipline] (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).

- (d) In the Electrical, Electronic and Information Engineering discipline, students must earn a total of 30 credits or more, including 2 credits from Group A, 2 credits from Group B, and 20 credits from Group C (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor). No more than a total of 6 credits from Group A and B shall be counted toward the credits required for completion. Moreover, no more than a total of 6 credits earned for Electrical, Electronic and Information Engineering PBL- A, B, Advanced Internship I, II, III, and Overseas Technology Training I, II, III in Group C shall be counted toward the credits required for completion.

Students in the International Science and Engineering Course must earn a total of 30 credits or more, including 2 credits from Group K, 12 credits from Group C [International Science and Engineering Course in their discipline] (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).

- (e) The required number of credits shall be earned from the major of affiliation for Group B, and from the discipline of affiliation for Group C.

Environmental and Urban Engineering major

- (a) In the Architecture discipline, students must earn a total of 30 credits or more, including 2 credits from Group A, 2 credits from Group B, and 24 credits from Group C (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor). No more than 2 credits for Internship on Architectural Design I, II, and III shall be counted toward the credits required for completion. Moreover, credits for Advanced Internship I, II, III, and Overseas Technology Training I, II, III shall not be counted toward the credits required for completion.

Students in the International Science and Engineering Course must earn a total of 30 credits or more, including 4 credits from Group K, 12 credits from Group C [International Science and Engineering Course in their discipline] (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).

- (b) In the Civil, Environmental and Applied Systems Engineering discipline, students must earn a total of 30 credits or more, including 2 credits from Group A, 4 credits from Group B, and 20 credits from Group C (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor, 2 credits of Science and Technology English, and 6 credits of Required Elective Subjects in the departments to which the faculty advisor belongs). No more than 4 credits for Advanced Internship I, II, III, and Overseas Technology Training I, II, III shall be counted toward the credits required for completion.

Students in the International Science and Engineering Course must earn a total of 30 credits or more, including 2 credits from Group K, 12 credits from Group C [International Science and Engineering Course in their discipline] (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).

- (c) In the Chemical, Energy and Environmental Engineering discipline, students must earn a total of 30 credits or more, including 2 credits from Group A, 4 credits from Group B, and 20 credits from Group C (including a total of 8 credits of Seminar I, II,

III and IV given by the faculty advisor). Credits of Advanced Internship I, II, III, and Overseas Technology Training I, II, III shall not be counted toward the credits required for completion.

Students in the International Science and Engineering Course must earn a total of 30 credits or more, including 4 credits from Group K, 12 credits from Group C [International Science and Engineering Course in their discipline] (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).

- (d) The required number of credits shall be earned from the major of affiliation for Group B, and from the discipline of affiliation for Group C.

Chemistry, Materials and Bioengineering major

- (a) In the Chemistry and Materials Engineering discipline, students must earn a total of 30 credits or more, including 2 credits from Group A, 4 credits from Group B, and a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor. No more than 4 credits from Group A and 8 credits from Group B shall be counted toward the credits required for completion.

Students in the International Science and Engineering Course must earn a total of 30 credits or more, including 4 credits from Group K, 12 credits from Group C [International Science and Engineering Course in their discipline] (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).

- (b) In the Life Science and Biotechnology discipline, students must earn a total of 30 credits or more, including 2 credits from Group A, 2 credits from Group B, and 20 credits from Group C (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).

Students in the International Science and Engineering Course must earn a total of 30 credits or more, including 4 credits from Group K, 12 credits from Group C [International Science and Engineering Course in their discipline] (including a total of 8 credits of Seminar I, II, III and IV given by the faculty advisor).

- (c) The required number of credits shall be earned from the major of affiliation for Group B, and from the discipline of affiliation for Group C.

(2) Ph.D. Program

Students who have been enrolled in the Ph.D. Program for 3 years <6 semesters> or more, and for within 6 years <12 semesters>, and who have earned 8 credits or more, completed the required amount of directed study, and passed the doctoral thesis evaluation and examination, will be awarded the Doctor of Science and the Doctor of Engineering.

[Details of the 8 credits required for completion]

Students must earn a total of 8 credits of Seminar V, VI, VII, and VIII in their research field. Students in the International Science and Engineering Course must earn 8 credits (subjects offered in the International Science and Engineering Course) in their discipline (Seminars V, VI, VII, and VIII in the research field).

III Matters requiring special attention with respect to taking/completing subjects

1 Taking courses

(1) Course registration

Students must register within the specified registration period for courses they intend to take in that academic year by referring to graduate school handbook, syllabus, class schedules and other materials, after seeking the guidance and obtaining the approval of the faculty advisor in advance.

As a general rule, making changes and/or additions to courses is not acceptable after

deadline has passed for course registration. However, changes may be permitted under certain conditions during a specified period (details will be provided via the Information System). The list of subjects offered in the International Science and Engineering Course will also be posted in the Information System.

(2) Course load [Master's Program]

The maximum number of credits that can be earned in 1 academic year is 30. The upper limit of credits earned shall be 16 for students entering in the fall semester in their first year of enrollment and in the spring semester when all of the credits required for completion are due to be earned.

Credits received for Advanced Internship I, II, III, Overseas Technology Training I, II, III and Internship on Architectural Design I, II, III are not counted toward the course load.

(3) Seminar [Master's Program]

Seminar III and IV may not be taken unless Seminar I and II have been completed. This rule does not apply if enrollment is approved by the Graduate School Committee.

(4) Graduate school common subjects

For the description of graduate school common subjects, please refer to "Taking Graduate School Common Subjects" (listed above). A maximum of 2 credits from the Category of Foundational Subjects, may be counted toward the Group A credits required for completion. Please note that the credits earned from "Category of Japanese Culture/Society-Related Subjects" and/or "Category of Cross-Disciplinary Subjects (excluding subjects offered by the Graduate School of Science and Engineering)" cannot be included in the credits required for completion. However, in the case that these subjects are taken, they will not be included in the course load.

(5) Group K subjects

Students other than those who have taken the International Science and Engineering Course may take these subjects only when the faculty advisor considers them necessary for research reasons.

(6) Group C subjects

[1] Specialized subjects specified by each discipline (excluding major subjects in the International Science and Engineering Course)

Students who have taken the International Science and Engineering Course may take these subjects only when the faculty advisor considers them necessary for research reasons and the course instructor permits them to attend.

[2] Major subjects in the International Science and Engineering Course

Students other than those who have taken the International Science and Engineering Course may take these subjects only when the faculty advisor considers them necessary for research reasons and the course instructor permits them to attend.

(7) Additional subjects

Students may take subjects in another major, graduate school, faculty, or institution as additional subjects separate from the courses offered by the major and graduate school of affiliation, if the faculty advisor considers it necessary for research reasons. The maximum number of credits that can be earned for additional subjects is 20 credits throughout the entire period of enrollment.

Except in the case of (8) below, these credits will not be counted toward the course load.

Some subjects, however, may not be taken; this will depend on the particular situation.

(8) Allotment of additional subjects [Master's Program]

Up to 10 credits (15 credits* if approved by the graduate school) earned for additional subjects during the Master's Program may be counted toward the credits required for completion, with the approval of the faculty advisor. However, these may not be counted toward the credits of Seminar.

Any additional subject taken as an allotted subject is counted toward the course load.

(9) Taking faculty subjects

Students will be permitted to take faculty courses [1] when acquiring qualifications for a Teacher's License, [2] when acquiring qualifications required for various licenses or to meeting the completion requirements, or [3] when the faculty advisor considers it necessary for research reasons. Students must obtain the approval of the faculty advisor before taking the required subjects. As for [1] and [2] faculty subjects, students may earn up to 32 credits in 1 academic year. Faculty subjects [3] will be treated as additional subjects, as described in (7). A maximum of 20 credits may be earned throughout the entire period of enrollment. Students may not be able to register for a particular subject; this will depend on the host faculty.

2 Transferring credits with other institutions

(1) Transferring credits among 4 major university graduate schools in Kansai

Pursuant to the Agreement on Transferring Postgraduate Credits Among Four Major University Graduate Schools in Kansai, courses offered by the graduate schools of Kwansai Gakuin University, Doshisha University, and Ritsumeikan University may be taken as additional subjects. Refer to "Transferring credits among 4 major university graduate schools in Kansai" on Page 30 for details.

(2) Transferring credits to and from Osaka University and Kyoto University

Kansai University has an academic exchange agreement with Osaka University and Kyoto University for the mutual acceptance of special auditing students. It permits students to attend courses and transfer credits between institutions. Students interested in signing up for courses at the graduate schools of Osaka University or Kyoto University for educational reasons must complete the required procedures after obtaining the permission of the faculty advisor. Details will be provided via the Information System.

3 Requirements for submitting a Master's thesis/doctoral thesis

There are requirements that govern the submission of a Master's thesis/Doctoral thesis; review these requirements thoroughly and formulate a study plan before registering for a course. For detailed information, see the "procedures for applying for a Master's degree and the criteria for evaluating a Master's thesis" or the "procedures for applying for a Doctoral degree and the criteria for evaluating Doctoral thesis" below.

4 Transferring credits earned prior to admission to the University

A maximum of 10 credits (15 credits* if approved by the graduate school) earned in another graduate school prior to entering this Graduate School (including credits earned as a credited auditor) may be accepted. This Graduate School may also accept up to 6 credits earned as a foreign research student for subjects studied at this school out of the credits indicated above (except for those earned from Seminars). Details will be provided to students entering the University.

*The credits allotted for additional subjects and the credits acquired prior to admission may be counted toward the credits required for completion up to 20 credits in total.

5 Early Completion Program [Master's Program in the Engineering Science major, discipline of Mechanical Engineering]

This program offers an opportunity to complete the Master's Program in 3 semesters (1.5 years) to students who have demonstrated particularly excellent academic performance in graduate school, among those who entered the Master's Programs after early graduation from their faculties (in 3.5 years). This pathway offers a coordinated integrated educational program that links the faculty to the graduate school Master's Program in order to turn out highly qualified human resources (advanced professional engineers) who will meet the needs of the society. Students are strongly encouraged to continue on to Ph.D. Program after completing the Master's Program.

Details of the program will be provided via the Information System.

<Discipline of Mechanical Engineering>

(1) Eligible students

Students who graduated early from the Kansai University Faculty of Engineering Science, Department of Mechanical Engineering and are currently enrolled in the Kansai University Graduate School of Science and Engineering, Engineering Science major, discipline of Mechanical Engineering, and who wish to complete early

(2) Application period

Specified time during the second semester

(3) Conditions for applying for the Early Completion Program

Students must meet all of the following conditions to be eligible for the Early Completion Program.

- a They must have been currently enrolled for 1 semester without any change in their registered status after entering the Engineering Science major, discipline of Mechanical Engineering
- b They must have been assessed as capable of completing early at the midterm evaluation conducted during the first semester (Note 1)
- c They must have excellent grades at the end of the first semester (Note 2), and have earned 20 credits or more (including Seminar) of the credits required for completion (Note 3)

(4) Conditions for acceptance into the Early Completion Program

Students must meet all of the following conditions in order to complete early.

- a They must have excellent grades at the end of the second semester in subjects applicable to the credits required for completion (Note 2)
- b They must have been attending continuously for 3 semesters at the end of the third semester and have earned all of the credits required for completion
- c They must have passed the Master's thesis evaluation and examination

(5) Measures taken, and other matters relating to courses

- a Students who are eligible for the Early Completion Program are allowed to take Seminar III and IV simultaneously during the third semester.
- b Permission to participate in the Early Completion Program will be withdrawn if any change is made to the registration status of a student who is eligible for the Early Completion Program, in which case such student will not be acknowledged to have completed the program unless he/she attends the school for a total of 4 semesters or more and passes the Master's thesis evaluation and examination.

c Permission to participate in the Early Completion Program will be withdrawn if a student who is applicable notifies the Dean of Graduate School of Science and Engineering of an intention to decline the application of the Early Completion Program (Note 4) through his/her faculty advisor before the end of the second semester, in which case such student will neither be allowed to take Seminar III and IV simultaneously in the third semester nor to submit the Master's thesis in the third semester.

Similarly, permission to participate in the Early Completion Program will be withdrawn if a student announces an intention to decline the application of the Early Completion Program (Note 4) before the end of the third semester, in which case such student will not be allowed to submit the Master's thesis in the third semester.

d A guidance will be held at the time of entrance into the Master's Program to provide summarized information on the Early Completion Program in graduate school.

Note 1: The guideline for the midterm evaluation is provided separately.

Note 2: The grade evaluation criteria is provided separately.

Note 3: As the course load in the first semester is 16, students will not be able to meet the conditions for the Early Completion Program, if they do not earn at least 4 credits, out of the 10 credits earned from the Graduate School of Science and Engineering subjects during the spring semester of the faculty fourth year.

Note 4: Details for declining the Early Completion Program are provided separately.

6 Early Completion Program [Master's Program in the Environmental and Urban Engineering major, discipline of Civil, Environmental and Applied Systems Engineering]

This program offers an opportunity to complete the Master's Program in 3 semesters (1.5 years) to students who have demonstrated particularly excellent academic performance in graduate school, among those who entered the Master's Programs after early graduation from their faculties (in 3.5 years). This pathway offers a coordinated integrated educational program that links the faculty to the graduate school Master's Program in order to turn out highly qualified human resources (advanced professional engineers) who will meet the needs of the society. Details of the program will be provided via the Information System.

<Discipline of Civil, Environmental and Applied Systems Engineering>

(1) Eligible students

Students who graduated early from the Kansai University Faculty of Environmental and Urban Engineering, Department of Civil, Environmental and Applied Systems Engineering and are currently enrolled in the Kansai University Graduate School of Science and Engineering, Environmental and Urban Engineering major, discipline of Civil, Environmental and Applied Systems Engineering, and who wish to complete early

(2) Application period

Specified time during the second semester

(3) Conditions for applying for the Early Completion Program

Students must meet all of the following conditions to be eligible for the Early Completion Program.

a They must have been currently for 1 semester without any change in their registered status after entering the Environmental and Urban Engineering major, discipline of Civil, Environmental and Applied Systems Engineering

b They must have been assessed as capable of completing early at the midterm evaluation conducted during the first semester (Note 1)

c They must have earned 20 credits or more (including Seminar) of the credits required for completion at the end of the first semester with excellent grades (Note 2) (Note 3)

(4) Conditions for acceptance into the Early Completion Program

Students must meet all of the following conditions in order to complete early.

- a They must have excellent grades at the end of the second semester in subjects applicable to the credits required for completion (Note 2)
- b They must have been attending continuously for 3 semesters at the end of the third semester and have earned all of the credits required for completion
- c They must have passed the Master's thesis evaluation and examination

(5) Measures taken, and other matters relating to courses

- a Students who are eligible for the Early Completion Program are allowed to take Seminar III and IV simultaneously during the third semester.
- b Permission to participate in the Early Completion Program will be withdrawn if any change is made to the registration status of a student who is eligible for the Early Completion Program, in which case such student will not be acknowledged to have completed the program unless he/she attends the school for a total of 4 semesters or more and passes the Master's thesis evaluation and examination.
- c Permission to participate in the Early Completion Program will be withdrawn if a student who is applicable notifies the Dean of the Graduate School of Science and Engineering of an intention to decline the application of the Early Completion Program (Note 4) through his/her faculty advisor before the end of the second semester, in which case such student will neither be allowed to take Seminar III and IV simultaneously in the third semester nor to submit the Master's thesis in the third semester. Similarly, permission to participate in the Early Completion Program will be withdrawn if a student announces an intention to decline the application of the Early Completion Program (Note 4) before the end of the third semester, in which case such student will not be allowed to submit the Master's thesis in the third semester.
- d A guidance will be held at the time of entrance into the Master's Program to provide summarized information on the Early Completion Program in graduate school.

Note 1: The guideline for the midterm evaluation is provided separately.

Note 2: The grade evaluation criteria is provided separately.

Note 3: As the course load in the first semester is 14, students will not be able to meet the conditions for the Early Completion Program, if they do not earn at least 6 credits, out of the 10 credits earned from the Graduate School of Science and Engineering subjects during the spring semester of the faculty fourth year.

Note 4: Details for declining the Early Completion Program are provided separately.

Schedule for the Early Completion Program (plan)

[First semester]	
After entering in the fall semester	Guidance by the director of relevant discipline
In early February	Midterm evaluation schedule and other information will be officially communicated via the Information System
In late February	Midterm evaluation
In late March, from the Graduate School Committee	Midterm evaluations and the assessment of applications for early completion
[Second and third semesters]	
* Hereafter, the schedule for submitting the Master's thesis is the same as that of ordinary M2 students	
In mid-September, from the Graduate School Committee	Academic Performance Assessment for the Early Completion Program
In mid-February	Submission of thesis
From mid- to late February	Final examination
In late February, from the Graduate School Committee	Completion assessment
In early March	Announcement of degree holders
In late March	Ceremony to award diplomas (Master's degrees/Doctoral degrees)

List of Courses

a. Master's Program, Engineering Science major

Classification	Course Number	Course Title	Allotted academic year	Number of credits	
Group A	Common subjects in the Graduate School	ENS5	Engineering Ethics	1	2
		ENS5	Management of Technology	1	2
		ENS5	Intellectual Property	1	2
		ENS5	Philosophy of Science and Technology	1	2
		ENS5	Marketing	1	2
		ENS5	Current Issues on Energy and Environment	1	2
		ENS5	Economy and Industry	1	2
		ENS5	Technology and Venture	1	2
		ENS5	Safety Science and Management	1	2
		ENS5	Humanities Basic Knowledge for Engineers	1	2
		ENS5	Specific Lecture	1	2
ENS5	Sponsored Lecture	1	2		
Group K	Basic subjects in the International Science and Engineering Course	ENS5	Japanology	1	2
		ENS5	Writing Seminar in Japanese	1	2
		ENS5	International Science and Engineering Course	1	2
Group B	Common subjects in the Major	ENS5	Introduction to Modern Mathematics	1	2
		ENS5	Advanced Algorithm Engineering	1	2
		ENS5	Advanced Course in Modern and Applied Physics	1	2
		ENS5	Applied Imaging Metrology	1	2
		ENS5	Advanced Computational Intelligence	1	2
		ENS5	Advanced Resources Recycling Engineering	1	2
		ENS5	Science of Phase Equilibrium	1	2
		ENS5	X-ray Diffraction	1	2
		ENS5	Special Lecture A	1	2
		ENS5	Special Lecture B	1	2
ENS5	Special Lecture C	1	2		
Group C	Discipline of Mathematics	ENS5	Seminar I (Mathematics)	1	2
		ENS5	Seminar II (Mathematics)	1	2
		ENS6	Seminar III (Mathematics)	2	2
		ENS6	Seminar IV (Mathematics)	2	2
		ENS5	Differential Geometry	1	2
		ENS5	Information Geometry	1	2
		ENS5	Advanced Theory of Complex Analysis	1	2
		ENS5	Advanced Theory of Geometric Analysis	1	2
		ENS5	Algebraic Number Theory	1	2
		ENS5	Arithmetic Geometry	1	2
		ENS5	Representation Theory of Groups and Rings	1	2
		ENS5	Advanced Theory of Stochastic Processes	1	2
		ENS5	Advanced Theory of Stochastic Analysis	1	2
		ENS5	Introduction to Mathematical Statistics	1	2
		ENS5	Introduction to Markov Processes	1	2
		ENS5	Time Series Analysis	1	2
		ENS5	Probability Models	1	2
		ENS5	Nonlinear Mathematics	1	2
		ENS5	Integrable Systems	1	2
		ENS5	Homological Algebra	1	2
ENS5	Module Theory over Commutative Rings	1	2		
ENS5	Introduction to Computational Science	1	2		
ENS5	Introduction to Computational Algebra	1	2		

Classification	Course Number	Course Title	Allotted academic year	Number of credits	
Group C	Discipline of Mathematics	ENS5	Advanced Internship I	1	2
		ENS5	Advanced Internship II	1	2
		ENS5	Advanced Internship III	1	2
		ENS5	Overseas Technology Training I	1	2
		ENS5	Overseas Technology Training II	1	2
		ENS5	Overseas Technology Training III	1	2
		[International Science and Engineering Course in Mathematics]			
		ENS5	International Science and Engineering Course	1 • 2	2
	Discipline of Pure and Applied Physics	ENS5	Seminar I (Pure and Applied Physics)	1	2
		ENS5	Seminar II (Pure and Applied Physics)	1	2
		ENS6	Seminar III (Pure and Applied Physics)	2	2
		ENS6	Seminar IV (Pure and Applied Physics)	2	2
		ENS5	Introduction to Theory of Magnetism	1	2
		ENS5	Advanced Course in Quantum Physics	1	2
		ENS5	Advanced Course in Quantum Many-Body Physics	1	2
		ENS5	Advanced Course in Solid State Physics	1	2
		ENS5	Advanced Course in Quantum Materials	1	2
		ENS5	Advanced Course in Fluid Physics	1	2
		ENS5	Bio-fluid Dynamics	1	2
		ENS5	Nonlinear Mathematical Sciences	1	2
		ENS5	Light Waves and Special Relativity	1	2
		ENS5	Photon Radiation Physics and Technology	1	2
		ENS5	Advanced Course in Theoretical Materials Science	1	2
		ENS5	Computational Materials Science	1	2
		ENS5	Advanced Electrical and Optical Function-Material	1	2
		ENS5	Nanophysics Technology	1	2
		ENS5	Nano Functional Devices	1	2
		ENS5	Fluid and Elastic Mechanics	1	2
		ENS5	Advanced Measurement Systems	1	2
		ENS5	Advanced Nano-bio Devices	1	2
		ENS5	Advanced Electromagnetics	1	2
		ENS5	Advanced Physical Analysis of Electronic Materials	1	2
		ENS5	Advanced Probabilistic Information Processing	1	2
		ENS5	Advanced Course in Ultrasonic Physics	1	2
		ENS5	Advanced Course in Analysis of Mathematical Science	1	2
		ENS5	Advanced English for Pure and Applied Physics	1	2
		ENS5	Advanced Internship I	1	2
		ENS5	Advanced Internship II	1	2
		ENS5	Advanced Internship III	1	2
		ENS5	Overseas Technology Training I	1	2
		ENS5	Overseas Technology Training II	1	2
		ENS5	Overseas Technology Training III	1	2
		[International Science and Engineering Course in Pure and Applied Physics]			
		ENS5	International Science and Engineering Course	1 • 2	2
	Discipline of Mechanical Engineering	ENS5	Seminar I (Mechanical Engineering)	1	2
		ENS5	Seminar II (Mechanical Engineering)	1	2
		ENS6	Seminar III (Mechanical Engineering)	2	2
ENS6		Seminar IV (Mechanical Engineering)	2	2	
ENS5		Nanophysics Technology	1	2	
ENS5		Nano Functional Devices	1	2	
ENS5		Advanced Nano-bio Devices	1	2	
ENS5		Advanced Bio-Fluid Mechanics	1	2	
ENS5		Advanced Biomechanics & Fluids Engineering (Applied)	1	2	

Classification	Course Number	Course Title	Allotted academic year	Number of credits	
Group C	Discipline of Mechanical Engineering	ENS5	Fluid and Elastic Mechanics	1	2
		ENS5	Advanced Fluid and Elastic Mechanics	1	2
		ENS5	Advanced Materials Evaluation	1	2
		ENS5	Advanced Materials Processes	1	2
		ENS5	Advanced Computational Mechanics of Materials	1	2
		ENS5	Advanced Applied Mathematical Analysis	1	2
		ENS5	Advanced Vacuum Engineering	1	2
		ENS5	Informechanics	1	2
		ENS5	Engineering Tribology	1	2
		ENS5	Control Engineering for Information Devices	1	2
		ENS5	Nanotechnology on Surface Control and Analysis	1	2
		ENS5	Advanced Thermal Energy System	1	2
		ENS5	Advanced Power and Energy System	1	2
		ENS5	Advanced Two-phase Flow	1	2
		ENS5	Advanced Heat Transfer Engineering	1	2
		ENS5	Advanced Intelligent Production Machinery	1	2
		ENS5	Advanced Non-Traditional Machining	1	2
		ENS5	Advanced Nano/Micro-Machining	1	2
		ENS5	Advanced Applied Mathematics	1	2
		ENS5	Vibration Control Engineering	1	2
		ENS5	Mechatronics Systems	1	2
		ENS5	Finite Element Method and Advanced Vibration Engineering	1	2
		ENS5	Advanced Measurement Systems	1	2
		ENS5	Advanced Solid State Physics	1	2
		ENS5	Robotics	1	2
		ENS5	Advanced Micro Systems Engineering	1	2
		ENS5	Advanced Lectures on Nanodevice Fabrication	1	2
		ENS5	Advanced Image Information Engineering	1	2
		ENS5	Advanced Theory and Practice of PIV	1	2
		ENS5	Advanced Thermal Fluid Analysis	1	2
		ENS5	Advanced Human Factors Engineering	1	2
		ENS5	Advanced Cognitive Engineering	1	2
		ENS5	Advanced Biosignal Engineering	1	2
		ENS5	Advanced Human Interface	1	2
		ENS5	Bio-fluid Dynamics	1	2
		ENS5	Materials Strength	1	2
		ENS5	Science and Technology English	1	2
		ENS5	Advanced Course in Theoretical Materials Science	1	2
		ENS5	Advanced Course in Solid State Physics	1	2
		ENS5	Advanced Internship I	1	2
		ENS5	Advanced Internship II	1	2
		ENS5	Advanced Internship III	1	2
		ENS5	Overseas Technology Training I	1	2
ENS5	Overseas Technology Training II	1	2		
ENS5	Overseas Technology Training III	1	2		
[International Science and Engineering Course in Mechanical Engineering]					
ENS5	International Science and Engineering Course	1 • 2	2		

Classification	Course Number	Course Title	Allotted academic year	Number of credits
Group C	Discipline of Electrical, Electronic and Information Engineering	ENS5 Seminar I (Electrical, Electronic and Information Engineering)	1	2
		ENS5 Seminar II (Electrical, Electronic and Information Engineering)	1	2
		ENS6 Seminar III (Electrical, Electronic and Information Engineering)	2	2
		ENS6 Seminar IV (Electrical, Electronic and Information Engineering)	2	2
		ENS5 Advanced Power Engineering	1	2
		ENS5 Software System	1	2
		ENS5 Advanced High-voltage Engineering	1	2
		ENS5 Advanced Electronic Control System	1	2
		ENS5 Advanced System Optimization	1	2
		ENS5 Advanced Computer Communications	1	2
		ENS5 Advanced Solid State Physics	1	2
		ENS5 Advanced Electrical and Optical Function-Material	1	2
		ENS5 Advanced System Dynamics	1	2
		ENS5 Advanced Information Optics	1	2
		ENS5 Advanced Electromagnetics	1	2
		ENS5 Advanced Applied Electrical Engineering	1	2
		ENS5 Advanced Electrical Machinery	1	2
		ENS5 Advanced Power Electronics	1	2
		ENS5 Advanced Course in Quantum Physics	1	2
		ENS5 Advanced Semiconductor Devices	1	2
		ENS5 Advanced Intelligent Systems Engineering	1	2
		ENS5 Advanced Information Networks	1	2
		ENS5 Advanced Next Generation Internet Technology	1	2
		ENS5 Advanced Applied Engineering for Solar-pumped Lasers	1	2
		ENS5 Advanced Wireless Communications	1	2
		ENS5 Advanced Physical Analysis of Electronic Materials	1	2
		ENS5 Advanced Transport Theories for Insulators, Semiconductors and Metals	1	2
		ENS5 Advanced Image Processing	1	2
		ENS5 Advanced Pattern Recognition	1	2
		ENS5 Advanced Human Interface	1	2
		ENS5 Advanced Speech and Audio	1	2
		ENS5 Advanced Signal Processing	1	2
		ENS5 Advanced Optical and Electromagnetic Wave Engineering	1	2
		ENS5 Advanced Internet Engineering	1	2
		ENS5 Advanced Epitaxial Growth Technology	1	2
		ENS5 Advanced Semiconductor Materials for Optical Devices	1	2
		ENS5 Advanced Data Engineering	1	2
		ENS5 Advanced Digital System	1	2
		ENS5 Advanced Probabilistic Information Processing	1	2
		ENS5 Science and Technology English	1	2
		ENS5 Electrical, Electronic and Information Engineering PBL-A	1	2
		ENS5 Electrical, Electronic and Information Engineering PBL-B	1	2
		ENS5 Advanced Internship I	1	2
		ENS5 Advanced Internship II	1	2
		ENS5 Advanced Internship III	1	2
		ENS5 Overseas Technology Training I	1	2
		ENS5 Overseas Technology Training II	1	2
ENS5 Overseas Technology Training III	1	2		
[International Science and Engineering Course in Electrical, Electronic and Information Engineering]				
ENS5	International Science and Engineering Course	1 • 2	2	

b. Master's Program, Environmental and Urban Engineering major

Classification	Course Number	Course Title	Allotted academic year	Number of credits	
Group A	Common Subjects in the Graduate School	EUE5	Engineering Ethics	1	2
		EUE5	Management of Technology	1	2
		EUE5	Intellectual Property	1	2
		EUE5	Philosophy of Science and Technology	1	2
		EUE5	Marketing	1	2
		EUE5	Current Issues on Energy and Environment	1	2
		EUE5	Economy and Industry	1	2
		EUE5	Technology and Venture	1	2
		EUE5	Safety Science and Management	1	2
		EUE5	Humanities Basic Knowledge for Engineers	1	2
		EUE5	Specific Lecture	1	2
Group K	Basic Subjects in the International Science and Engineering Course	EUE5	Japanology	1	2
		EUE5	Writing Seminar in Japanese	1	2
		EUE5	International Science and Engineering Course	1	2
Group B	Common Subjects in the Major	EUE5	Safety Technology	1	2
		EUE5	Advanced Environmental Analyses	1	2
		EUE5	Advanced Urban Environmentology	1	2
		EUE5	Advanced Course in Architectural and Environmental Physics	1	2
		EUE5	Advanced Course in Architectural and Environmental Psychology	1	2
		EUE5	Advanced Urban Information System Engineering	1	2
		EUE5	Re-Designing of City & Region Adv.	1	2
		EUE5	Advanced Lecture on Public Policy	1	2
		EUE5	Advanced Underground Space Engineering	1	2
		EUE5	Advanced Reliability-Based Design	1	2
		EUE5	Advanced Planning Management	1	2
		EUE5	X-ray Diffraction	1	2
		EUE5	Advanced Organic Resources Conversion Engineering	1	2
		EUE5	Science and Technology of Fine Particle Dispersion	1	2
		EUE5	Science of Phase Equilibrium	1	2
		EUE5	Science of Self-assembly and Self-organization	1	2
		EUE5	Advanced Elasto-Plastic Theory	1	2
EUE5	Process Design for Environmental Preservation	1	2		
EUE5	Regional Revitalization	1	2		

Classification	Course Number	Course Title	Allotted academic year	Number of credits		
Group C	Discipline of Architecture	EUE5 Seminar I (Architecture)	1	2		
		EUE5 Seminar II (Architecture)	1	2		
		EUE6 Seminar III (Architecture)	2	2		
		EUE6 Seminar IV (Architecture)	2	2		
		EUE5 Regional Revitalization Seminar I	1	2		
		EUE5 Regional Revitalization Seminar II	1	2		
		EUE6 Regional Revitalization Seminar III	2	2		
		EUE6 Regional Revitalization Seminar IV	2	2		
		EUE5 Advanced Urban Design	1	2		
		EUE5 Advanced Course in Urban Residential Environment and Design	1	2		
		EUE5 Advanced Course in Architectural and Visual Environment	1	2		
		EUE5 Advanced Course in Architectural and Acoustic Environment	1	2		
		EUE5 Advanced Course in Architectural and Thermal Environment	1	2		
		EUE5 Advanced Course in Architectural and Air Environment	1	2		
		EUE5 Urban Architecture	1	2		
		EUE5 Exercise in Architectural and Urban Design	1	2		
		EUE5 Building Foundation Engineering	1	2		
		EUE5 Advanced Mechanics for Building Materials	1	2		
		EUE5 Advanced Aseismic Engineering	1	2		
		EUE5 Advanced Analysis of Building Structures	1	2		
		EUE5 Advanced Mechanics of Building Structures	1	2		
		EUE5 Advanced Course in Architectural Heritage	1	2		
		EUE5 Advanced Conservation Engineering of Architecture	1	2		
		EUE5 Advanced Theory of Structural Design of Buildings	1	2		
		EUE5 Advanced Course in Architectural History	1	2		
		EUE5 Advanced Theory of Architectural Design	1	2		
		EUE5 Prevention Engineering of Earthquake Disaster	1	2		
		EUE5 Earthquake Disaster Engineering	1	2		
		EUE5 Advanced Course on the Architectural Design	1	2		
		EUE5 Architectural Planning	1	2		
		EUE5 Simulation of Physical Environment for Architecture	1	2		
		EUE5 Internship on Architectural Design I	1	2		
		EUE5 Internship on Architectural Design II	1	2		
		EUE5 Internship on Architectural Design III	1	2		
		EUE5 Advanced Internship I	1	2		
		EUE5 Advanced Internship II	1	2		
		EUE5 Advanced Internship III	1	2		
		EUE5 Overseas Technology Training I	1	2		
		EUE5 Overseas Technology Training II	1	2		
		EUE5 Overseas Technology Training III	1	2		
		[International Science and Engineering Course in Architecture]				
		EUE5	International Science and Engineering Course		1 • 2	2

Classification	Course Number	Course Title	Allotted academic year	Number of credits
Group C	Discipline of Civil, Environmental and Applied Systems Engineering	EUE5 Seminar I (Civil, Environmental and Applied Systems Engineering)	1	2
		EUE5 Seminar II (Civil, Environmental and Applied Systems Engineering)	1	2
		EUE6 Seminar III (Civil, Environmental and Applied Systems Engineering)	2	2
		EUE6 Seminar IV (Civil, Environmental and Applied Systems Engineering)	2	2
		EUE5 Regional Revitalization Seminar I	1	2
		EUE5 Regional Revitalization Seminar II	1	2
		EUE6 Regional Revitalization Seminar III	2	2
		EUE6 Regional Revitalization Seminar IV	2	2
		EUE5 Science and Technology English	1	2
		EUE5 Advanced Rock Engineering	1	2
		EUE5 Advanced Geotechnical Earthquake Engineering	1	2
		EUE5 Advanced River Hydraulics	1	2
		EUE5 Advanced Coastal Engineering	1	2
		EUE5 Advanced Environmental Engineering for Sustainability Management	1	2
		EUE5 Advanced Environmental Resources Circulating Engineering	1	2
		EUE5 Urban and Landscape Design	1	2
		EUE5 Advanced Structural Engineering	1	2
		EUE5 Advanced Steel Structure	1	2
		EUE5 Advanced Reinforced Concrete Structures	1	2
		EUE5 Advanced Concrete Engineering	1	2
		EUE5 Advanced Constructional Management	1	2
		EUE5 Advanced Stock Infrastructure Management	1	2
		EUE5 Advanced Regional and Urban Planning	1	2
		EUE5 Advanced Traffic Engineering (PBL)	1	2
		EUE5 Advanced Infrastructure Planning	1	2
		EUE5 Advanced Management of Infrastructure Projects	1	2
		EUE5 Advanced Operations Research	1	2
		EUE5 Advanced Decision Making Engineering	1	2
		EUE5 Advanced Optimization Theory and Algorithms	1	2
		EUE5 Advanced Mathematical Optimization	1	2
		EUE5 Advanced Simulation Technology	1	2
		EUE5 Advanced Simulation Modeling	1	2
		EUE5 Advanced Object-Oriented Software Development	1	2
		EUE5 Advanced Software Engineering	1	2
		EUE5 Advanced Distributed Information Processing	1	2
		EUE5 Optimal Design Engineering	1	2
		EUE5 Advanced Information Networks	1	2
		EUE5 Advanced Information Media Engineering	1	2
		EUE5 Advanced Internship I	1	2
		EUE5 Advanced Internship II	1	2
		EUE5 Advanced Internship III	1	2
		EUE5 Overseas Technology Training I	1	2
		EUE5 Overseas Technology Training II	1	2
		EUE5 Overseas Technology Training III	1	2
		[International Science and Engineering Course in Civil, Environmental and Applied Systems Engineering]		
EUE5	International Science and Engineering Course		1 • 2	2

Classification	Course Number	Course Title	Allotted academic year	Number of credits		
Group C	Discipline of Chemical, Energy and Environmental Engineering	EUE5	Seminar I (Chemical, Energy and Environmental Engineering)	1	2	
		EUE5	Seminar II (Chemical, Energy and Environmental Engineering)	1	2	
		EUE6	Seminar III (Chemical, Energy and Environmental Engineering)	2	2	
		EUE6	Seminar IV (Chemical, Energy and Environmental Engineering)	2	2	
		EUE5	Chemical, Energy and Environmental Engineering PBL I	1	2	
		EUE5	Chemical, Energy and Environmental Engineering PBL II	1	2	
		EUE5	Theory and Practice in Analyses I	1	2	
		EUE5	Theory and Practice in Analyses II	1	2	
		EUE5	Advanced Photo-functional Materials	1	2	
		EUE5	Advanced Process Analysis Engineering	1	2	
		EUE5	Advanced Separation Engineering	1	2	
		EUE5	Advanced Inorganic Materials Chemistry	1	2	
		EUE5	Advanced Transport Phenomena	1	2	
		EUE5	Green Process Engineering	1	2	
		EUE5	Advanced Environmental Chemistry and Engineering	1	2	
		EUE5	Catalyst Engineering	1	2	
		EUE5	Advanced Functional Materials Engineering	1	2	
		EUE5	Advanced Nanoparticles Technology I	1	2	
		EUE5	Advanced Nanoparticles Technology II	1	2	
		EUE5	Advanced Chemical Reaction Engineering	1	2	
		EUE5	Applied Mineral Engineering	1	2	
		EUE5	Advanced Internship I	1	2	
		EUE5	Advanced Internship II	1	2	
		EUE5	Advanced Internship III	1	2	
		EUE5	Overseas Technology Training I	1	2	
		EUE5	Overseas Technology Training II	1	2	
		EUE5	Overseas Technology Training III	1	2	
		[International Science and Engineering Course in Chemical, Energy and Environmental Engineering]				
		EUE5	International Science and Engineering Course		1 • 2	2

c. Master's Program, Chemistry, Materials and Bioengineering major

Classification	Course Number	Course Title	Allotted academic year	Number of credits	
Group A	Common Subjects in the Graduate School	CMB5	Engineering Ethics	1	2
		CMB5	Management of Technology	1	2
		CMB5	Intellectual Property	1	2
		CMB5	Philosophy of Science and Technology	1	2
		CMB5	Marketing	1	2
		CMB5	Current Issues on Energy and Environment	1	2
		CMB5	Economy and Industry	1	2
		CMB5	Technology and Venture	1	2
		CMB5	Safety Science and Management	1	2
		CMB5	Humanities Basic Knowledge for Engineers	1	2
		CMB5	Specific Lecture	1	2
CMB5	Sponsored Lecture	1	2		
Group K	Basic Subjects in the International Science and Engineering Course	CMB5	Japanology	1	2
		CMB5	Writing Seminar in Japanese	1	2
		CMB5	International Science and Engineering Course	1	2
Group B	Common Subjects in the Major	CMB5	Safety Technology	1	2
		CMB5	X-ray Diffraction	1	2
		CMB5	Material Process Engineering	1	2
		CMB5	Material Energy Technology	1	2
		CMB5	Advanced Industrial Organic Chemistry	1	2
		CMB5	Polymer Science	1	2
		CMB5	Science for Material Interface	1	2
		CMB5	Bio-related Chemistry	1	2
		CMB5	Biomaterials Science	1	2
		CMB5	Advanced Life Science	1	2
CMB5	Advanced Biotechnology	1	2		
Group C	Discipline of Chemistry and Materials Engineering	CMB5	Seminar I (Chemistry and Materials Engineering)	1	2
		CMB5	Seminar II (Chemistry and Materials Engineering)	1	2
		CMB6	Seminar III (Chemistry and Materials Engineering)	2	2
		CMB6	Seminar IV (Chemistry and Materials Engineering)	2	2
		CMB5	Advanced Material Science of Iron and Steel	1	2
		CMB5	Advanced Statistical Mechanics	1	2
		CMB5	Advanced Metallic Materials for Biomedical and Healthcare Applications	1	2
		CMB5	Advanced Process Metallurgy	1	2
		CMB5	Advanced Metal Liquid State	1	2
		CMB5	Advanced Material Functions	1	2
		CMB5	Advanced Solidification Process Engineering	1	2
		CMB5	Advanced Processing of Molten Metals	1	2
		CMB5	Advanced Composite Processing Engineering	1	2
		CMB5	Advanced Surface Engineering	1	2
		CMB5	Advanced Crystal and Electronic Structure	1	2
		CMB5	Advanced Ceramic Materials	1	2
		CMB5	Advanced Inorganic Solid State Chemistry	1	2
		CMB5	Advanced Energy Electrochemistry	1	2
		CMB5	Advanced Photochemistry	1	2
		CMB5	Advanced Surface and Interface Chemistry	1	2
		CMB5	Advanced Mass Spectrometry	1	2
		CMB5	Advanced Organic Synthesis	1	2
		CMB5	Advanced Catalytic Organic Chemistry	1	2
CMB5	Advanced Structural Organic Chemistry	1	2		
CMB5	Advanced Organic Reaction	1	2		

Classification	Course Number	Course Title	Allotted academic year	Number of credits	
Group C	Discipline of Chemistry and Materials Engineering	CMB5	Advanced Chemistry of Organic Semiconductor Molecule	1	2
		CMB5	Advanced Material Chemistry of Polymers	1	2
		CMB5	Advanced Synthetic Polymer Chemistry	1	2
		CMB5	Advanced Polymer Design and Creation	1	2
		CMB5	Advanced Biomaterials Chemistry	1	2
		CMB5	Advanced Bionanotechnology	1	2
		CMB5	Advanced Bioinspired Chemistry	1	2
		CMB5	Advanced Tissue Engineering	1	2
		CMB5	Advanced Glycoconjugate Chemistry	1	2
		CMB5	Advanced Chemistry of Molecular Recognition	1	2
		CMB5	Advanced Biocoordination Chemistry	1	2
		CMB5	Science and Technology English	1	2
		CMB5	Special Course of Lecture	1	2
		CMB5	Advanced Internship I	1	2
		CMB5	Advanced Internship II	1	2
		CMB5	Advanced Internship III	1	2
		CMB5	Overseas Technology Training I	1	2
		CMB5	Overseas Technology Training II	1	2
		CMB5	Overseas Technology Training III	1	2
		[International Science and Engineering Course in Chemistry and Materials Engineering]			
	CMB5	International Science and Engineering Course		1 · 2	2
	Discipline of Life Science and Biotechnology	CMB5	Seminar I (Biotechnology)	1	2
		CMB5	Seminar II (Biotechnology)	1	2
		CMB6	Seminar III (Biotechnology)	2	2
		CMB6	Seminar IV (Biotechnology)	2	2
		CMB5	Advanced Molecular Cell Biology	1	2
		CMB5	Advanced Medicinal Chemistry	1	2
		CMB5	Advanced Pharmacological Action of Medicines	1	2
		CMB5	Advanced Molecular Microbiology	1	2
		CMB5	Advanced Microbial Control Science	1	2
		CMB5	Advanced Microbial Resource Science	1	2
		CMB5	Advanced Developmental Bioengineering	1	2
		CMB5	Advanced Food Chemistry	1	2
		CMB5	Advanced Food Preservation	1	2
		CMB5	Advanced Enzyme Chemistry	1	2
		CMB5	Advanced Bioprocess Systems Engineering	1	2
		CMB5	Advanced Environmental Microbiology	1	2
		CMB5	Advanced Food Microbiology	1	2
		CMB5	Advanced Plant Cell Biology	1	2
		CMB5	Advanced Microbial Immunology	1	2
		CMB5	Advanced Environmental Sciences and Technology	1	2
		CMB5	Advanced Bioinformatics	1	2
		CMB5	Advanced English for Life Science and Biotechnology	1	2
CMB5		Advanced Internship I	1	2	
CMB5		Advanced Internship II	1	2	
CMB5	Advanced Internship III	1	2		
CMB5	Overseas Technology Training I	1	2		
CMB5	Overseas Technology Training II	1	2		
CMB5	Overseas Technology Training III	1	2		
	[International Science and Engineering Course in Life Science and Biotechnology]				
CMB5	International Science and Engineering Course		1 · 2	2	

d. Ph.D. Program, Integrated Science and Engineering major

Discipline	Course Number	Course Title	Allotted academic year	Number of credits
Mathematics	ISE7	Seminar V (Mathematics)	1	2
	ISE7	Seminar VI (Mathematics)	1	2
	ISE8	Seminar VII (Mathematics)	2	2
	ISE8	Seminar VIII (Mathematics)	2	2
Pure and Applied Physics	ISE7	Seminar V (Pure and Applied Physics)	1	2
	ISE7	Seminar VI (Pure and Applied Physics)	1	2
	ISE8	Seminar VII (Pure and Applied Physics)	2	2
	ISE8	Seminar VIII (Pure and Applied Physics)	2	2
Mechanical Engineering	ISE7	Seminar V (Mechanical Engineering)	1	2
	ISE7	Seminar VI (Mechanical Engineering)	1	2
	ISE8	Seminar VII (Mechanical Engineering)	2	2
	ISE8	Seminar VIII (Mechanical Engineering)	2	2
Electrical, Electronic and Information Engineering	ISE7	Seminar V (Electrical, Electronic and Information Engineering)	1	2
	ISE7	Seminar VI (Electrical, Electronic and Information Engineering)	1	2
	ISE8	Seminar VII (Electrical, Electronic and Information Engineering)	2	2
	ISE8	Seminar VIII (Electrical, Electronic and Information Engineering)	2	2
Architecture	ISE7	Seminar V (Architecture)	1	2
	ISE7	Seminar VI (Architecture)	1	2
	ISE8	Seminar VII (Architecture)	2	2
	ISE8	Seminar VIII (Architecture)	2	2
	ISE7	Regional Revitalization Seminar V	1	2
	ISE7	Regional Revitalization Seminar VI	1	2
	ISE8	Regional Revitalization Seminar VII	2	2
	ISE8	Regional Revitalization Seminar VIII	2	2
Civil, Environmental and Applied Systems Engineering	ISE7	Seminar V (Civil, Environmental and Applied Systems Engineering)	1	2
	ISE7	Seminar VI (Civil, Environmental and Applied Systems Engineering)	1	2
	ISE8	Seminar VII (Civil, Environmental and Applied Systems Engineering)	2	2
	ISE8	Seminar VIII (Civil, Environmental and Applied Systems Engineering)	2	2
	ISE7	Regional Revitalization Seminar V	1	2
	ISE7	Regional Revitalization Seminar VI	1	2
	ISE8	Regional Revitalization Seminar VII	2	2
	ISE8	Regional Revitalization Seminar VIII	2	2
Chemical, Energy and Environmental Engineering	ISE7	Seminar V (Chemical, Energy and Environmental Engineering)	1	2
	ISE7	Seminar VI (Chemical, Energy and Environmental Engineering)	1	2
	ISE8	Seminar VII (Chemical, Energy and Environmental Engineering)	2	2
	ISE8	Seminar VIII (Chemical, Energy and Environmental Engineering)	2	2
Chemistry and Materials Engineering	ISE7	Seminar V (Chemistry and Materials Engineering)	1	2
	ISE7	Seminar VI (Chemistry and Materials Engineering)	1	2
	ISE8	Seminar VII (Chemistry and Materials Engineering)	2	2
	ISE8	Seminar VIII (Chemistry and Materials Engineering)	2	2
Life Science and Biotechnology	ISE7	Seminar V (Biotechnology)	1	2
	ISE7	Seminar VI (Biotechnology)	1	2
	ISE8	Seminar VII (Biotechnology)	2	2
	ISE8	Seminar VIII (Biotechnology)	2	2

Discipline	Course Number	Course Title	Allotted academic year	Number of credits
	ISE7	Advanced Internship IV	1	2
	ISE7	Advanced Internship V	1	2
	ISE7	Advanced Internship VI	1	2
	ISE7	Overseas Technology Training IV	1	2
	ISE7	Overseas Technology Training V	1	2
	ISE7	Overseas Technology Training VI	1	2

* Students in the International Science and Engineering Course must earn 8 credits (subjects offered in the International Science and Engineering Course) in their discipline (Seminars V, VI, VII, and VIII in the research field) in lieu of the courses above.

[Course number]

At Kansai University, each course is numbered to show the features and allotted academic year. A course number consists of 3 alphabet letters and 1 numeral that represents the allotted academic year.

(Example)

E	N	S	5
Major			Allotted academic year code

Major ENS : Engineering Science
 EUE : Environmental and Urban Engineering
 CMB : Chemistry, Materials and Bioengineering
 ISE : Integrated Science and Engineering

Allotted academic year code

5 : Master's program, first year
 6 : Master's program, second year
 7 : Ph.D. program, first year
 8 : Ph.D. program, second year
 9 : Ph.D. program, third year

IV Directed study in a Master's Program

1 Flow of directed study

In a Master's program, students receive guidance from their faculty advisors and sub-advisors* for 2 years to complete their Master's thesis. The flow of the directed study is as follows:

Year	Timing	Details
First year	April (September)	Faculty advisors and sub-advisors* provide individual counseling. Students prepare and submit their first-year research plan to the Dean. Students take seminars provided by their faculty advisors, and determine, based on advice of their faculty advisors and sub-advisors*, the course subjects to take in line with their research themes.
	September to October (March to April)	Students report the progress of their research in accordance with their individual research themes, and have their faculty advisors check the progress.
	January to February (September to October)	Students have interviews with their faculty advisors and sub-advisors* for their research in the second year, and then submit the first-year research findings report to the Dean.
Second year	April (September)	Following the first year, students take seminars provided by their faculty advisors, receive guidance from their faculty advisors and sub-advisors* based on their research guidance plans, and submit their second-year research plan to the Dean.
	September to October (March to April)	Students report the progress of their research in accordance with their individual research themes, and have their faculty advisors check the progress.
	February (July)	Submission of Master's theses
	February (July to September)	Students take the final examination, including oral examination, given by the Evaluation Committee members (1 chief examiner and 2 or more sub-chief examiners). Based on the results, the Graduate School Committee determines the students' passing or failing of the examination.
	March (September)	Awarding of degree

* Sub-advisors are limited to the discipline under the multiple advisor system.

*1 The timing in parentheses () in the Timing column indicates the timing for students entering in September.

*2 For students in the Early Completion Program, the first-year research finding report and second-year research plan are replaced with the mid-term evaluation report and grade evaluation.

V Procedures for applying for a Master's degree, Master's thesis evaluation system and method, and evaluation criteria

1 Master's degree

A student who has been enrolled in the Master's Course or Master's Program for a specified period, earned credits required by the relevant graduate school, completed the required amount of directed study, and then passed the evaluation and examination of the Master's thesis or result of study on a particular theme, accordance with the purpose of his or her course, is deemed to have completed the course and will be awarded the Master's degree. (Article 24 and Article 26 of the Graduate School Regulations)

2 Master's thesis evaluation system and method

(1) Evaluation system

Evaluation of Master's thesis or the outcomes of research on a specified topic will be

conducted by an evaluation panel determined by the Graduate School Committee. The evaluation panel will consist of three or more instructors in a research field related to the Master's thesis being evaluated, with one chief examiner and two or more sub-examiners. However, in certain special circumstances, there may be only one sub-examiner.

(2) Evaluation method

[1] Final examination

The evaluation panel will conduct a final examination for the Master's degree or the outcomes of research on a specified topic with the objective of confirming the outcomes of the research conducted by the student submitting the Master's thesis or the outcomes of research on a specified topic. It will be conducted by an interview centering on the thesis. The interview will be conducted orally, but may also include written questions.

[2] Evaluation period

The evaluation of Master's thesis and final examination will be completed within three (3) months from the deadline for submission of the Master's thesis.

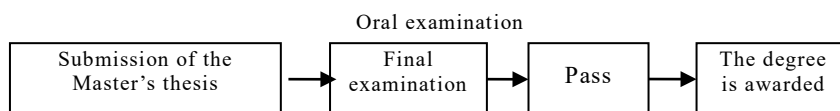
[3] Results of evaluation

The results of the evaluation of Master's thesis or the outcomes of research on a specified topic and the final examination will be decided upon approval of the Graduate School Committee.

3 Criteria for the Master's thesis evaluation

- (1) The student who receives the Master's degree shall be an individual with broad and profound learning, and either research capacity in his/her major field of study or an ability to prove competent in professions or other occupational positions requiring a high level of expertise.
- (2) The Master's thesis shall be logically and clearly written, and either be based upon research findings of an academic value with respect to the major field of study or a conception which represents the basic knowledge/comprehension/problem solving ability required in the accomplishment of research in the major field. If the research findings in the thesis are the result of the joint efforts of several researchers, the contribution of the individual receiving the degree must be significantly acknowledgeable.
- (3) The substance of the Master's thesis shall be presented and debated at the Master's thesis presentation in each major field in a manner suitable for academic research. As a general rule, Master's thesis presentations shall be open to the public.

4 The basic flow of events leading to the award of a degree



5 Schedule

A detailed schedule will be provided via the Information System.

Element	Date appointed (deadline)	
	Award of degrees for the year ending in March	Award of degrees for the year ending in September
Submission of the thesis plan	-	-
Submission of the thesis	In mid-February	From mid- to late July

Final examination	From mid- to late February	From late July to early September
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- * Students must consult with their faculty advisors regarding the submission of a Master's thesis.
- * The submission deadline must be strictly observed.
- * Each student is responsible for obtaining a copy of the submission instructions posted in the "Application/Questionnaire" section of the Information System. As submission instructions and other relevant procedures are subject to change, be sure to check the latest information on the Information System and with the Center for Academic Affairs.

6 Requirements for submitting the Master's thesis

In accordance with Article 9 of the Degree Regulations, Master's theses may only be submitted by students who have been enrolled in the Master's Program for 1 year or more, earned 20 credits or more by taking required courses and met the following requirements stipulated by the Graduate School Committee.

[Accreditation of foreign language proficiency]

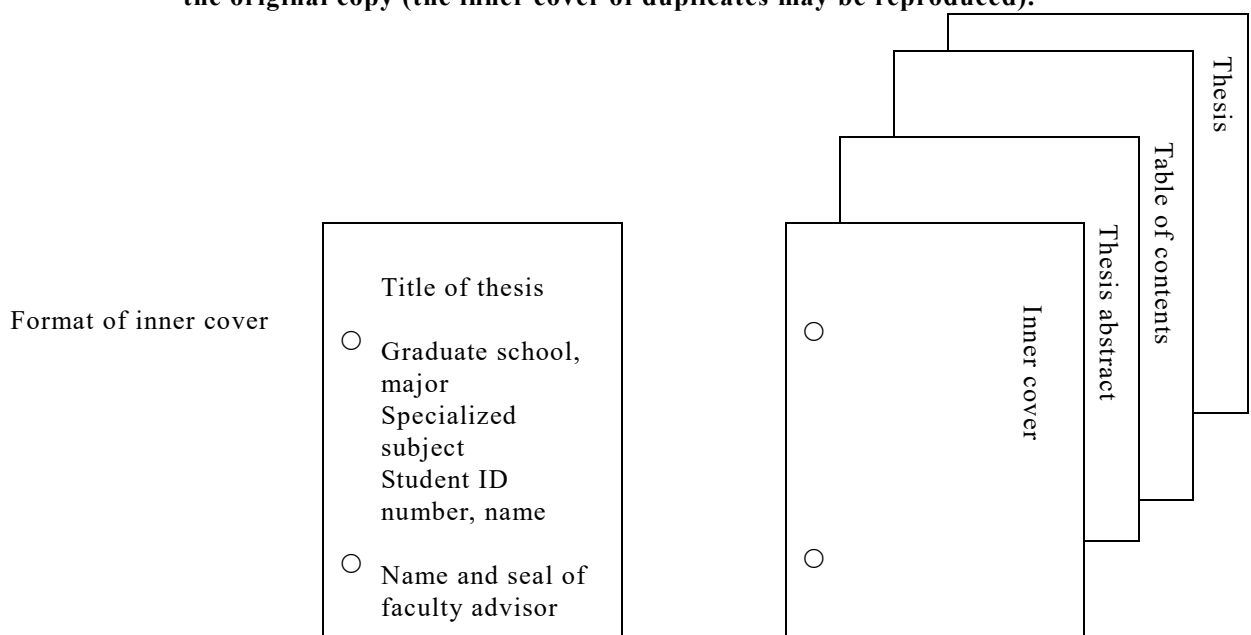
- (1) Number of foreign language subjects
1 language (English)
- (2) Method of ascertaining foreign language proficiency
Written test as a general rule (conducted at the discretion of each subject area)
- (3) Requirements for exemption from the foreign language proficiency accreditation and how exemptions will be processed
Foreign language proficiency accreditation may be replaced by examination for entrance into the Master's Program (whether or not this may be applied shall be determined by each discipline)

7 Instructions for submitting the Master's thesis and thesis abstract

Each student is responsible for checking the submission instructions posted in the "Application/Questionnaire" section of the Information System.

- (1) Number of counterparts to be submitted
Check the submission instructions posted in the "Application/Questionnaire" section of the Information System for details
- (2) Restriction on the number of pages
[Master's thesis] None
[Thesis abstract] Summarize the thesis in 1,000 to 2,000 characters.
- (3) Standards for paper
Paper must meet the following standards.
 - a Use size A4 writing paper (used for Graduate School of Science and Engineering), if handwritten .
* Writing paper can be purchased at the Co-op.
 - b Use A4 size high quality printing paper if written using a word processor (thermal paper is not accepted)
 - c The text should consist of 31 lines or fewer per page.

- (4) Binding instructions (* instructions given in a to d below apply to both originals and duplicates)
- a Bind thesis pages using a flat file available at stores (example: A4 size Kokuyo Fu-V10).
 - b Create an inner cover indicating the title of the thesis, graduate school, major, discipline, student ID number and name.
 - c Bind the pages in the following order: inner cover, thesis abstract, table of contents, and thesis.
 - d Write your graduate school, major, discipline, student ID number, and name horizontally on the front cover and the back cover of the file.
 - e **Be sure to have your faculty advisor sign and affix a seal on the inner cover of the original copy (the inner cover of duplicates may be reproduced).**



- (5) Regarding thesis submission (electronic file)
- a Format and file name
 - (a) The file should be in PDF format, and it should be compiled into a single file (in the following order: inner cover, dissertation abstract, table of contents, thesis).
 - (b) The file name should be in the following format: your student ID number (in half-width characters)_Full name (in full-width kanji, etc.)_Full name (in full-width Katakana).
Example: 24M6001_関大太郎_カンダイタロウ.pdf
 - b Submission method
Upload the data from the “Master's Thesis etc. Submission Portal” course materials set up in the “Master's Thesis etc. Submission Portal” on the KU-LMS course menu.
 - c Points to note when submitting
 - (a) Since the maximum file size that can be uploaded to KU-LMS is 20MB, if the file size of the thesis being submitted exceeds 20MB, adjust the file size to be less than 20MB, split it, and upload it as multiple files.

It is possible to split it into a maximum of five files and upload up to 100MB. If uploading is not possible, submit it on a USB drive.

Example: Splitting into two parts

File 1/2: p1-p20 (18MB), File 2/2: p21-p40 (12MB)

In this case, the file names should be as follows:

24M1001_関大太郎_カンダイタロウ-1. pdf

24M1001_関大太郎_カンダイタロウ-2. pdf

- (b) Check your thesis for any garbled text or other issues after converting it to a PDF file.
- (c) Be sure to include the name of the supervising full-time member of staff on the inner cover (no need for signature or seal).
- d If you cannot submit your thesis
 - (a) If you cannot upload the thesis to KU-LMS, confirm that your file is on a USB drive, then submit the USB drive in an envelope with your Student ID Number and name written on it.
 - (b) If you cannot convert the thesis to a PDF file or compile it into a single file, you must report this when submitting the thesis. If this happens, the university will scan the thesis (paper version) and convert it into a PDF file, so submit an additional copy of the thesis (paper version) for a total of three copies.
 - (c) Examples of cases where a thesis cannot be converted into a PDF file
 - 1 If printed photos, etc., are attached
 - 2 If there are drawings or pages larger than the “Paper specifications” outlined in 2-(3)
 - 3 If garbled text or similar issues occur when converting to a PDF file, preventing the thesis from being accurately displayed
- (6) Notes
 - a As a general rule, the thesis and thesis abstract must be written in black ink.
 - b If the volume of reference materials is large and must be submitted as a separate volume, create this volume in accordance with the binding instructions for the thesis (a to e in (4) above) with “Materials” clearly written on the front.
 - c Fold any larger documents or materials so that they can be bound together with thesis, fitting the required size.
 - d Attach diagrams, tables, photographs, and so on as necessary.

VI Directed study in a Ph.D. program

1 Flow of directed study

In a Ph.D. program, students receive guidance from their faculty advisors and sub-advisors* for 3 years to complete their doctoral thesis. The flow of the directed study is as follows:

Year	Timing	Details
First year	April (September)	Faculty advisors and sub-advisors* provide individual counseling. Students prepare and submit their first-year research plan to the Dean. Students take seminars provided by their faculty advisors.
	September to October (March to April)	Students report the progress of their research in accordance with their individual research themes, and have their faculty advisors check the progress.
	January to February (September to October)	Students have interviews with their faculty advisors and sub-advisors* for their research in the second year, and then submit their first-year research finding report to the Dean.
Second year	April (September)	Following the first year, students take seminars provided by their faculty advisors, receive guidance from their faculty advisors and sub-advisors* based on their research guidance plans, and submit their second-year research plan to the Dean.
	September to October (March to April)	Students report the progress of their research in accordance with their individual research themes, and have their faculty advisors check the progress.
	January to February (September to October)	Students have interviews with their faculty advisors and sub-advisors* for their research in the third year, and then submit their second-year research findings report to the Dean.
Third year	April (September)	Students receive guidance from their faculty advisors and sub-advisors* based on their research guidance plans, and then submit their third-year research plan to the Dean.
	August (February)	Submission of the doctoral thesis plan
	November (May)	Submission of the doctoral dissertation and the complete set of required documents, including an Application for Degree form
	December to January (July)	Final examination (public hearing)
	February (July)	Based on the result, the Graduate School Committee determines passing or failing of the examination.
	March (September)	Awarding of degree

Sub-advisors are limited to the discipline under the multiple advisor system.

*1 The timing in parentheses () in the Timing column indicates the timing for students entering in September.

*2 In the third and subsequent years, students receive research guidance in accordance with the schedule of the third year curriculum.

VII Procedures for applying for a doctoral degree, doctoral dissertation evaluation system and method, and evaluation criteria

1 Acquiring the doctoral degree by completing the course

A student who has been enrolled in the Doctoral Course for a specified period, earned the credits required by the relevant graduate school, completed the required amount of directed study, and then passed the doctoral thesis evaluation and final examination, is deemed to have completed the course and will be awarded the doctoral degree (Article 25 and Article 28 of the Graduate School Regulations).

2 A Doctoral dissertation evaluation system and method

(1) Evaluation system

- Evaluation of doctoral dissertation will be conducted by an evaluation panel determined by the Graduate School Committee.
- The evaluation panel will consist of three or more instructors in a research field related to the doctoral dissertation being evaluated, with one chief examiner and two or more sub-examiners.

(2) Evaluation method

[1] Final examination

The evaluation panel will conduct a final examination for the doctoral degree with the objective of confirming the outcomes of the research conducted by the student submitting the doctoral dissertation. It will be conducted by an interview centering on the dissertation.

The interview will be conducted orally, but may also include written questions.

[2] Evaluation period

The evaluation of doctoral dissertation and final examination will be completed within one (1) year from acceptance of the dissertation.

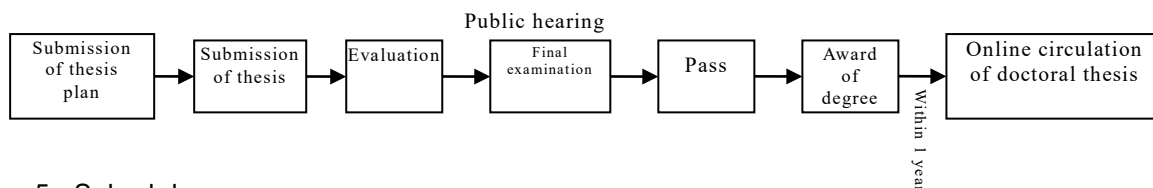
[3] Results of evaluation

The results of the evaluation of doctoral dissertation and the final examination will be decided upon approval of the Graduate School Committee.

3 Criteria for the doctoral thesis evaluation

- (1) The student who receives the doctoral degree shall be an individual with profound learning in the subject field of research, and a sufficient level of specialized research capacity in his/her field of study to independently accomplish that research.
- (2) The doctoral thesis shall be logically and clearly written, and based upon research findings of high academic value in the field of study. If the research findings in the dissertation are the result of the joint efforts of several researchers, the contribution of the individual receiving the degree must be distinguished.
- (3) The substance of the doctoral thesis shall be presented and debated at a public hearing in a manner suitable for academic research. As a general rule, the hearing shall be open to the public.

4 Basic flow of events leading to the award of degree



5 Schedule

Procedures for award of degree (Ph.D.)	[Doctorate by advanced course]		[Doctorate by dissertation]	
	Award for the year ending in September	Award for the year ending in March	Award for the year ending in September	Award for the year ending in March
Submission of “doctoral thesis plan” *1 <To Center for Academic Affairs>	By the end of February	By the end of August	-	-
Receipt and evaluation by Dissertation Acceptance Committee	Conducted as deemed appropriate by each discipline			
Submission of doctoral thesis and a complete set of documents including “Application for Degree” <To Center for Academic Affairs> *2	By the end of May	By the end of November	By the end of May	By the end of November
Ascertainment of scholastic ability and oral examination on doctoral thesis (public hearing)	-	-	July	December to January

Final examination (public hearing)	July	December to January	-	-
Diploma awarding ceremony	Around September 18	Around March 23	Around September 18	Around March 23

- *1 Plan must be submitted at least 1 year before the submission of doctoral thesis upon obtaining the approval of the faculty advisor. Provided that this term may be reduced to 3 months, if accepted by the Graduate School Committee.
- *2 Acceptance must be approved by the Dissertation Acceptance Committee prior to submission to Center for Academic Affairs.
- * Students must consult with the faculty advisor regarding the submission of doctoral thesis.
- * The submission deadline must be strictly observed.
- * Documents required for application will be distributed by Center for Academic Affairs. As submission instructions and other relevant procedures are subject to change, be sure to check the latest information on Information System and at Center for Academic Affairs.

6 Requirements for submission of doctoral thesis

In accordance with Article 19 of the Degree Regulations, doctoral thesis may only be submitted by students who have been enrolled in the Ph.D. Program and have earned or are expected to earn the required credits, obtained a prior approval on the thesis plan, and met the following requirements stipulated by the Graduate School Committee.

[Accreditation of foreign language proficiency]

(1) Number of foreign language subjects

1 language (English)

(2) Method of ascertaining foreign language proficiency

Written test as a general rule

(3) Requirements for an exemption from foreign language proficiency accreditation and how that exemption will be processed

Foreign language proficiency accreditation may be replaced by either one of the following (provided that whether or not item a. will be applied shall be determined by each field)

- a An examination for entrance into the Ph.D. Program
- b An English proficiency test taken during the Master's Course, for students who have completed the Master's Program in the relevant graduate school

[Criteria for research achievements]

As a general rule, 2 or more association journals [acceptance (completion of evaluation)] by an academic conference with a referee system.

The criteria for the field of mathematics shall be discussed separately.

7 Circulation of the doctoral thesis

(1) Circulation of the thesis evaluation

In the event that a doctoral degree is awarded, summaries of the thesis and its evaluation will be circulated via the Internet (Kansai University Academic Repository).

(2) Circulation of a doctoral thesis

In accordance with Article 39 of the Degree Regulations, doctoral theses must be circulated via the Internet (Kansai University Academic Repository) within 1 year after the award.

- * Detailed circulation procedures will be communicated separately via the Information System.

Graduate School of Societal Safety Sciences (PDM)

I Three Policies

< Ph. D. Degree Program >

Diploma Policy

The Graduate School of Societal Safety Sciences (the Ph.D. Degree Program) awards the Ph.D. degree to those who have completed the prescribed curriculum and have acquired the following knowledge and skills, capacities and abilities, as well as proactive attitudes:

1. Knowledge and skills

Students cannot only analyze the current situation in a multifaceted manner in order to create a safe and secure society, but also have outstanding expertise required for creating a new theory by inheriting and developing the existing ones.

2. Abilities of Thinking, Judgement, and Expression

Students have autonomous research abilities in the field of societal safety science and can create theories and propose policies with outstanding capabilities of “Think and Act”.

3. Proactive Attitudes

Students can carefully observe a variety of information related to societal safety studies to find issues and deal with them in a proactive manner to give solutions with high professional ethics.

Curriculum Policy

The Graduate School of Societal Safety Sciences configures essential subjects systematically in the curriculum based on the following points in order to enable students to acquire knowledge and skills, capacities and abilities, as well as proactive attitudes according to the Diploma Policy of the Graduate School:

1. Educational Contents:

(1) The Graduate School configures its curriculum focused on fostering specialized researchers and highly-qualified professionals in the field of societal safety sciences and systemizes the subjects under the three categories of Science and Engineering System, Social System and Humanities System, respectively.

(2) Students will acquire an outstanding level of research ability, not only through guidance on their specialized field in seminars conducted by academic advisors, but also by receiving a variety of lectures and suggestions in selective subjects.

(3) Students will acquire the skills to adequately understand, write, and express in more than one foreign language in addition to Japanese and also acquire the skills to communicate and make presentation in seminars conducted by academic advisors.

2. Evaluation of Learning Achievements:

(1) The “doctoral thesis intermediate presentation meeting” is held twice. At these meetings, all students make an oral presentation in front of all full-time teachers for recognizing progress and contents of research on their doctoral thesis.

(2) All doctoral theses are examined by three examiners--one chief examiner and two sub-examiners--and students will submit their final version by reflecting the guidance of the examiners.

(3) After the oral examination, students who have satisfied the evaluation criteria of the Graduate School are deemed qualified.

(4) The substance of the doctoral thesis shall be presented and discussed at a public hearing.

Admission policy

The Graduate School of Societal Safety Sciences accepts those who have the following knowledge and skills, capacities and abilities, proactive attitudes, and who deserve to be graduate school

students according to the Diploma Policy and the Curriculum Policy.

1. To have strong concerns for the problems of social safety and to have acquired expertise and skills in the field of societal safety sciences.
2. To be able to think independently about the problems of social safety from a global perspective, to access them from versatile viewpoints such as law and political science, economics and business administration, sociology, psychology, physics, informatics, engineering science, labor and social medicine, and more, and to be able to create a new academic field of societal safety science, and to contribute to society through the creation of new theories and policy proposals for disaster prevention and reduction.
3. To have a strong willingness to implement research proactively in order to solve the various problems of social safety.

II Curriculum

1 Structure of graduate school

The Ph.D. in Disaster Management Program (hereinafter “PDM”) is offered by the Graduate School of Societal Safety Sciences (Disaster Prevention and Reduction major).

2 Organization of courses

Courses in the PDM that may be taken to earn credits are broadly classified as “compulsory subjects (subjects that students are required to take)” and “elective subjects (subjects that students have certain options for).” There are also additional optional subjects (subjects not counting toward the course load).

Refer to the List of Courses for details on each course.

3 Credits required for completion

Students who have been enrolled in the PDM for 3 years (i.e., 6 semesters) or more (and for within 6 years, 12 semesters), and who have earned 14 credits or more, completed the required amount of directed study, and passed the doctoral thesis evaluation and examination, will be awarded the Doctor of Philosophy degree.

[Details on the 14 credits required for completion]

Classification	Minimum number of credits required	Total of 14 credits
Compulsory subjects	8 credits	
Elective subjects	6 credits	

III Matters requiring special attention with respect to taking/completing subjects

1 Taking courses

(1) Course registration

Students must register within the specified registration period for courses they intend to take in that academic year by referring to the Graduate School Handbook, syllabus, class schedules, and other materials, after obtaining the approval of the supervising professor in advance. As a rule, making changes to courses is not acceptable after the deadline has passed for course registration.

(2) Seminar and directed study

Seminars IV A (various subjects) or Seminars IV B (various subjects) may not be taken unless Seminars III A (various subjects) and III B (various subjects) have been completed. This rule does not apply if enrollment is approved by the Graduate School Council.

2 Requirement for submitting a doctoral thesis

There are requirements that govern the submission of a doctoral thesis; review these

requirements thoroughly and formulate a study plan before registering for a course. For detailed information, see “Procedures for applying for a doctoral degree, doctoral thesis evaluation system and method, and evaluation criteria” given below.

3 Allotted academic year

Seminars III A (various subjects) and III B (various subjects) are allotted to the first year.

Seminars IV A (various subjects) and IV B (various subjects) are allotted to the second year.

List of Courses

Ph.D. Program, Disaster Prevention and Reduction major

Classification	Course Title	Number of credits	Allotted academic year
Compulsory subjects	Seminar III A (various subjects)	2	1
	Seminar III B (various subjects)	2	1
	Seminar IV A (various subjects)	2	2
	Seminar IV B (various subjects)	2	2
Elective subjects	Earthquake Engineering	2	1
	Geo-disaster	2	1
	Urban Disaster Mitigation	2	1
	Economics of Risk and Disasters	2	1
	Psychology of Disaster Risks	2	1
	Risk Management	2	1
	Disaster Reduction and Resilient Society	2	1
	Thermal-Fluid Engineering for Industrial Safety	2	1
Injury Prevention Engineering for Safety Design	2	1	
Optional subjects	Advanced Internship (each institution)	2	1

IV Directed study in the Ph. D. Program (PDM)

In the PDM, students receive guidance from their supervising professors for 3 years to complete their doctoral thesis. The flow of the directed study is as follows:

1 Flow of directed study for students entering in April

Year	Timing	Details
First year (*1.2)	April	Students receive guidance from their supervising professors. Students have interviews with their supervising professors, and then prepare and submit their Annual Research Plan. Students take seminars provided by their supervising professors, and then determine, based on advice of their supervising professors, the course subjects to take in line with their research themes.
	September to October	Students report the progress of their research to their supervising professors in accordance with their individual research themes, and have their supervising professors check the progress.
	January to February	Students have interviews with their supervising professors for their research in the second year, and then prepare and submit their Report on Research Achievements.
Second year (*3.4)	April	Following the first year, students take seminars provided by their supervising professors, have interviews with their supervising professors, and then prepare and submit their Annual Research Plan. First-, second-, and third-year students and all the members of the full-time teaching staff gather to hold the Interim Presentation. Second-year students report their research findings and future research plans.
	September to October	Students report the progress of their research in accordance with their individual research themes, and have their supervising professors check the progress.
	January to February	Students have interviews with their supervising professors for their research in the third year, and then prepare and submit their Report on

		Research Achievements.
Third year (*5.6)	April	Students have interviews with their supervising professors, and then prepare and submit their Annual Research Plan. First-, second-, and third-year students and all the members of the full-time teaching staff gather to hold the Interim Presentation. Third-year students report their research findings and future research plans.
	August	Submission of the Doctoral Thesis Plan
	December	Submission of the Doctoral Thesis and the complete set of required documents
	January	Students take the final examination (oral examination), given by the Review Committee members (1 chief examiner and 2 or more sub-chief examiners).
	February	Based on the results of the final examination, the Graduate School Council determines the students' passing or failing of the examination.
	March	Public Hearing is held.
	March	Degree is awarded.

*Indicates the semester in which the student is enrolled.

2 Flow of directed study for students entering in September

Year	Timing	Details
First year (*1.2)	September to October	Students receive guidance from their supervising professors. Students have interviews with their supervising professors, and then prepare and submit their Annual Research Plan. Students take seminars provided by their supervising professors, and then determine, based on advice of their supervising professors, the course subjects to take in line with their research themes.
	March to April	Students report the progress of their research to their supervising professors in accordance with their individual research themes, and have their supervising professors check the progress.
	April	First-, second-, and third-year students and all the members of the full-time teaching staff gather to hold the Interim Presentation. First-year students report their research findings and future research plans.
	August to September	Students have interviews with their supervising professors for their research in the second year, and then prepare and submit their Report on Research Achievements.
Second year (*3.4)	September to October	Following the first year, students take seminars provided by their supervising professors, have interviews with their supervising professors, and then prepare and submit their Annual Research Plan.
	March to April	Students report the progress of their research in accordance with their individual research themes, and have their supervising professors check the progress.
	April	First-, second-, and third-year students and all the members of the full-time teaching staff gather to hold the Interim Presentation. Second-year students report their research findings and future research plans.
	August to September	Students have interviews with their supervising professors for their research in the third year, and then prepare and submit their Report on Research Achievements.
Third year (*5.6)	September to October	Students have interviews with their supervising professors, and then prepare and submit their Annual Research Plan.
	February	Submission of the Doctoral Thesis Plan
	June	Submission of the Doctoral Thesis and the complete set of required documents
	July	Students take the final examination (oral examination), given by the Review Committee members (1 chief examiner and 2 or more sub-chief examiners). Based on the results, the Graduate School Council determines the students' passing or failing of the examination.
	September	Public Hearing is held.
	September	Degree is awarded.

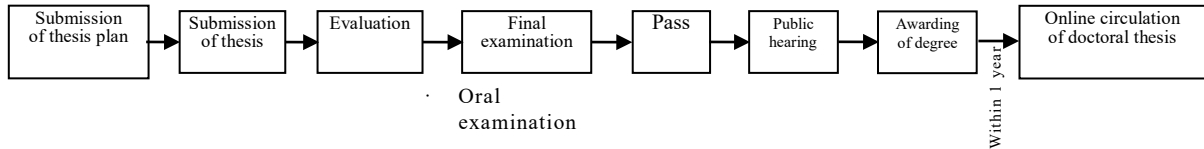
*Indicates the semester in which the student is enrolled.

V Procedures for applying for a doctoral degree, doctoral Thesis evaluation system and method, and evaluation criteria

1 Acquiring the doctoral degree by completing the course (pursuant to Article 25 and Article 28 of the Graduate School Regulations)

A student who has been enrolled in the PDM for a specified period, earned the credits required by the relevant graduate school, completed the required amount of directed study, and then passed the doctoral thesis evaluation and final examination, is deemed to have completed the course and will be awarded the Doctor of Philosophy degree.

2 Basic flow of events leading to the awarding of degree



3 Schedule

Details (forms, schedules, etc.) will be notified on the Information System and KU-LMS.

Event	Awarded in year ending in March	Awarded in year ending in September
Submission of the Doctoral Thesis Plan	By the end of August	By late February
Submission of the doctoral thesis and complete set of required documents	By mid-December	By mid-June
Final examination (Oral Examination)	In late January	In early July
Submission of the evaluation report	By mid-February	By mid-July
Public hearing	In mid-March	In mid-September
Diploma awarding ceremony	Around March 23	Around September 18

4 Requirements for the submission of doctoral thesis

The students must have more than two peer-reviewed academic papers (including in press) by Doctoral

Thesis submission deadline. Academic papers deemed equivalent to peer-reviewed academic papers by the Graduate School Council may be included.

5 Doctoral dissertation evaluation system and method

(1) Evaluation system (pursuant to Article 21 of the Degree Regulations)

Doctoral thesis review must be conducted by the Review Committee appointed by the Graduate School Council. The Review Committee must be composed of three or more faculty members who teach class subjects related to the thesis or the specific research: one faculty member as a chief examiner, and two or more faculty members as vice examiners. The Review Committee members may include those who do not belong to the Graduate School Council.

The Review Committee must provide a summary of the review including comments on the review and evaluation of the thesis to the Graduate School Council.

(2) Evaluation method

[1] Final examination (pursuant to Article 22 of the Degree Regulations)

Final examination for Doctoral degrees examines the study outcomes of the candidate's thesis, in the form of a test given by the Review Committee.

The test will be in the form of an oral examination. A written examination may also be conducted.

The Graduate School Council and the chief examiner will determine the date and time of final examination.

[2] Evaluation period (pursuant to Article 23 of the Degree Regulations)

Review and final examination of Doctoral thesis must be completed within one year of the thesis receipt.

[3] Results of evaluation (pursuant to Article 25 and Article 26 of the Degree Regulations)

The results of the review and final examination for Doctoral thesis must be approved by the Graduate School Council.

Decisions of the Graduate School Council must be made by two-thirds of votes of those present, with the participation of at least two-thirds of the council members.

6 Criteria for doctoral thesis evaluation

The following elements will be evaluated to determine whether or not the thesis is acceptable:

- [1] The research theme is clear, and its social significance is acknowledged
- [2] Appropriate questions are posed based on the theme, and a consistent logical structure is developed.
- [3] Proper analytical approaches are used for the purpose of the research, and the interpretation of the materials and data is appropriate and strict.
- [4] Previous and related studies are fully investigated and adequately discussed.
- [5] Original findings, including unique insights, are presented in the analysis of the research theme and conclusion.

7 Circulation of the doctoral thesis

(1) Circulation of the thesis evaluation

In the event that a doctoral degree is awarded, a summary of the thesis and its evaluation will be circulated via the internet (Kansai University Academic Repository) in accordance with Article 38 of the Degree Regulations.

(2) Circulation of the doctoral thesis

In accordance with Article 39 of the Degree Regulations, doctoral theses must be circulated via the internet (Kansai University Academic Repository) within 1 year after the awarding of degree.

* Detailed circulation procedures will be communicated separately via the Information System, etc.

Teacher's Licenses

1 Courses for acquiring Junior High School and High School Specialized Teacher's Licenses

An individual with a First Class Junior High School Teacher's License and the qualifications required for a First Class High School Teacher's License who enrolls in a graduate school (Master's Degree Program) that offers accredited Junior High School and High School Specialized Teacher's Licensing courses, completes said course (acquires basic qualifications) and earns credits for the prescribed "subjects set independently by the university" (24 credits), will be awarded a Junior High School or High School Specialized Teacher's License.

Such an individual must earn 24 credits or more in subjects required for each type of the license ("subjects set independently by the university") to acquire a Specialized Teacher's License. For additional details, please refer to the "Teacher-Training Course Guide" for your academic year on the Center for Teaching Career Support website.

Individuals who enroll in a graduate school and need to take teacher-training courses offered by the faculty in order to acquire a First Class Junior High School Teacher's License or First Class High School Teacher's License may do so after obtaining the permission of the faculty advisor.

2 Specialized licenses offered through the University

Graduate School	Major	Type of license	
		Subject field for Junior High School Specialized Teacher's License	Subject field for High School Specialized Teacher's License
Law	Law and Politics	Social Studies	Civics
Letters	General Humanities	Japanese	Japanese
		Social Studies	Geography and History
			Civics
		English	English
		French	French
	German	German	
Economics	Economics	Social Studies	Geography and History
			Civics
Business and Commerce	Business and Commerce		Business
Sociology	Sociology	Social Studies	Civics
	Social System Design	Social Studies	Civics
	Media	Social Studies	Civics
Informatics	Social Informatics		Information Science
	Intelligent Informatics		Information Science
Science and Engineering	System Science and Engineering	Mathematics	Mathematics
		Science	Science
			Industry
	Environmental and Urban Engineering		Industry
	Chemistry, Materials and Bioengineering	Science	Science
		Industry	
Foreign Language Education and Research	Foreign Language Education and Research	English	English
		Chinese	Chinese
Societal Safety	Disaster Prevention	Social Studies	Civics

Sciences	and Reduction		
East Asian Cultures	Cultural Interaction	Social Studies	Geography and History
Governance	Governance	Social Studies	Civics
Health and Well-Being	Health and Well-Being	Health and Physical Education	Health and Physical Education

(Note) The type (academic field) of available licenses depends on the student's field of affiliation. As students may not be able to complete all of the subjects needed to acquire a license within their period of enrollment, depending on the type (academic field) of the license desired, they should consult the Center for Teacher Certification and Development with any questions or concerns.

3 Center for Teaching Careers Support

(1) Description

The Center for Teaching Careers Support was established to train future teachers. By capturing all of the stages of the process, from teacher training to working as a teacher after graduation, the Center offers services including the development of qualities and abilities required for a teacher, practical leadership training, and careers support, including guidance on preparing for the teacher's employment examination. Experienced professional advisors familiar with the current state of education and teaching provide support for students pursuing a career in teaching. The Center provides maximum support to aspiring future teachers. You are encouraged to take advantage of this opportunity.

(2) Major support services

- Career consultations and guidance for individuals seeking teaching positions (available at all times)
- Browsing and borrowing of textbooks and teaching materials by elementary, junior high, and high schools
- Briefings on the teaching employment examination held by the Board of Education of the prefectural and city governments
- Lectures on preparing for the teaching employment examination
- Reviewing the teaching employment examination entry sheets, offering guidance for creating short essays, etc.
- Seminar on preparing for the interview part of the teaching employment examination

(3) Service locations and hours

Campus	Place	Hours of service
Senriyama Campus	1F, Bldg. 1, Hall 2, Center for Teaching Career Support	10:00–17:00, Monday–Friday
Takatsuki Campus	Check the date/time and place for teaching career consultations on the Information System and Center for Teaching Careers Support website.	
Takatsuki Muse Campus		
Sakai Campus		

* Check the Information System and Center for Teaching Careers Support website, as the hours of service and the availability of advisors are subject to change for institutional reasons.

(4) The Center for Teaching Careers Support website

Students are encouraged to visit the website, as it provides a wide range of information, including procedures for taking the teacher-training course “Teacher-Training Course Guide” and the teaching employment examination.

URL : <http://www.kansai-u.ac.jp/kyoshoku/>

Student counseling

University Student Counseling Room

If you are experiencing difficulties with personal relations, your domestic life, or financial or other matters; if you are distressed or troubled about your personality, the thoughts that go through your head, or your relationship with members of the opposite sex; if you are having anxieties about your future, just want to talk to someone, or do not know who to talk to about your concerns—please feel free to visit the Student Affairs Center (1F, Mediapark RINPUKAN), which serves as the contact counter for the “University Student Counseling Room.”

Student Study and Counseling Center

Here at the University, we create an environment in which you may openly and freely discuss any concerns you may have about student life. If you are not sure where to go for a consultation, come to visit the Student Counseling/Support Center (1F, North Bldg., SHIN-KANSAIDAIGAKU-KAIKAN). You will be referred to the specialized section best suited to your needs.

The Student Counseling/Support Center also provides academic support for disabled students.

Psychological Counseling Room

The Psychological Counseling Room offers psychological consultations to students and their families, faculty members, and graduates. Certified public psychologists and clinical psychologists will provide counseling for problems that you may encounter in your daily life, such as lack of energy, anxiety, getting to know people, and personal issues. For more information or to make an appointment, please contact the Psychological Counseling Room at each campus.

Harassment Counseling Room

As the University is an institution centering around education and research activities, respect for the dignity and individuality of every person and the formation of relationships based on mutual trust are the foundation of all student and faculty activities. You, as students, are entitled to devote yourselves to your studies and extracurricular activities, and to lead productive student lives in a pleasant and supportive learning environment.

Harassment infringes the rights of students and faculty members, damages trusting relationships among students and faculty members, and obstructs educational and research activities carried out at the University. The University is responsible for preventing harassment and maintaining a peaceful and safe learning, education/research, and work environment, etc. The University is therefore obliged to take all possible and necessary measures to restore the rights of a person whose personal dignity has been unjustly attacked or damaged, and to rebuild lost trust.

As of October 2023, the University has established harassment consultation contacts; these consist of 21 faculty members and 2 professionals from outside the University. If you feel you have been harassed, please visit a consultation contact instead of suffering alone. Anonymous consultations

as well as requests for a consultation from third parties—individuals who are aware that a friend is being harassed—are also accepted. These consultations are completely confidential. You will never be put at a disadvantage by seeking a consultation or testifying against someone. The Harassment Prevention Section also publicly posts how to request a consultation, the available consultation times, names, affiliations, telephone numbers, and email addresses for counselors on its website.

~ List of Student Consultation Contacts ~

Senriyama Campus	Takatsuki Campus	Takatsuki Muse Campus	Sakai Campus
Types of consultation Support is available to help you deal with every difficult aspect of student life.			
○ Student Affairs Center ○ University Student Counseling Room (1F, Mediapark RINPUKAN)	○ Takatsuki Campus Office 1F, Bldg. A (Administration and Research Bldg.)	○ Muse Office (2F, West Bldg.)	○ Sakai Campus Administration Office (1F, Bldg. A)
Types of consultation Support is available for all psychological and health-related issues.			
○ Medical Center ○ Psychological Counseling Room (4F, North Bldg., SHIN-KANSAIDAIGAKU-KAIKAN)	○ Takatsuki Campus Infirmary ○ Takatsuki Campus Psychological Counseling Room 1F, Bldg. K (Information Seminar Bldg.)	○ Muse Health Center ○ Muse Psychological Counseling Room (9F, West Bldg.)	○ Sakai Infirmary ○ Sakai Campus Psychological Counseling Room (1F, Bldg. A)
Types of consultation Support is available to end harassment. * Anonymous consultations and consultations involving friends and other third parties are welcomed.			
○ Harassment Counseling Room (1F, Centenary Memorial Hall)	○ Takatsuki Campus Office ○ Office of the Faculty of Informatics 1F, Bldg. A (Administration and Research Bldg.)	○ Muse Office (2F, West Bldg.)	○ Sakai Campus Administration Office (1F, Bldg. A)
Types of consultation Academic support is provided for disabled students.			
○ Student Study and Counseling Center (1F, North Bldg., SHIN-KANSAIDAIGAKU-KAIKAN)	○ Takatsuki Campus Office ○ Office of the Faculty of Informatics 1F, Bldg. A (Administration and Research Bldg.)	○ Muse Office (2F, West Bldg.)	○ Sakai Campus Administration Office (1F, Bldg. A)

* If you are not sure where to go for a consultation, please come to the Student Study and Counseling Center (1F, North Bldg., SHIN-KANSAIDAIGAKU-KAIKAN, Senriyama Campus).

Student Consultation Contact website:
[\[www.kansai-u.ac.jp/ja/support/consultation/\]](http://www.kansai-u.ac.jp/ja/support/consultation/)

Information on scholarships and student loans

* This information is current as of 2024.

Details including application procedures and the timing of applications are subject to change each academic year.

1 Scholarship

The University offers the following scholarship programs designed to cultivate highly specialized knowledge/skills, and to nurture creative researchers so that they may contribute to society and meet the demand for new academic research and technology.

Kansai University Graduate School Special Benefit Scholarship	
Eligibility	<ul style="list-style-type: none"> Students enrolling in the Master's Program/Ph.D. Program in the academic year 2024 This is a scholarship offered to students with outstanding grades in the graduate school entrance examination; notification of the award will be sent to potential recipients in principle after the admissions notifications are sent out (before entrance into the graduate school). (Note) This scholarship is not open to applications.
Potential recipients	<ul style="list-style-type: none"> Promising students with excellent research skills and great research potential, who have excelled in the graduate school entrance examinations.
Funding award	<ul style="list-style-type: none"> Refer to the List of Funding Awards on Page 104 (Note) Scholarship will be paid in installments in May (or July for new recipients) and in October, for students entering in the spring semester. Scholarship will be paid in installments in October (or December for new recipients) and in May, for students entering in the fall semester.
Payment term	<ul style="list-style-type: none"> From academic year 2024 to the final semester of a standard completion term Payments will be discontinued if the recipient falls under a condition for reducing the payment term or discontinuance of benefit payments pursuant to the regulations.
Combining awards	This scholarship may not be awarded in combination with a Kansai University Graduate School Benefit Scholarship, Kansai University Graduate School Pre-Entrance Application Scholarship, Kansai University Graduate School for Working Members of Society Scholarship, Educational Grant Fund Scholarship, or any scholarships named under the regulations of The Japan Foundation International Cultural Exchange Program. However, this is not the case for the Student Exchange Scholarship, Multiple Degree Program Scholarship and Short-term Study Abroad Scholarship.

Kansai University Graduate School Benefit Scholarship	
Eligibility	<ul style="list-style-type: none"> Students who are currently enrolled in the Master's Program or the Ph.D. Program Students with exceptional academic achievements, who meet the domestic financial criteria required by the University
Applicable recipients	<ul style="list-style-type: none"> Promising students with excellent research skills and great research potential, who have excelled in the graduate school entrance examination but are finding it difficult to attend for financial reasons
Funding award	<ul style="list-style-type: none"> Refer to List of Funding Awards on Page 104 (Note) Scholarship will be paid in installments in July and December for students entering in the spring semester. Scholarship will be paid in installments in December and July for students entering in the fall semester.
Payment term	<ul style="list-style-type: none"> 1 year Payments will be discontinued if the recipient falls under a condition for discontinuance of benefit payment pursuant to the regulations.
Combining awards	This scholarship may not be awarded in combination with a Kansai University Graduate School Special Benefit Scholarship, Kansai University Graduate School Pre-Entrance Application Scholarship, Kansai University Graduate School for Working Members of Society Scholarship, Educational Grant Fund Scholarship, or any scholarships named under the regulations of The Japan Foundation International Cultural Exchange Program. However, this is not the case for the Student Exchange Scholarship, Multiple Degree Program Scholarship and Short-term Study Abroad Scholarship.

Educational Grant Fund Scholarship	
Eligibility	<ul style="list-style-type: none"> ○ Students who are currently enrolled in the Master's Program or the Ph.D. Program ○ Students with exceptional academic achievements who meet the domestic financial criteria required by the University
Potential recipients	<ul style="list-style-type: none"> ○ Students with exceptional academic achievements and excellent research skills but are finding it difficult to attend the university for financial reasons.
Funding award	<ul style="list-style-type: none"> ○ Refer to List of Funding Awards on page 104 <p>(Note) Scholarship will be paid in installments in July and December for students entering in the spring semester. Scholarship will be paid in installments in December and July for students entering in the fall semester.</p>
Payment term	<ul style="list-style-type: none"> ○ 1 year <p>Provided that payments will be discontinued if the recipient falls under a condition stipulated in the regulations.</p>
Combining awards	<p>This scholarship may not be awarded in combination with a Kansai University Graduate School Special Benefit Scholarship, Kansai University Graduate School Benefit Scholarship, Kansai University Graduate School Pre-Entrance Application Scholarship, Kansai University Graduate School for Working Members of Society Scholarship, or any scholarships named under the regulations of The Japan Foundation International Cultural Exchange Program. However, this is not the case for the Student Exchange Scholarship, Multiple Degree Program Scholarship and Short-term Study Abroad Scholarship.</p>

The Kansai University Graduate School for Working Members of Society Scholarship	
Eligibility	<ul style="list-style-type: none"> ○ Students of the graduate school for working members of society (excluding professional graduate schools) who are enrolled in the Kansai University Graduate School ○ Students of the graduate school for working members of society with an income exceeding the domestic financial criteria for the Kansai University Graduate School Benefit Scholarship, and who, in addition to their outstanding academic achievements, are achieving excellent results as working members of society, as required by the relevant graduate school.
Potential recipients	<ul style="list-style-type: none"> ○ Promising students with exceptional research skills who are outstanding students at the graduate school for working members of society
Funding award	<ul style="list-style-type: none"> ○ Refer to the List of Funding Awards below on page 104 <p>(Note) Scholarship will be paid in installments in July and December for students entering in the spring semester. Scholarship will be paid in installments in December and July for students entering in the fall semester.</p>
Payment term	<ul style="list-style-type: none"> ○ 1 year <p>Payments will be discontinued if the recipient falls under a condition for discontinuance of benefit payment pursuant to the regulations.</p>
Combining awards	<p>This scholarship may not be awarded in combination with a Kansai University Graduate School Special Benefit Scholarship, Kansai University Graduate School Benefit Scholarship, Kansai University Graduate School Pre-Entrance Application Scholarship, Educational Grant Fund Scholarship, or any scholarships named under the regulations of The Japan Foundation International Cultural Exchange Program. However, this is not the case for the Student Exchange Scholarship, Multiple Degree Program Scholarship and Short-term Study Abroad Scholarship.</p>

[List of Funding Awards]

Course	Graduate School	Kansai University Graduate School Special Benefit Scholarship	Kansai University Graduate School Benefit Scholarship Educational Grant Fund Scholarship Kansai University Graduate School for Working Members of Society Scholarship
		Funding award (annual amount)	Funding award (annual amount)
Master's Program	Law, Letters, Economics, Business and Commerce, Sociology, Psychology (Psychology major), East Asian Cultures, Governance, and Health and Well-being	500,000 yen	250,000 yen
	Foreign Language Education and Research	550,000 yen	275,000 yen
	Informatics and Societal Safety Sciences	600,000 yen	300,000 yen
	Psychology (Professional Clinical Psychology major)	650,000 yen	325,000 yen
	Science and Engineering	750,000 yen	375,000 yen
Ph.D. Program	All graduate schools	500,000 yen	250,000 yen

* Funding awards differ for 3-year course and 1-year course students in the Master's Program.
Make your inquiry with respect to the amount of benefit.

Kansai University Benefit Scholarship for Students Experiencing a Sudden Change in Domestic Finance	
Eligibility	○ A student who struggles to attend the school owing to reasons that cause a sudden change in the student's financial position, including the following: the person who previously provided financial support has died, loss of employment, or discontinued business (limited to any event that occurred within 1 year of application after enrollment)
Funding award	○ (Annual amount) 240,000 yen
Payment term	○ 1 year (limited to one year throughout the entire period of enrollment)
Remarks	The need for funding must have arisen during the term of enrollment of the student. In addition, an application must have been filed within 1 year of the date on which the need for funding arose.

Kansai University Disaster Aid Benefit Scholarship	
Eligibility	[1] When the house in which the enrolled graduate school student or the person who funds his/her school expenses lives, is damaged, destroyed, or washed away by a natural disaster, which is covered under the Disaster Relief Act or Act to Finance Victims of Natural Disasters, causing a sudden change in the student's financial position [2] When the person who is funding the school expenses of the enrolled graduate school student dies, or requires long-term care, due to a disaster which is covered under the Disaster Relief Act or Act to Finance Victims of Natural Disasters, causing a sudden change in the student's financial position
Funding award	○ The maximum amount is equal to a total of tuition.
Payment term	○ 1 year
Remarks	An application must be filed within 1 year of the date on which the need for funding arose.

2 Student loan

Title	Japan Student Services Organization Graduate School Type 1 Scholarship	Japan Student Services Organization Graduate School Type 2 Scholarship
Eligibility	<ul style="list-style-type: none"> ○ Student currently enrolled in the Master's Program ○ Student currently enrolled in the Ph.D. Program 	<ul style="list-style-type: none"> ○ Student currently enrolled in the Master's Program ○ Student currently enrolled in the Ph.D. Program
Potential loan recipients	<ul style="list-style-type: none"> ○ Master's Program A student who is particularly outstanding in both character and scholastic performance, physically strong and capable, interested in pursuing a career as an educator/researcher in the future, and experiencing extreme difficulties in attending the school for financial reasons ○ Ph.D. Program A student who is particularly outstanding in both character and scholastic performance, physically strong and capable, interested in pursuing a career as an educator/researcher, or in otherwise engaging in an occupation that requires a high level of expertise in the future, and experiencing extreme difficulties in attending the school for financial reasons 	<ul style="list-style-type: none"> ○ Master's Program A student who is outstanding in both character and scholastic performance, physically strong and capable, interested in pursuing a career as an educator/researcher in the future, and experiencing extreme difficulties in attending the school for financial reasons ○ Ph.D. Program A student who is outstanding in both character and scholastic performance, physically strong and capable, interested in pursuing a career as an educator/researcher, or in otherwise engaging in an occupation that requires a high level of expertise in the future, and experiencing extreme difficulties attending the school for financial reasons
Amount of loan	(Current as of academic year 2024) <ul style="list-style-type: none"> ○ Master's Program (Monthly amount) Either 50,000 or 88,000 yen ○ Ph.D. Program (Monthly amount) Either 80,000 yen or 122,000 yen 	(Current as of academic year 2024) <ul style="list-style-type: none"> ○ Master's Program and Ph.D. Program (Monthly amount) Either 50,000 yen, 80,000 yen, 100,000 yen, 130,000 yen, or 150,000 yen
Loan period	<ul style="list-style-type: none"> ○ Until the final semester of the standard completion term for the course in question 	<ul style="list-style-type: none"> ○ Until the final semester of the standard completion term for the course in question
Combining awards	Students may apply to combine both Japan Student Services Organization Graduate School Type 1 and Type 2 Scholarships.	
Repayment	Student loans are provided at no interest, and must be repaid upon the conclusion of the loan period in accordance with the regulations. Loans shall be repaid by direct debit from JP Bank or another financial institution after a period of 7 months has elapsed, counting from the month following the end of the loan period. The money may be paid either in monthly installments or in a combination of monthly/semiannual installments within a specified term. After the finish of the loan periods, a repayment exemption program will be available for students who are accredited by the Japan Student Services Organization as having achieved excellent results.	Student loans are interest bearing, and must be repaid upon the conclusion of the loan period in accordance with the regulations. Loans shall be repaid by direct debit from JP Bank or another financial institution after a period of 7 months has elapsed, counting from the month following the end of the loan period. The money may be paid either in monthly installments or in a combination of monthly/semiannual installments within a specified term. In this case, the loan will be free of interest during the period of enrollment, but interest with an upper limit of 3.0% per annum will accrue from the month following the end of the loan period. Students must choose either a fixed interest rate system or an interest review system when recommendations are finalized.

Examples of the repayment of Japan Student Services Organization scholarships

Type 1 (interest-free)

Course	Monthly Loan Amount	Loan Period in Months	Total Loan Amount	No. of Installments for Repayment	Monthly Repayment Amount
Master's Program	50,000 yen	24 months	1,200,000 yen	144	8,333 yen
	88,000 yen	24 months	2,112,000 yen	168	12,571 yen
Ph.D. Program	80,000 yen	36 months	2,880,000 yen	192	15,000 yen
	122,000 yen	36 months	4,392,000 yen	240	18,300 yen

Type 2 (interest-bearing)

Course	Monthly Loan Amount	Loan Period in Months	Total Loan Amount	No. of Installments for Repayment	Monthly Repayment Amount
Master's Program	50,000 yen	24 months	1,200,000 yen	144	10,055 yen
	80,000 yen		1,920,000 yen	156	15,059 yen
	100,000 yen		2,400,000 yen	180	16,769 yen
	130,000 yen		3,120,000 yen	216	18,923 yen
	150,000 yen		3,600,000 yen	240	20,185 yen
Ph.D. Program	50,000 yen	36 months	1,800,000 yen	156	14,117 yen
	80,000 yen		2,880,000 yen	192	19,125 yen
	100,000 yen		3,600,000 yen	240	20,185 yen
	130,000 yen		4,680,000 yen	240	26,242 yen
	150,000 yen		5,400,000 yen	240	30,279 yen

(Note 1) These repayment examples are based on loans to newly admitted students in the academic year 2023 for a standard completion term.

(Note 2) Interest is calculated based on a rate of 3.0% per annum (upper limit).

(Note 3) Loans at interest rates under 3.0% per annum will be calculated in accordance with the respective rates.

(Note 4) Because fractional amounts are adjusted, the total repayment amount may not be attained by multiplying the number of installments by the monthly repayment amount.

(Note 5) The loan will not accrue any interest during the loan periods for scholarships and attendance/repayment due date postponements.

(Note 6) Type 1 Scholarship repayment example above is based on the fixed amount repayment plan.

Urgent/Emergency Loan Scholarships

Please consult with the University immediately if you think you might be eligible for a "Japan Student Services Organization Urgent/Emergency Loan Use Scholarship" or a "Kansai University Emergency Loan Scholarship." You may be eligible for these if you are having difficulties attending school due to a sudden change in your domestic finances caused by the "death/loss of employment of the principal person supporting your domestic finances."

3 Short-term loans

Kansai University Short-Term Loan

The University offers a short-term loan program for students who are in temporary or urgent need of living expenses due to truly unavoidable reasons, including delayed remittance from home or a sudden illness.

(1) Eligibility/requirements

Students currently enrolled in the Kansai University Graduate School who are temporarily or urgently in need of support for living expenses for one of the following reasons:

- a The remittance for a student living outside of his/her home is delayed.
- b The student is in urgent need of living expenses due to illness or injury.
- c The student is in a temporary need of living expenses due to the death, or loss of employment (or equivalent) of the principal person supporting his or her domestic finances.
- d The student needs to urgently return to his/her hometown due to the illness or death of a parent or grandparent, or for the treatment of his/her own illness.
- e Other unavoidable circumstances are acknowledged.

(2) Loan

30,000 yen as a general rule (in 1,000 yen increments).

(3) How to apply

Take your student ID card and seal with you to the Scholarships and Financial Assistance Group at the Student Affairs Center, Takatsuki Campus Office, Muse Office, or Sakai Campus Administration Office and submit a "Request for Kansai University Short-Term Loan" form.

An interview will be held to discuss your situation when you submit an application; if your circumstances are found to be adequate, the money will be loaned on the same day, as a general rule.

(4) Repayment term

In either a lump sum payment or installments within 3 months from the day after the date on which the loan was granted. The final repayment date shall be one day before the completion ceremony, in the case of a student expected to complete and whose final repayment date falls after the completion day. The student must repay the outstanding loan at once in the case of expulsion or withdrawal from school.

4 Alliance education loans

In addition to scholarship programs, educational loans are offered to those having difficulties in paying their tuition. For more information, please visit the Scholarships and Financial Assistance Group at the Student Affairs Center, Takatsuki Campus Office, Muse Office or Sakai Campus Administration Office.

Graduate student funding (Copy cards, covers for document bindings, academic conference funding)

The University provides the following types of research support for students.

Copy card

At the beginning of the academic year, each student receives one copy card, which may be used to copy resumes and research materials for class presentations. The maximum number of pages that may be copied **per year is 1,500 for students on the Master's Program (750 pages for those admitted during the fall semester), and 2,000 for students on the Ph.D. Program(1,000 pages for those admitted during the fall semester).**

Please also note that any color printing done on a copy machine that can print color uses 5 points per page. Unused pages may not be carried over into the next year.

Be sure to write down your student ID number and name using a permanent marker in the writable area (within the square frame) on the back of your card; a copy card may not be reissued if it is lost or rendered unusable.

Treat your card with care: writing outside the writable area or placing the card near another magnetic card, cellphone, or magnetic object may ruin the magnetic properties of the card.

Covers for document bindings

Each student may request up to 15 covers for document bindings each year. To request these, apply at the 3F reference room in SHOBUNKAN, Office of the Faculty of Informatics, Muse Office, or Sakai Campus Administration Office.

Funding for conference presentations and attendance

The University will provide funding for students attending or making research presentations at academic conferences. The maximum amount that can be awarded is 20,000 yen per conference presentation and 10,000 yen per academic conference attended. The maximum amount of funding that a student may receive in a single year for research presentations and attendance is 20,000 yen total.

Certain restrictions apply to conference funding. Please read the detailed information attached to the application form carefully and complete the procedures at the relevant department office on your campus.

Funding for research presentations at overseas academic conferences

Students presenting their research at an overseas academic conference may apply for University funding covering 50% of their round trip airfare; a student may receive this funding only once during the relevant academic year. The maximum contribution is 100,000 yen.

Students wishing to apply for overseas conference funding must submit their "Overseas Academic Conference Presentation Plan" and "Graduate Student Extramural Dispatch" forms in advance, and an "Overseas Academic Conference Presentation Funding Application" after making the presentation. Please read the detailed information attached to the application form carefully and complete the procedures at the relevant department office on your campus at least 1 week before leaving for the conference.

Subsidies will be sent via bank transfer, so please use the Bank Account Transfer Request Form (also included in the documents distributed to new students) available at the relevant department office on your campus.

Also, the application guidelines and forms for subsidies will be submitted to the Applications & Surveys section of the Information System, so please download them from there.

If you have any questions, please contact the relevant department office on your campus.

*Offices of the departments in charge: Center for Academic Affairs (Bldg. 1, Area 2, 1st Floor), Faculty of Informatics Office, Muse Office, Sakai Campus Office

Commuter passes and student discounts

How to purchase a commuter pass

Students may purchase commuter passes for a route without any significant detours, such as the “**shortest route**” and “**most inexpensive route**” that enables them to “**commute to school**”— in other words, from the station closest to their current address to the station closest to their graduate school campus.

Please check with your transportation provider if you are not sure of the shortest or most inexpensive route, or if you have any other questions.

Check with your transportation provider if you are not sure of the shortest route.

- 1 Purchase a commuter pass by completing the application form available at the commuter pass sales office. Submit this form, along with your student ID card and registration confirmation sheet. Registration confirmation sheets effective for 1 year (April 1 to March 31) will be distributed by the following contact counters in late March of each year.

A commuting certificate, in addition to a student ID card and a registration confirmation sheet, may be required depending on the transportation system you select. Commuting certificates will be issued by the following contact counters:

Graduate School	Contact counters
Law, Letters, Economics, Business and Commerce, Sociology, Science and Engineering, Foreign Language Education and Research, Psychology, East Asian Cultures, and Governance	Center for Academic Affairs
Informatics	Office of the Faculty of Informatics
Societal Safety Sciences	Muse Office
Health and Well-Being	Sakai Campus Administration Office

- 2 The type of service offered (e.g. a through-commuter ticket or IC card ticket) will vary depending on the transportation system chosen. Contact your designated commuter pass sales office for details.

When changing your commute, notify the appropriate contact counter by completing a status change notification form (available at the contact counter) and submitting this along with your student ID card and registration confirmation sheet.
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Using a student discount certificate

Student discount certificates (used to identify students so that they can qualify for discounted fares) are issued at automatic certificate issuing machines. The locations and service hours of the automatic certificate issuing machines may be found under “The automatic issuing of certificates and student discount certificates” (Page 4).

A maximum number of 20 certificates may be issued each academic year per student. As a general rule, 3 or fewer copies of certificates may be issued per week. Students are required to strictly observe the instructions on the back of the student discount certificates, as well as the following

guidelines:

- 1 A student discount certificate may be used only by the student himself/herself. (Certificates may not be shared with others.) Certificates may not be purchased or used without a student ID card.
- 2 Wrongful use of a student discount certificate is subject to a fine equal to 3 times the fare, and a discontinuance of service. Students are strongly urged not to engage in wrongful acts, as these could cause the University to lose the benefit of the discount program, resulting in the withdrawal of all student discount certificates held by the University.
- 3 Student discount certificates may be used when travelling routes with one-way distance of 101 km or more.

The discounted rate is 20% of the standard fare; the effective term of the student discount certificate is for 3 months after issuance.

Certificate of group travel

JR offers a student group discount program (50% of the standard rate) for standard fares paid by 8 or more students led by faculty member(s) travelling on the same route to take part in extracurricular activities, including training camps/expeditions and seminar trips.

A certificate of group travel may be obtained by completing and submitting the application form for a certificate of group travel, along with the form required by the JR counter or travel agent's office, to the following contact counters.

Complete these procedures ahead of time when using reserved seat/sleeping car for the group travel, as they will be booked from 9 months before until 14 days before the date of departure.

Care should be taken in using the Ozashiki type (Japanese-style drawing room) train offered exclusively to groups, as the procedures in this case must be completed within a period of 9 to 2 months before the date of departure.

Graduate School	Contact counters
Law, Letters, Economics, Business and Commerce, Sociology, Science and Engineering, Foreign Language Education and Research, Psychology, East Asian Cultures, and Governance	Center for Teacher Certification and Development
Informatics	Office of the Faculty of Informatics
Societal Safety Sciences	Muse Office
Health and Well-Being	Sakai Campus Administration Office
Others including extracurricular activities	Student Affairs Center Student Support Group Sports Promotion Group

Support from the Careers Center

regarding employment and career guidance

To support students embarking on a career, the Career Center provides a range of services to students who are choosing careers and searching for jobs. Students are encouraged to visit the Career Center to discuss any aspect of their career decisions and job hunting.

[1] Career choice/job hunt consultations

- Individual meetings to help students complete curriculum vitae/entry sheets, prepare for job interviews, and deal with overlapping unofficial job offers
- Individual meetings to discuss internships and career planning
- Support for students who are searching for jobs both within and outside their own regions, or in unfamiliar environments (for example, urban-educated students searching for jobs in a rural area) Personalized support is available for students with disabilities, and for international students.
- Information on company/organization jobs and government/official positions
- Meetings to discuss discrimination or harassment during the job search

[2] Careers events

Students take part in recruitment activities by attending the various careers events held regularly throughout the year.

[3] Providing recruitment and company information

Recruitment information made available to the University may be searched on KICSS (below) and will be posted on bulletin boards.

In particular, it is essential for students to make use of KICSS so that they can conduct their job search efficiently.

KICSS [pronounced “kicks”] (Kansai University Internet Career Support System)

KICSS is a website provided by Career Center to support student career development and job searching. All information held by the Career Center may be found on this website.

KICSS may be accessed through the “KICSS Career Support” on the Information System or through the Career Center website. Be sure to check KICSS on a regular basis, as you can search for the dates of careers events (mentioned above) as well as recruitment and corporate information, etc.



Submitting a “notification of official/unofficial employment offer and career choice decision” form

As stipulated in the “Kansai University Job Referral Regulations,” University students must inform the Career Center of their career decisions before completing graduate school. The term “career decision” as used here refers not only to being hired for a job but also to setting up your own business, continuing in education, studying abroad, taking a qualifying examination without finding a job, and continuing to search for a job after graduation. Be sure to submit your “notification of official/unofficial employment offer and career choice decision” form to the Career Center.

* “Notification of official/unofficial employment offer and career choice decision” forms can be registered

through KICSS.

Contact locations

In addition to the Senriyama Campus, Career Center annexes are located on the Takatsuki, Takatsuki Muse, and Sakai campuses. In addition, the Senriyama Campus Career Center for Science and Engineering contact counter for students enrolled in Science and Technology Courses.

The Career Center on each campus also has employment/career related publications available, including newspapers, business journals, books on government/official positions, and so on that students may browse or borrow.

Contact counters on <University premises/campus>	Location
Career Center	3F, North Bldg., SHIN-KANSAIDAIGAKU-KAIKAN
Career Center for Science and Engineering	2F, Bldg. 1, Hall 4
Career Center Takatsuki Campus Annex	1F, Takatsuki Campus Information Seminar Bldg. (Bldg. K)
Career Center Takatsuki Muse Campus Annex	3F, Takatsuki Muse Campus West Bldg.
Career Center Sakai Campus Annex	2F, Sakai Campus Bldg. A

[Career Center Umeda Office (Umeda Campus)]

In addition to the Career Center at the Senriyama Campus, and the Career Center branch offices at the Takatsuki/Takatsuki Muse/Sakai campuses, there is a Career Center Umeda Office on the 5th floor of the Umeda Campus. In addition to the various supports such as job hunting counseling, providing information on company/organization, and interview tactics counseling that are offered at Career Centers at each campus, the Umeda Office also offers breaks during job hunting activities, and issues each type of certificate and student discount certifications. Please utilize it as a base of operations for your job hunting activities in Umeda, the center of business in the Kansai area.

Tokyo Center

Students can use the Tokyo Center as a place to look for employment in the areas around Tokyo. Please make full use of the Tokyo Center as a place to take a break or change clothes during your job search, acquire certificates of expected graduation and school transcripts, or gather other information.

Hour of service for each campus,Umeda Office,and Tokyo Center



Use of the Library

This brochure provides information, mainly on matters relating to the use of the Library by graduate students.

For additional details, refer to the Library website or the booklet entitled, “information on the use of the Library” issued by the Library.

Library hours

General Library (Senriyama Campus)

Open days	Period while classes/faculty examinations are underway	Period while classes/examinations of faculties are not in session/given
Monday - Friday	9:00–22:00	10:00–20:00
Saturday		10:00–18:00
Sunday/Holidays	10:00–18:00	Closed

* Limited services are available at the reference counter during nighttime, Sundays/holidays when the Library is open, and Saturdays during vacations.

Takatsuki Campus Library/ Muse Campus Library /Sakai Campus Library

Days open	Period while classes/examinations of faculties are in session/given	Period while classes/examinations of faculties are not in session/given
Monday - Friday	9:00–20:00	10:00–17:00
Saturday	9:00–17:00	10:00–17:00 (Note 1)
Sunday/Holiday	Closed	Closed

(Note 1) The Library is closed during the summer vacation

Refer to the pocket-sized “Library calendar” distributed at the Library or to the Library website for days closed and other details. Students are entitled to use all of the campus libraries, irrespective of their affiliation.

Number of books/lending periods

Materials available for borrowing	Maximum number of books which can be borrowed	Total number of books which can be borrowed	Lending period
Research literature (red fabric ID label)	20	20	Within 3 months
Study literature in the General Library, Muse Campus Library, Sakai Campus Library (blue fabric ID label)	10		Within 2 weeks
Study literature in Takatsuki Campus Library (blue fabric ID label)	10		Within 1 month
Bound magazines	20		Within 3 days

* The total number of books that can be borrowed is 20, and this includes the number of books listed in the maximum books column. Books in the categories listed above, which may not be borrowed, are available only for reference in the Library.

* The lending period for study materials will be subject to restrictions during the undergraduate examination period.

Accessing a search at the General Library

Students may access the stacks in the basement of the General Library. Students who do so are required to observe the following procedures:

(1) Entering the stack room

- a Only notebooks, writing instruments, and valuables such as wallets, computers, and mobile phones are allowed in the stack room as a general rule. Please store other personal belongings in a locker. Also be sure to set your mobile phone to silent mode or turn it off. Talking on a

cellphone or taking photographs of materials in the stack room are prohibited.

- b A locker may be used only when accessing the stack room. Students cannot use the lockers when not accessing the stack room. Place umbrellas in the umbrella stand located in the locker room.
- c Present your student ID card to the clerk at the main counter to receive an “access card.” Hold on to the “access card” until you leave the stack room.
- d Students are required to declare to the clerk any books brought into the stack room. Other articles brought in will also be checked before entry.

(2) Exiting the stack room

- a Give your “access card” back to the clerk at the reception desk.
- b Any books brought in must be checked against those declared.
- c Checkout procedures for borrowing books from the stack room will be carried out when you leave the stack room.

(3) Notes on the use of the library stack room

- a Use the access elevator to enter or exit the stack room.
- b Avoid disturbing the arrangement of books.
- c Materials used must always be returned to the nearest returns counter.

Use of single rooms for study in the General Library

Single rooms for study are located on the north side of the General Library basement stack room (B1: 5 rooms, B2: 10 rooms), and are available for use.

- (1) Make a booking at the main reception desk. Reservations are accepted from 1 week up to the day before use.
- (2) Receive a key in exchange for your student ID card when using the Leaning Commons.
 - * Internet service may be accessed through a wired network or the school’s wireless LAN. Each student is responsible for providing his/her laptop, etc.

Copies

Copies may be made by using the copy cards distributed by Center for Academic Affairs, Office of the Faculty of Informatics, Muse Office, and Sakai Campus Administration Office at the beginning of the academic year. To make a copy, complete the “literature copy request form” provided, and drop the form into the recovery box.

* Be sure to have your student ID number and name written on the reverse of your copy card with a permanent marker.

(1) Copy machines can be found in the following locations:

- a 2 each in B1/B2 stack rooms, 2 in 1F reference room, 2 in 2F open-stack reading room at the General Library
- b 1 on the side of the counter in the Takatsuki Campus Library
- c 1 on the side of the counter in the Muse Campus Library
- d 1 at the Sakai Campus Library

- (2) The distributed copy cards may not be used to copy in color, make microform copies, or print DVDs search results. These must be paid for personally.

Print on demand

Search results from the Internet search terminal may be printed on the printer located in front of the 1F reference counter at the General Library or the printer in the Learning Commons through the on-demand print system shared with the IT Center. The copy card may not be used for printing on demand.

To find out how numbers of printed copies are managed, please refer to the section on KU My Print, Page 120 of the *Use of the Information Technology Center*.

Request for new books

Requests are accepted for the acquisition of books to be housed in the Library. As a general rule, books that are not yet housed at the Library will be purchased within the Library budget.

- (1) Students need the permission of their faculty advisors to make an acquisition request.
- (2) Acquisition requests and responses are handled at the reference counters of the General Library, Takatsuki Campus Library, Muse Campus Library and Sakai Campus Library. Requests may be also made online.
- (3) Once a new book has been delivered and sorted, the student who requested it will be notified that reserved material has arrived, through email. Reservation information may be checked online.

Shared use

It is possible to send for desired materials not housed at the Library from extramural institutions, or to visit the other institution in person. To utilize the shared use service, make your request at the reference counters of the General Library, Takatsuki Campus Library, Muse Campus Library and Sakai Campus Library.

- (1) Internal shared use
 - a Materials held by laboratories or reference rooms in the University may be sent to the nearest Library on request.
- (2) Extramural shared use
 - a When visiting in person to use the materials -> a letter of reference to the relevant extramural institution will be issued.
 - b When having a copy sent -> a copy of the desired book at an extramural institution may be requested.
 - c Book rental -> books at an extramural institution may be requested and rented (for reference in the Library only).
 - * Any actual expenses incurred in cases b and c, including copying charges and postage are to be paid by the user.

The use of materials other than printed books

(1) E-books

On the library website, the [Electronic Resources Portal] allows you to search for e-books available at our university all in one place. (You can also search for e-books using the Library OPAC system (KOALA)). If you click on a link displayed in the search results, you can access the e-book from a computer or smartphone as long as the number of devices accessing the e-book at the same time has not surpassed the limit.

(2) Electronic journals

The [Electronic resources portal] in the Library website enables a collective search of electronic journals available at the University, including certain open access materials. (Electronic journals may also be searched on the Library OPAC system (KOALA))

The text of electronic journals (other than those provided on an open access basis) may be accessed fully within the extent of the contract, as long as the PC used is connected to the internal network.

(3) Database

The [Database portal] in the Library website introduces many sites that can be useful for gathering study/research materials, as well as the web version of the database contracted by the Library. Other than materials used on the network, the Library houses DVDs and other media, which may be used by making a request at the counter.

(4) Microform

The General Library houses a wide range of microforms including domestic and international newspapers. If you wish to use these microforms, please find the material you are looking for in the **【list of microforms】** provided on the Library website and make a request at the reference counter. If microforms are to be used in the Muse Campus Library or Sakai Campus Library, these materials may be sent for (reserved).

Online services

Requests for various Library services (reservations/extramural shared use/acquisition requests) and status checks on these services (lending/reserving/extramural shared use/acquisition requests) may be made on the Internet. You can also apply online for reference services such as collection surveys and fact-finding research. Students may access online services from the Library website and Information System. Refer to the page containing information on the use of the Library in the Library website for details.

Entering the library with children of elementary school age and younger, etc.

Members of the University who have a pass to use the library may enter the library with someone in their care as a guardian, such as a child of elementary school age or younger. However, the library has certain rules, such as restrictions on providing materials and copies and looking after the person under the member's care. For additional details, please ask at one of the library counters.

Writing Lab User Guide

Description

The Writing Lab supports students' writing skills through dialogue, whereby helping students develop the abilities to think, communicate, and construct. Support is provided for academic writing in Japanese, such as writing a Master's thesis and paper assignments for classes, as well as preparing presentation materials for seminars/research lab. In addition to in-person support, advice can also be given online via the Internet.

How to Book

The support is available from Monday to Friday (excluding holidays) when classes are held. Please book online. Students may seek advice at any stage of the writing process, from just starting to after completion. If you have any drafts, please attach the file when you book. This will allow the session to go more smoothly. For details on how to make a booking, please refer to the pamphlet, the "Writing Lab User Guide," available on campus or at the Writing Lab website.

Eligible Users

All Kansai University Graduate School students (Master's program students) are eligible to use the lab.

Using the Lab

Students can receive advice on their writing from writing tutors, who are trained graduate students (1 session is 40 minutes). Through questions and dialogue with the tutor, students will be able to make their writing even better. Rather than having their writing corrected or receiving guidance on rewriting, the student works together with the tutor to discover problems in the writing and figure out ways to make improvements.

Locations for in-person support

In-person support is available at each campus location: Senriyama Campus; Sakai Campus; Takatsuki Campus; Takatsuki Muse Campus. Please check the Writing Lab website for the latest information, as the locations are subject to change.

- Senriyama Campus: University Library 1F Writing area, inside Learning Commons; Bldg. 1, Area 1, 5F; Bldg. 1, Area 4, 1F Cooperative Study Room
- Sakai Campus: Bldg. A, 3F Learning Commons
- Takatsuki Campus: Bldg. F, 2F Research Commons(Common-Area)
- Takatsuki Muse Campus: West Bldg. 2F Muse Cafe

*Online support is available from anywhere, allowing students to ask questions and/or consult on or off campus.

Website

www.kansai-u.ac.jp/ctl/labo/



Use of the Information Technology Center (IT Center)

The IT Center is a facility located in Senriyama Campus for the shared use of the entire University. Please refer to the IT Center website (www.itc.kansai-u.ac.jp) for information about using its services and facilities.

User ID and password

Students receive User IDs and passwords on entering a University graduate school.



Your User ID is shown in the “IT Center user ID” section of the registration confirmation sheet that accompanied your student ID card. You will be given an initial password via the “password notification” forms distributed at admission. (Students staying in the University for further study may continue to use their existing User IDs and passwords that they used in undergraduate programs.)

The User ID and password are the account information necessary when using services such as the Kansai University mailing system (Outlook) or wireless LAN (KU Wi-Fi) on campus.

Filing an **“Application to use the IT Center”** on the IT Center website.

To ensure security, please change your password to something that is not easily guessed by others and store it safely. Changes can be made through the Center for Information Technology website.

KU Web Mail

The Kansai University mail system is Outlook(Web mail). Regardless of whether it comes from inside or outside the University or country, mail may be sent and received at any time on PCs and mobile terminal, as long as your situation permits access to the Internet.

Your University email address is: “User ID@kansai-u.ac.jp”.

Dropbox Kansai University

Coursework reports and other data may be stored in the cloud. Multiple users may share data and use the storage at any time and place by connecting to the internet regardless of device, such as PCs or mobile terminals. The maximum storage capacity is 2 GB for each user.

Connection to the VPN (Virtual Private Network)

Kansai University’s VPN enables secure communication between PCs connected to other extramural networks including commercial providers and Kansai University. A network environment nearly equivalent to that of computers connected through an internal LAN is provided by this connection, allowing for viewing of web pages and accessing services that are only accessible within the university.

Use of University Blanket License Software

While enrolled, students may install and use free of charge Antivirus software and Microsoft 365 that is licensed by the university on PCs and other devices they have purchased individually.

Wireless LAN (KU Wi-Fi)

Personal PCs and digital assistants (tablets, smartphones, etc.) may be connected to the internal network at various wireless access points on the campus.

KU File-Bin

This file delivery system enables the transfer of files that are too large to be transmitted/received by mail, as well as a reliable and safe way of transferring files by setting a password. Each user can upload a total of 1 GB.

KU My Print

Images may be printed out on on-demand printers at the IT Center and other facilities by accessing the internal network on your personal laptop via the wireless LAN (KU Wi-Fi).

Printing is based on a point system, and the rates are 1 point per side for black and white prints and 5 points per side for color prints. Students who use up all their points may continue to use the service by applying for additional printing points at 10 yen per point. Please go to the IT Center website to check your point balance as well as to find out how to apply for additional points.

Multimedia facilities

The IT Center is an open space that provides support for users in the creation of digital contents (videos, photographs, posters, etc.). It offers equipment for filming video and taking photographs, as well as an editing environment and an equipment rental service.

PC Advice Corners

The support is also offered for devices (PCs, etc.) that individuals have purchased, to help them make the most of their devices in university life. Services include assistance with equipment trouble, installation of software purchased by the university as a package contract, and setting up wireless LAN (KU Wi-Fi). These services can be obtained on the 1st floor of the IT Center on the Senriyama Campus, in the Student Service Station on the 3rd floor of Building C on the Takatsuki Campus, in the 4th floor IT Station at the Takatsuki Muse Campus, and in the PC Room Reception on the 3rd floor of Building A on the Sakai Campus.

Availability of IT Center facilities

Please see the IT Center website for its days and hours of service.

- * As a general rule, the Center is closed on days listed in the school regulation as Sundays/holidays, as well as during the entrance examination period.

Health management (health management and medical care)

A principal element to spend a fulfilling graduate school life is to maintain good health.

Students are urged to self-manage their health conditions at all times, so that their research activities will not be set back.

The Medical Center promotes the well being of students, so they can lead healthy lives; the Center carries out professional health management services to maintain and promote good health.

The Medical Center and No. 1 Clinic are located on the Senriyama Campus, with infirmaries/health centers at other campuses.

Students are welcome to visit these health facilities with any questions, troubles, or concerns regarding illness and health.

Medical examinations

The University conducts medical examinations of all students each year in April. Be sure to sign up for an examination by checking the schedule provided via the Information System.

Please be aware that certificates of medical examination are produced based on this regular medical examination and will not be issued unless you have undergone the examination.

University-specified certificates of medical examination can be issued immediately using the automatic certificate-issuing machine. Certificates requiring special tests or certificates in a format specified by the party to whom the certificate is to be submitted will take several days to prepare, so be sure to make the requisite bookings at the Medical Center Administration Office, infirmary, or health center. Make all of the necessary enquiries; some types of certificates are not issued by the Medical Center. For details, contact the Medical Center Administration Office, infirmary, or health center.

Health management

If any illness is found or suspected during a medical examination, the student will be informed and referred to health guidance or a hospital as necessary, based on the result of a reexamination or more detailed examination.

Medical care

The No. 1 Clinic at Senriyama Campus provides care services to ordinary symptoms, including colds, upset stomachs, and injuries.

The No. 1 Clinic provides health care services covered by health insurance; it is a medical institution authorized to treat patients with health insurance coverage, and students are required to present their health insurance cards for access to treatment.

The “Insurance Card for a Dependent Living Separately” (insurance card for students)

Health insurance cards are required to receive medical attention. An individual insurance certificate (card) or “Insurance Card for Dependent Living Separately” will be issued to students living in boarding houses or dormitories. Please consult the relevant health insurance society or municipal office for more information.

Hours of service

	Reception hours	
Medical Center Administration Office	Monday–Friday	9:00–19:00
	Saturday	9:00–17:00
	Sunday/Holiday	Closed
No. 1 Clinic	Monday–Friday	9:30–12:00
	Monday–Friday	13:30–15:30
	Saturday/Sunday/Holiday	Closed

(Notes) • Reception hours at the Medical Center finish at 17:00 (Monday–Friday) during the summer/winter/spring vacations, and at 18:00 during the semester examination terms.

Environmental hygiene

The Medical Center provides guidance or advice as appropriate on issues regarding hygiene control of school buildings and facilities (mainly epidemic prevention/the extermination and sterilization of insects/pests) and food sanitation (the prevention of food poisoning and infectious diseases, in accordance with public health department guidance).

Health consultations

Appointments to discuss any health concerns that may not resolve themselves are offered by the Medical Center, infirmaries, and health center.

Takatsuki Campus Infirmary

- (1) Hours of service: Monday–Friday 9:00–17:00
- (2) First aid: First aid treatments are provided during hours of service.
- (3) Health consultation: Appointments to discuss any health concerns that may not resolve themselves will be provided by physician or nurse.

Muse Health Center

- (1) Hours of service: Monday–Friday 9:00–17:00
- (2) First aid: First aid treatments for illnesses including colds, upset stomachs, and injuries are provided.
- (3) Health consultation: Appointments to discuss any health concerns that may not resolve themselves will be provided by a physician or nurse.

Sakai Campus Infirmary

- (1) Hours of service: Monday–Friday 9:00–17:00
- (2) First aid: First aid treatments for illnesses including colds, upset stomachs, and injuries are provided.
- (3) Health consultation: Appointments to discuss any health concerns that may not resolve themselves will be provided by a physician or nurse.

If infected with an “infectious disease that should be prevented at the school”

“Infectious diseases that should be prevented at the school” are specified under the School Health and Safety Act and the enforcement regulations of the School Health and Safety Act. A student who is diagnosed by a medical institution as having been infected with any of the following infectious diseases will be suspended from school for a specified period until cured, and is urged to focus on recovering under medical treatment until it is determined that he/she is safe to return to school.

Once diagnosed as having been infected with any “infectious disease that should be prevented at the school,” please check the Medical Center website and contact them promptly so that the University is aware of his or her infection status. Information obtained through this notification/report will not be disclosed to third parties.

[Infectious diseases that should be prevented at the school]

	Illness
Category 1	Ebola hemorrhagic fever, Crimean–Congo hemorrhagic fever, smallpox, South American hemorrhagic fever, pest, Marburg disease, Lassa fever, poliomyelitis (polio), diphtheria, severe acute respiratory syndrome (SARS), specific avian influenza (H5N1 and H7N9 types), Middle East respiratory syndrome (MERS) , Novel influenza and other infectious diseases,designated infectious diseases, new infectious diseases
Category 2	Influenza (excluding specific avian influenza), whooping cough, rubella (measles), epidemic parotitis (mumps), rubella (three-day measles), varicella (chicken pox), pharyngoconjunctival fever (pool fever), tuberculosis, meningococcal meningitis, novel coronavirus infection
Category 3	Cholera, bacillary dysentery, enterohemorrhagic E. coli infection, typhoid fever, paratyphoid fever, epidemic keratoconjunctivitis, acute hemorrhagic conjunctivitis, and other infectious diseases

* Please see the Kansai University website for details.

Campus Area Map
Campus Map
Guide to Campus Buildings

千里山キャンパス Senriyama Campus



千里山キャンパス
Senriyama Campus
〒564-8680 大阪府吹田市山手町3-3-35
3-3-35 Yamate-cho, Suifu-shi, OSAKA 564-8680

- 1** 第1学舎(法学部、文学部、政策創造学部、外国語学部、食堂、購買店)
Area 1 (Faculties of Law, Letters, Policy Studies, Foreign Language Studies, Cafeteria, Store)
- 1-1 A棟** 第1学舎1号館 / 千里ホールA-B Bldg.1, Area 1 / Senni Hall A-B
- 1-2 B棟** 第1学舎2号館 Bldg.2, Area 1
- 1-3 C棟** 第1学舎3号館 Bldg.3, Area 1
- 1-4 D棟** 第1学舎4号館 Bldg.4, Area 1
- 1-5 E棟** 第1学舎5号館 Bldg.5, Area 1
- 1-6 F棟** 法文研究室棟 HOBUN Research Laboratory
- 2** 第2学舎(経済学部、高学部、会計専門職大学院、教務センター、OTL/クテラーニンググループ[KIT/ENE]、教職支援センター、国際部、Mi-Room(マルチメディア/インフォメーション学級スペース)、食堂、購買店)
Area 2 (Faculties of Economics, Business & Commerce, School of Accountancy, Center for Academic Affairs, Center for Teaching & Learning Active Learning room "Kanda In/EnActive Network room", Center for Teacher Certification & Development, Division of International Affairs, Multilingual Immersion Room, Cafeteria, Store)
- 2-1 A1棟** 第2学舎1号館 **2-2 B棟** 第2学舎2号館 **2-3 C棟** 第2学舎3号館 Bldg.1, Area 2 Bldg.2, Area 2 Bldg.3, Area 2
- 2-4 D棟** 第2学舎4号館 / BIGホール100 Bldg.4, Area 2 / BIG Hall 100
- 3** 第3学舎(社会学部、食堂、購買店)
Area 3 (Faculty of Sociology, Cafeteria, Store)
- 3-1 A棟** 第3学舎1号館 **3-2 B棟** 第3学舎2号館 **3-3 C棟** 第3学舎3号館 Bldg.1, Area 3 Bldg.2, Area 3 Bldg.3, Area 3
- 3-4 D棟** 第3学舎4号館 / 開大ソシオAV大ホール Bldg.4, Area 3 / Kanda Socio AV Large Hall
- 4** 第4学舎(システム理工学部、環境都市工学部、化学生命工学部、キャリアセンター理工系事務室(1号館)、購買店)
Area 4 (Faculties of Engineering Science, Environmental & Urban Engineering, Chemistry, Materials & Bioengineering, Center for Career Development Office for Science & Engineering (Bldg.1, Store)
- 4-1** 第4学舎1号館 **4-2** 第4学舎2号館 **4-3** 第4学舎3号館 **4-4** 第4学舎4号館 Bldg.1, Area 4 Bldg.2, Area 4 Bldg.3, Area 4 Bldg.4, Area 4
- 4-1-1** 第4学舎第1-6実験棟 Laboratory Bldg.1-6, Area 4
- 5** 岩崎記念館(外国語教育研究科英語教育連携センター)
IWASAKI KENKANKAN (English Language Instruction Network Center)
- 6** 尚文館(大学院、臨床心理専門職大学院、教育開発支援センター) / マルチメディアAV大教室
SHOBUKANKAN (Graduate Schools, Graduate School of Professional Clinical Psychology, Center for Teaching & Learning / Multimedia AV Large Hall)
- 7** 以文館(法科大学院、グローバル教育イノベーション推進機構、アジアオープンリサーチセンター、食堂、購買店)
BUNKANKAN (School of Law, Institute for Innovative Global Education, Open Research Center for Asian Studies, Cafeteria, Store)
- 8** 総合図書館 University Library
- 9** 尚文館(関西大学博物館、年史資料展示室、なこわ大阪研究センター、人権問題研究室)
KANBUKANKAN (Museum, University Archival Gallery, Research Center for Naniwa-Osaka Studies, Institute of Human Rights Studies)

- 10** 円神館(ITセンター)
ENSHINKANKAN (Center for Information Technology)
- 11** ソシオネットワーク戦略研究機構、経商研究棟、国際教育支援室、留学生就職支援コンソーシアムSUCCESS事務局
Research Institute for Sociotek Network Strategies, Economics & Commerce Researchers Office, International Education Support Office, SUCCESS Consortium Secretariat
- 12** 学術フロンティアコア(先端科学技術推進機構、産学官連携センター、知財センター)
Frontier Sciences Core (Organization for Research & Development of Innovative Science & Technology (ORDIST), Center for Business, Government & Universities; Center for Intellectual Property)
- 13** イノベーション創生センター
Center for Innovation & Creativity
- 14** ハイテクリサーチコア(先端科学技術推進機構)
High Technology Research Core (Organization for Research & Development of Innovative Science & Technology (ORDIST))
- 15** 児島権維館(経済政治研究所、東西学術研究所[文化交渉学研究拠点]、法学研究所、心理臨床センター千里山カウンセリングルーム)
KOJIMA HOREIKANKAN (Institute of Economic & Political Studies, Institute of Oriental & Occidental Studies, Institute for Cultural Interaction Studies, Institute of Legal Studies, Psychological Services Center Senriyama Counseling Room)
- 16** 総合研究室棟
Researchers Office
- 17** 新関西大学会館北棟(学生相談支援センター、心理相談室、入試センター、保健管理センター、キャリアセンター) / 新関西大学会館北棟ホール
SHIN-KANSAI DAIGAKU-KAIKANKAN North Bldg. (Center for Student Study & Counseling, Student Counseling Room, Center for Admissions, Medical Center, Center for Career Development), SHIN-KANSAI DAIGAKU-KAIKANKAN North Bldg. Hall
- 18** 新関西大学会館南棟(インフォメーション、研究推進部、社会連携部、地域連携センター、高大連携センター、関西大学・大阪薬科薬科大学医薬連携科学研究機構、出版課分室、レストラン)
SHIN-KANSAI DAIGAKU-KAIKANKAN South Bldg. (Information Center, Division of Research Development, Division of Community & Business Partnerships, Center for Community Collaboration, Center for High School & University Partnerships, The Organization for Education & Research Collaboration in Medical, Pharmaceutical & Engineering Sciences between Kansai University & Osaka Medical & Pharmaceutical University, Cashiers Division, Restaurant)
- 19** 学生国際交流館・秀麗寮
SHUREIYUO (International Student House)
- 20** 千里山東体育館
Senriyama East Gymnasium
- 21** 千里山中央体育館(購買店)
Senriyama Central Gymnasium (Store)
- 22** 千里山中央グラウンド
Senriyama Central Athletic Ground
- 23** KAISERS BASEBALL FIELD
KAISERS BASEBALL FIELD
- 24** 弓道場
Kyudo Range
- 25** 総合学生会館 メディアパーク 凜風館(学生生活支援グループ、学習支援グループ、ボランティア活動支援グループ、コラボレーション commons、生協本部、食堂、購買店)
Mediapark RINPUKANKAN (Student Support Division, Scholars' Support & Financial Aid Division, Volunteer Activities Support Division, Collaboration Commons, Cafeteria, Shops)
- 26** 誠之館2-3号館(関西大学共済会事務局)
SEISHIKANKAN 2/3 (Kansai University Mutual Aid Association Office)

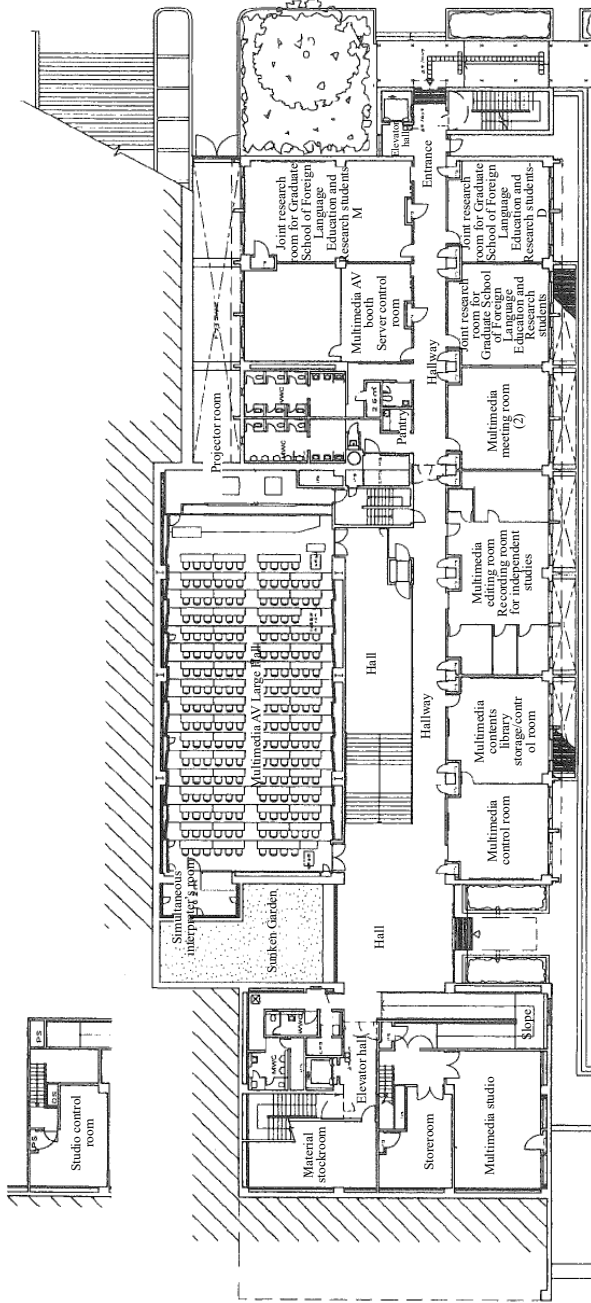
- 27** 誠之館4号館 / KU シンフォニーホール
SEISHIKANKAN 4 / KU Symphony Hall
- 28** 誠之館5号館 弔風館
GAIFUKANKAN / SEISHIKANKAN 5 (Athletic Clubrooms)
- 29** 誠之館6号館 有鄰館
YURINKANKAN / SEISHIKANKAN 6 (Clubrooms)
- 30** 誠之館7号館 新風風館(スポーツ振興グループ)
SHIN-GAIFUKANKAN / SEISHIKANKAN 7 (Athletic Clubrooms, Sports Promotion Division)
- 31** 誠之館8号館 養心館
YOSHINKANKAN / SEISHIKANKAN 8 (Sports Complex)
- 32** 悠久の庭
YUKUYU NO NIWA (Open Space)
- 33** 千里山北広場
SENRIYAMA KITAHIROBA (Sports Ground)
- 34** 高松塚古墳遺跡再現展示室
TAKAMATSUZUKA KOFUN "Ancient Tomb" Exhibition Room
- 35** あすの庭
ASUKA NO NIWA (Open Space)
- 36** 飛羽の庭
HISHO NO NIWA (Japanese Garden)
- 37** エクステンションリードセンター
Extension Center
- 38** 親和館
SHINWAKANKAN (Inf. Cafeteria)
- 39** 関西大学第一高等学校
Kansai University Dai-ichi Senior High School
- 40** 関西大学第一中学校
Kansai University Dai-ichi Junior High School
- 41** 秀麗館
SHUREIUKANKAN (Senior/Junior High School Gymnasium)
- 42** 凜風館
KEIFUKANKAN (Classrooms/Library)
- 43** 関西大学幼稚園
Kansai University Kindergarten
- 44** 関西大学会館(法人本部、大学本部、出版部)
KANSAI DAIGAKU-KAIKANKAN (Administration Office, Kansai University Press)
- 45** 100周年記念会館
(室内温水プール、株式会社開大パンセ、ハラスメント相談室)
Centenary Memorial Hall (Swimming Pool, KANPAN Pansee, Harassment Counseling Office)
- 46** 教育会館
KYOIKUKAIKANKAN
- 47** 教育会館別館
KYOIKUKAIKANKAN Annex
- 48** 校友・父母会館(校友会、教育後援会)
KOUYUFUBOKAIKANKAN (Alumni & Alumnae Association, Parents' Association)

* As of March 2024

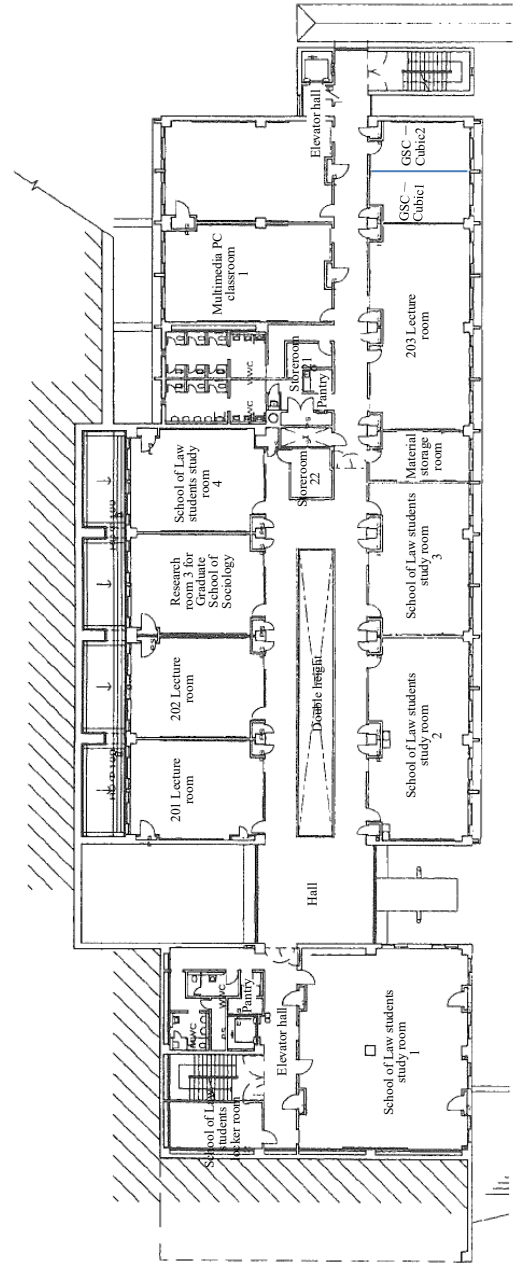
Senriyama Campus

Floor Plan of SHOBUNKAN (Graduate School Bldg.)

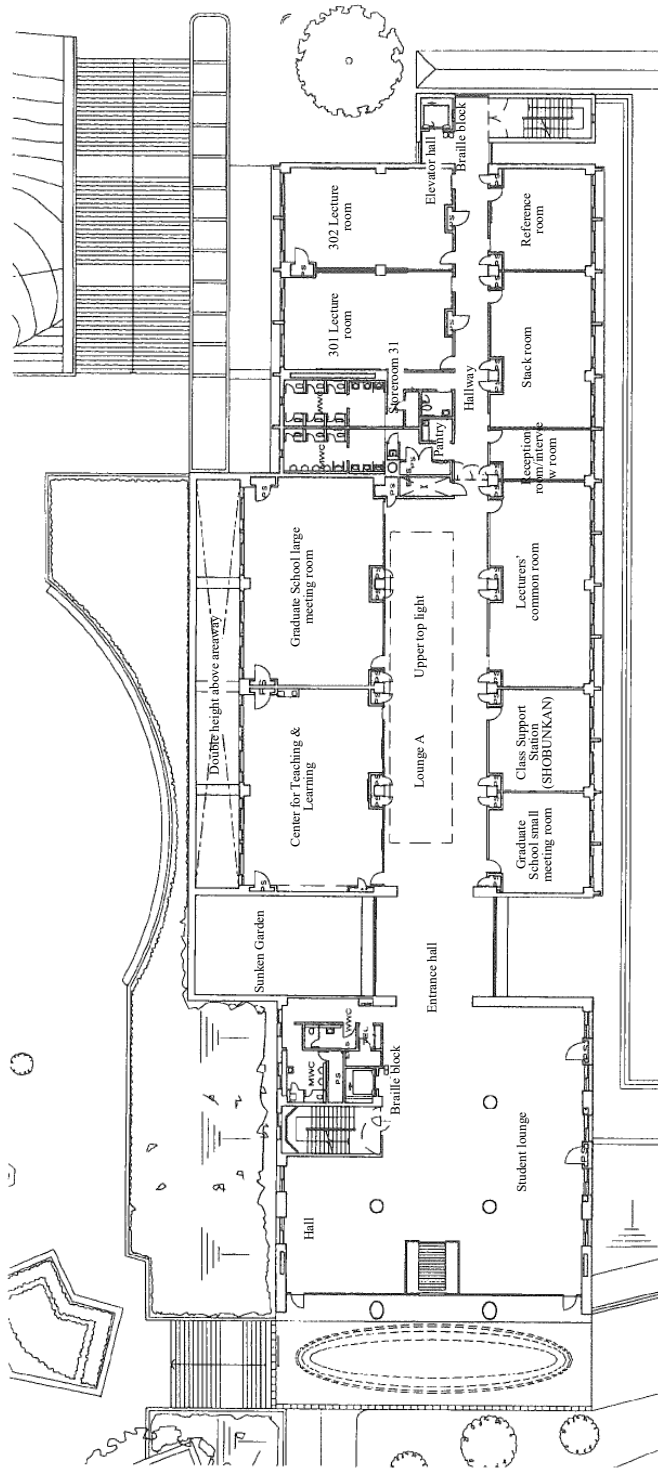
First Floor



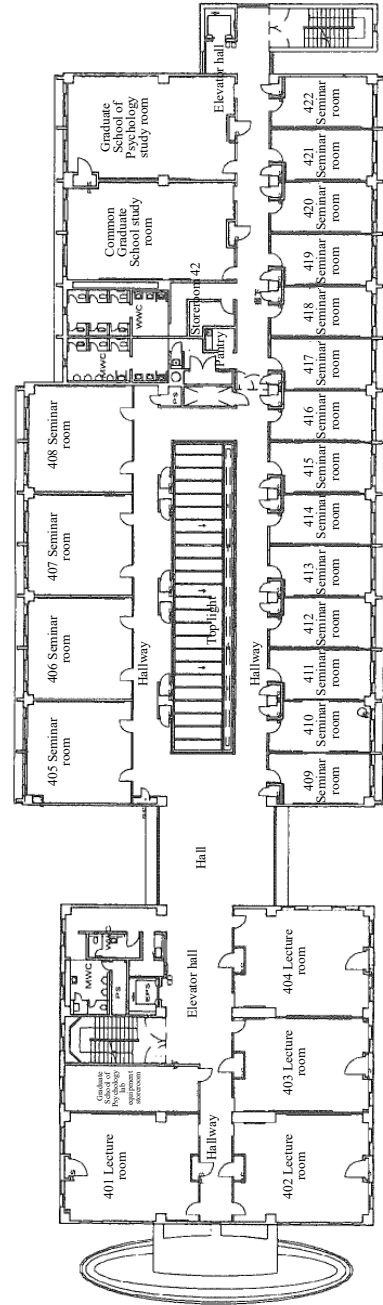
Second Floor



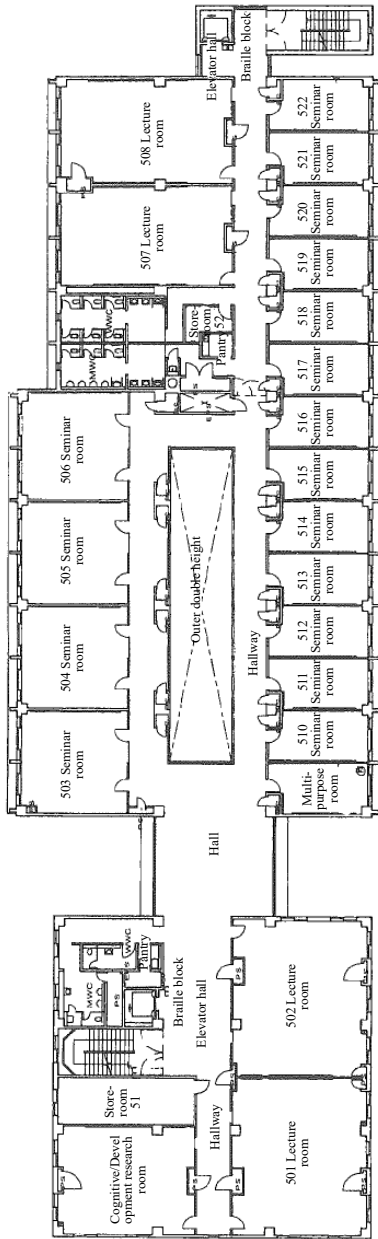
Third Floor



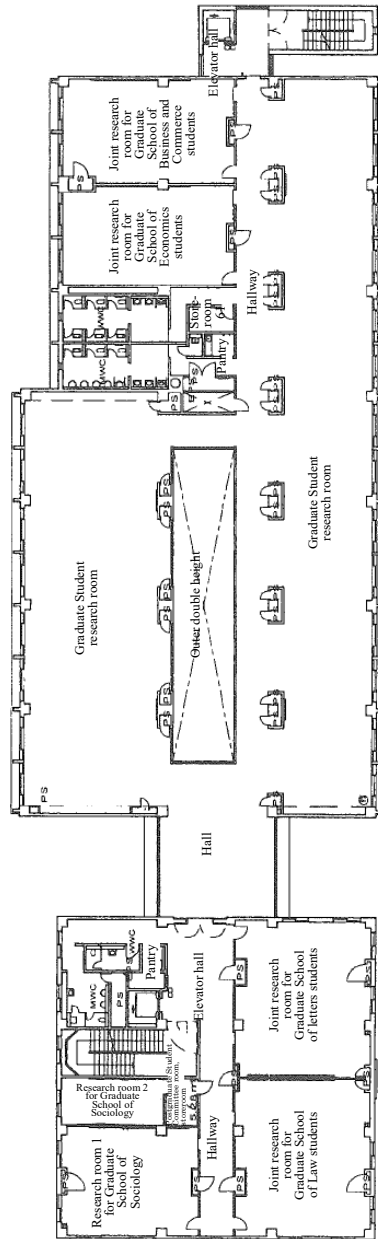
Fourth Floor



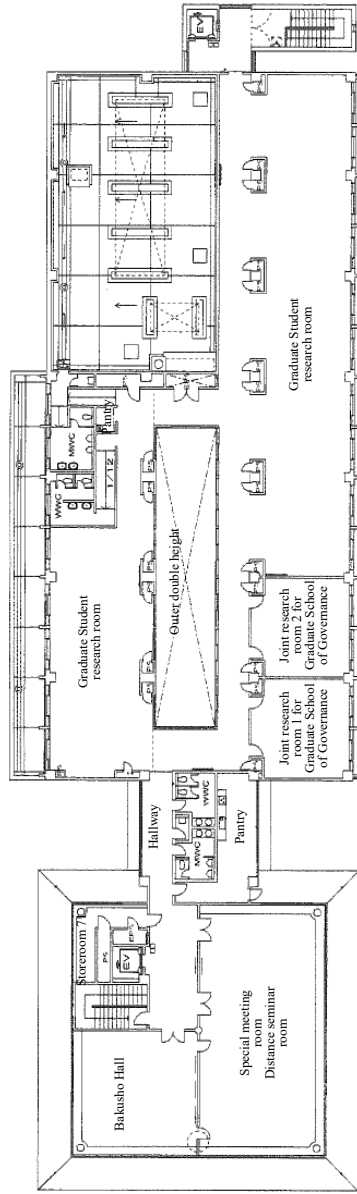
Fifth Floor



Sixth Floor



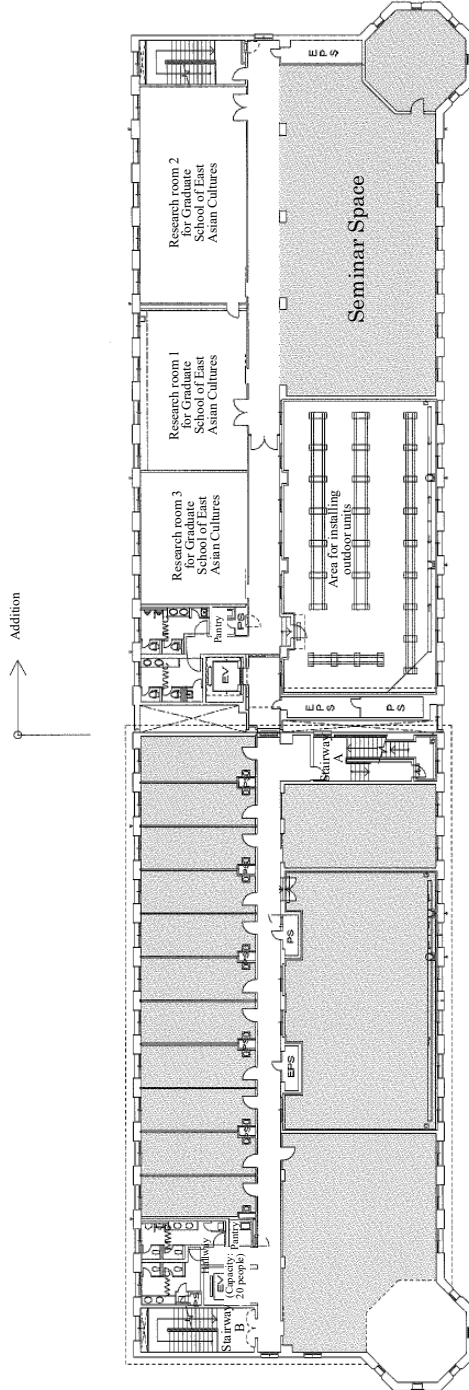
Seventh Floor



Floor Plan of IBUNKAN (Graduate School Bldg.)



Fourth Floor



高槻ミュージズキャンパス Takatsuki Muse Campus

高槻ミュージズキャンパス Takatsuki Muse Campus

〒569-1098 大阪府高槻市白梅町7-1
7-1 Hakubai-cho, Takatsuki-shi, OSAKA 569-1098



至 JR「高槻」駅・
阪急「高槻市」駅
to JR Takatsuki Station,
Hankyu Railway
Takatsukishi Station

- ① 東館 (初等部・中等部・高等部校舎棟)
関西大学初等部・中等部・高等部
- ② 西館 (大学・大学院学舎棟、ミュージズオフィス)
社会安全学部・社会安全研究科
 - ミュージズ大学図書館
 - 関西大学児童図書館
 - 安全ミュージアム
 - 生涯学習センター、キャリアセンター、
エクステンション・リードセンター
 - ミュージズ保健センター
 - 心理相談室
- ③ 北館 (体育・厚生棟)
 - レストラン、購買店 ● 武道場
 - 室内温水プール ● アリーナ
- ④ グラウンド

ホール

A ミュージズホール

- ① East Bldg. (Kansai University Senior High/Junior High/Elementary School)
- ② West Bldg. (Faculty, Graduate School, Muse Office)
Faculty of Societal Safety Sciences, Graduate School of Societal Safety Sciences
 - University Library, "Muse"
 - Kids' Library
 - Museum of Safety Science
 - Center for Continuing Education, Center for Career Development, Extension Center
 - Muse Health Center
 - Student Counseling Room
- ③ North Bldg. (Gymnasium, Restaurant)
 - Restaurant, Store
 - Budo Gym
 - Swimming Pool
 - Arena
- ④ Athletic Field

HALL

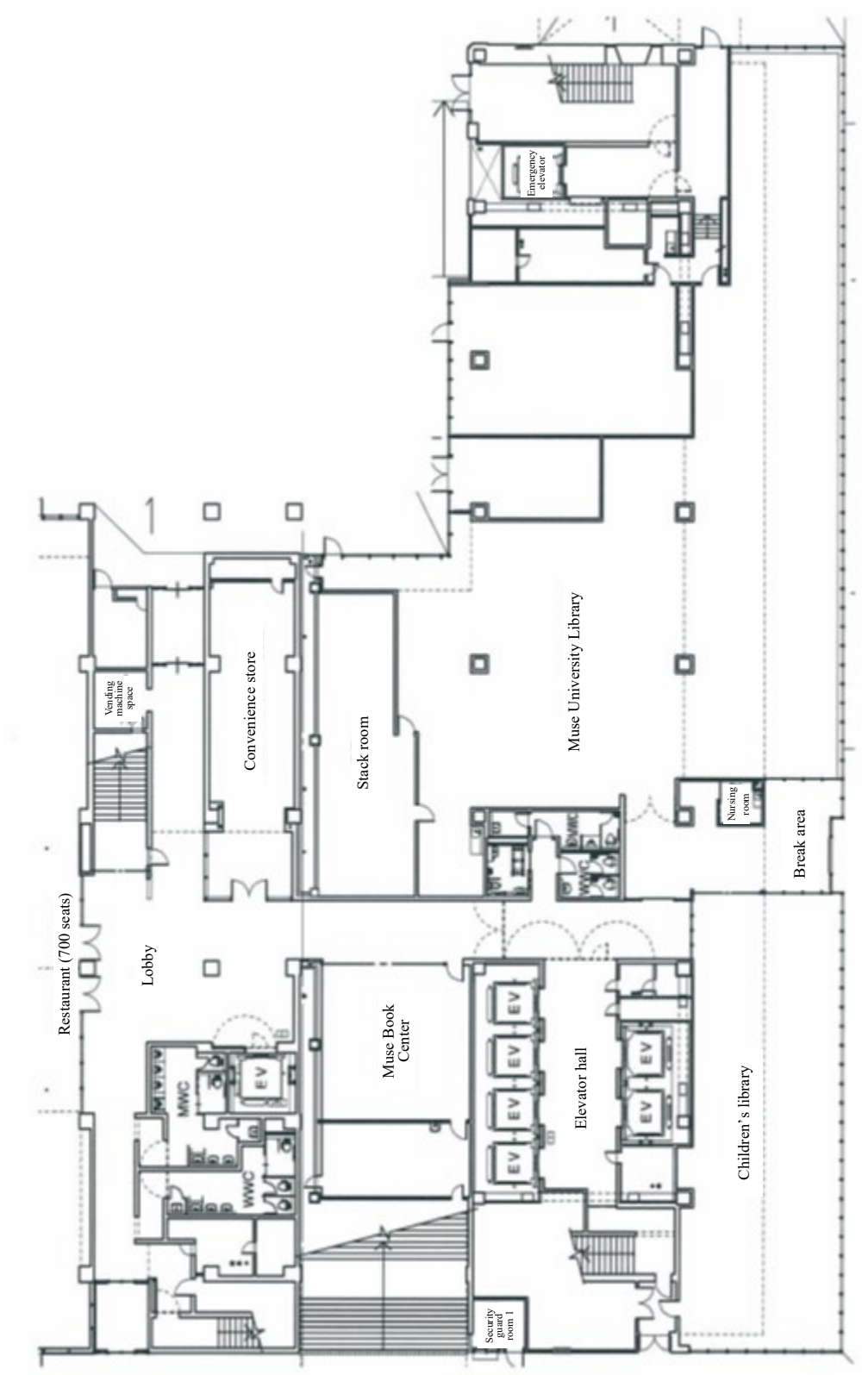
A Muse Hall

* As of March 2024

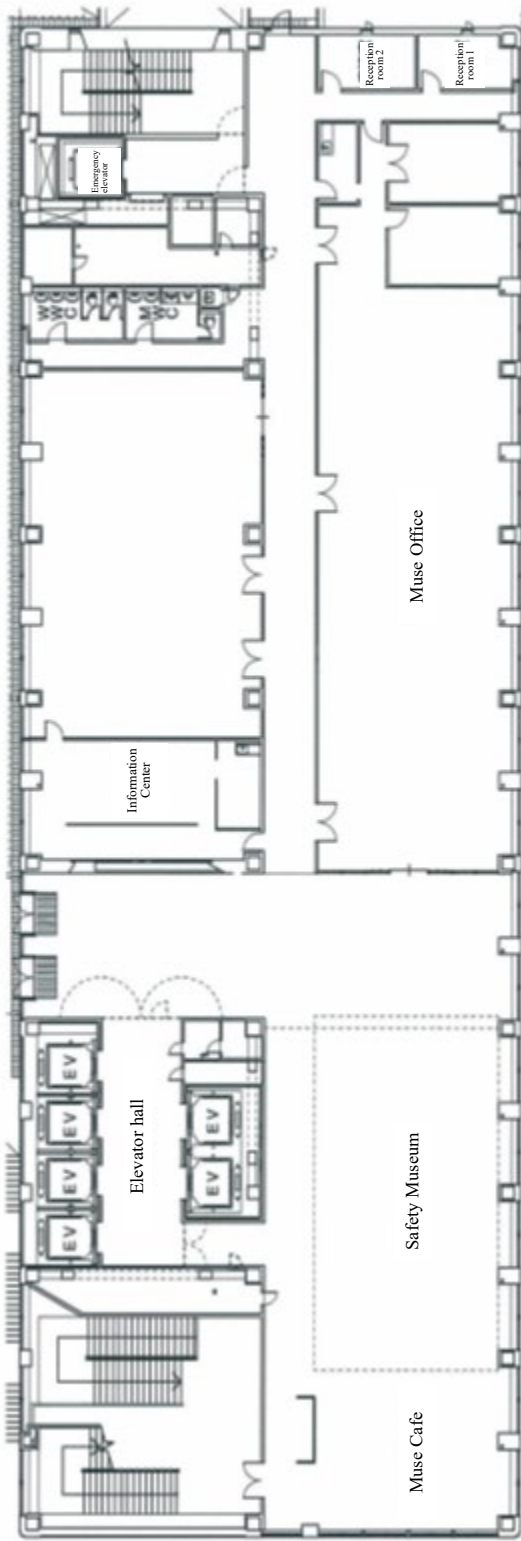
Takatsuki Muse Campus

Floor Plan

First Floor



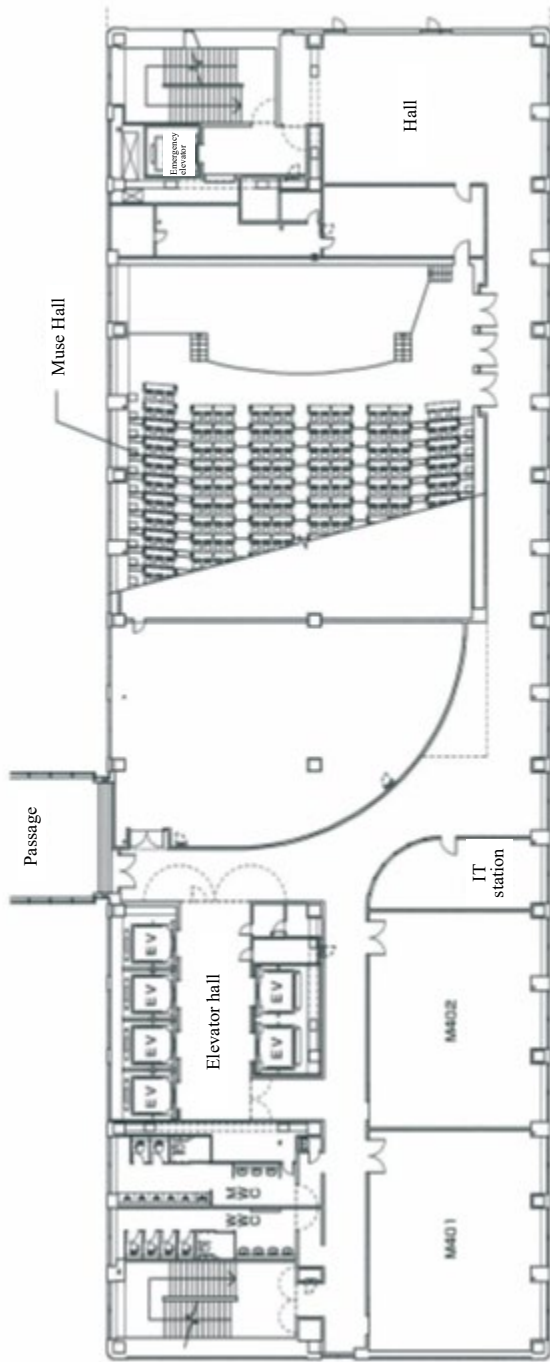
Second Floor



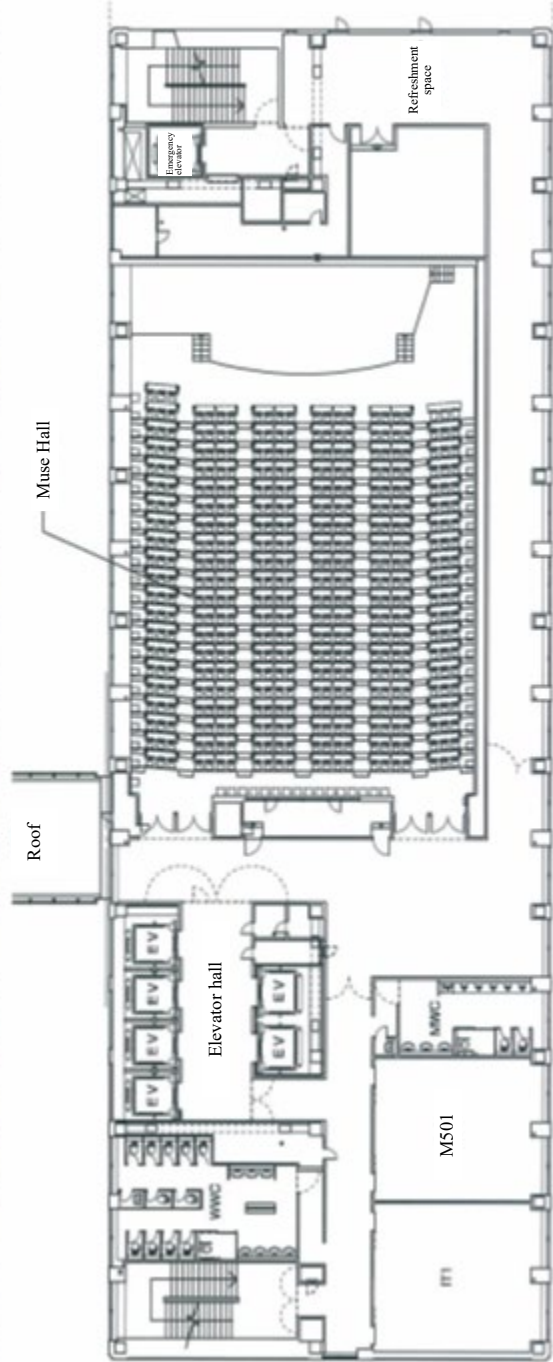
Third Floor



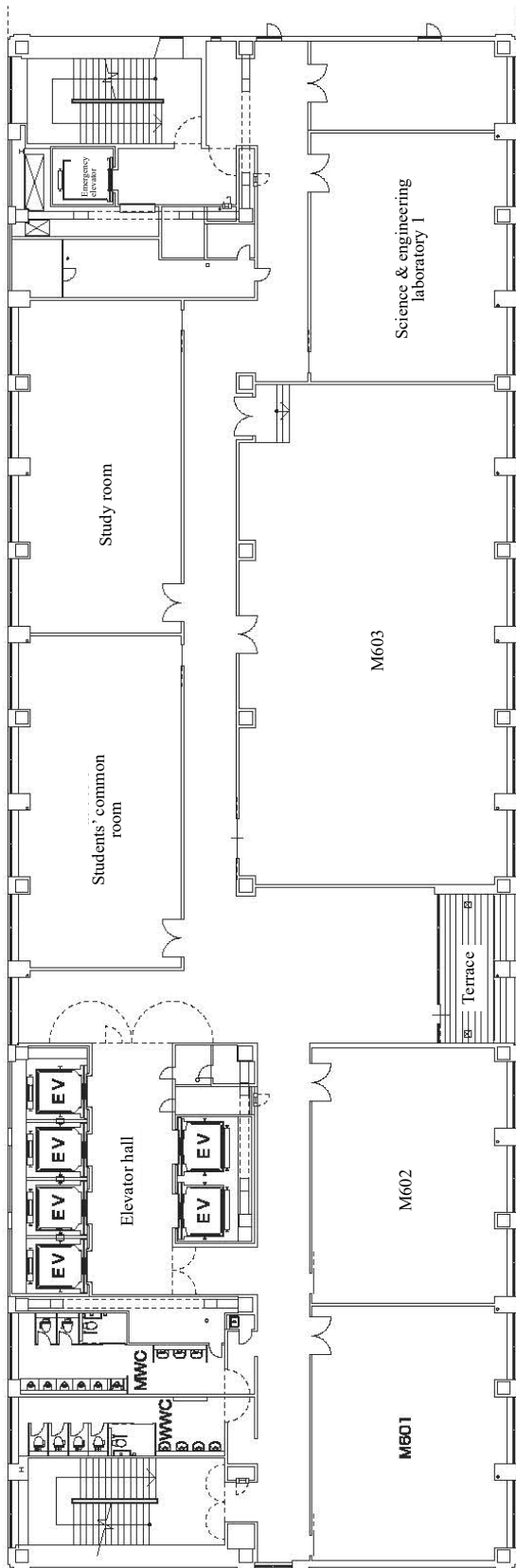
Fourth Floor



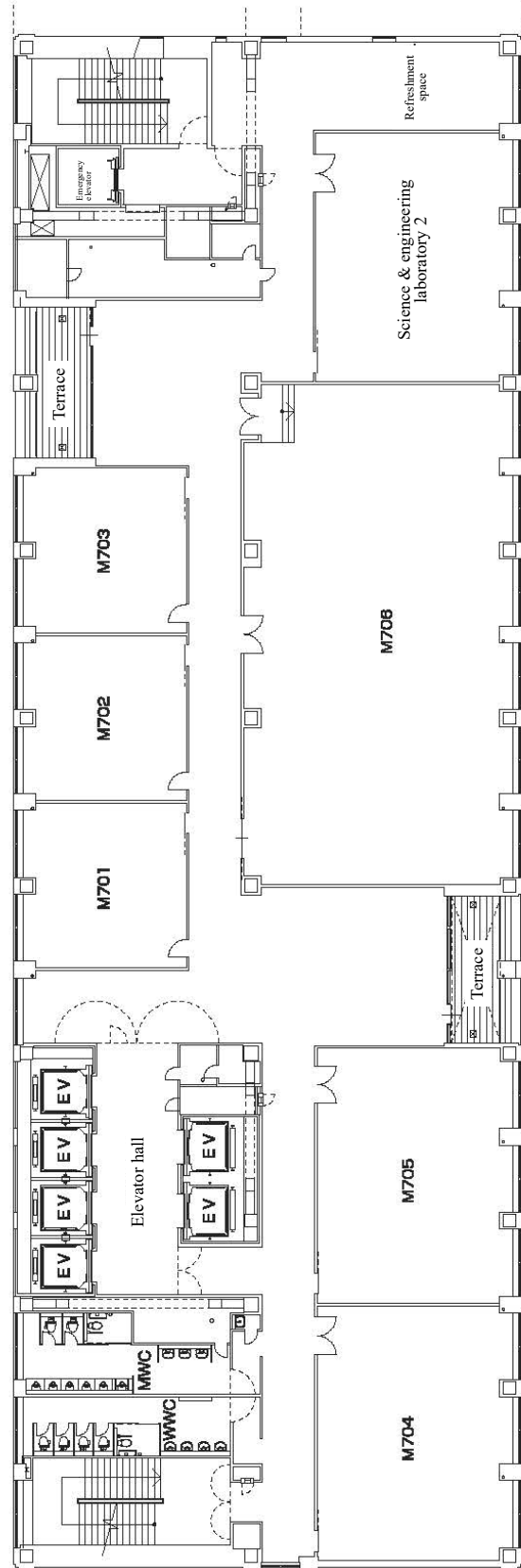
Fifth Floor



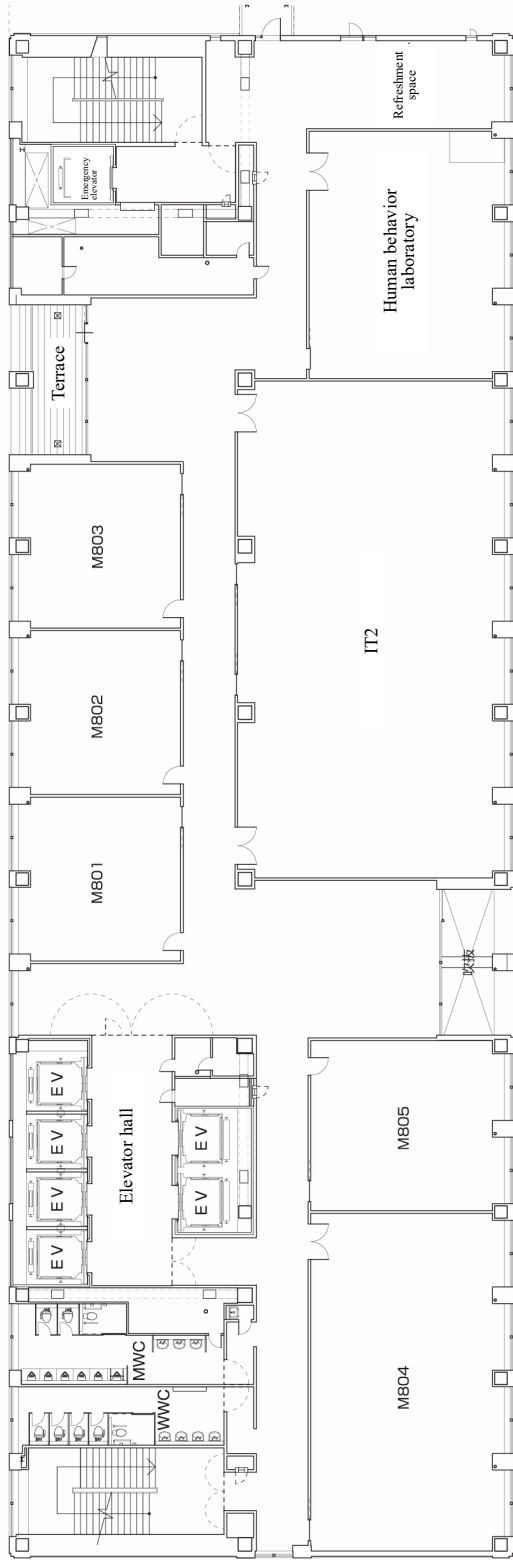
Sixth Floor



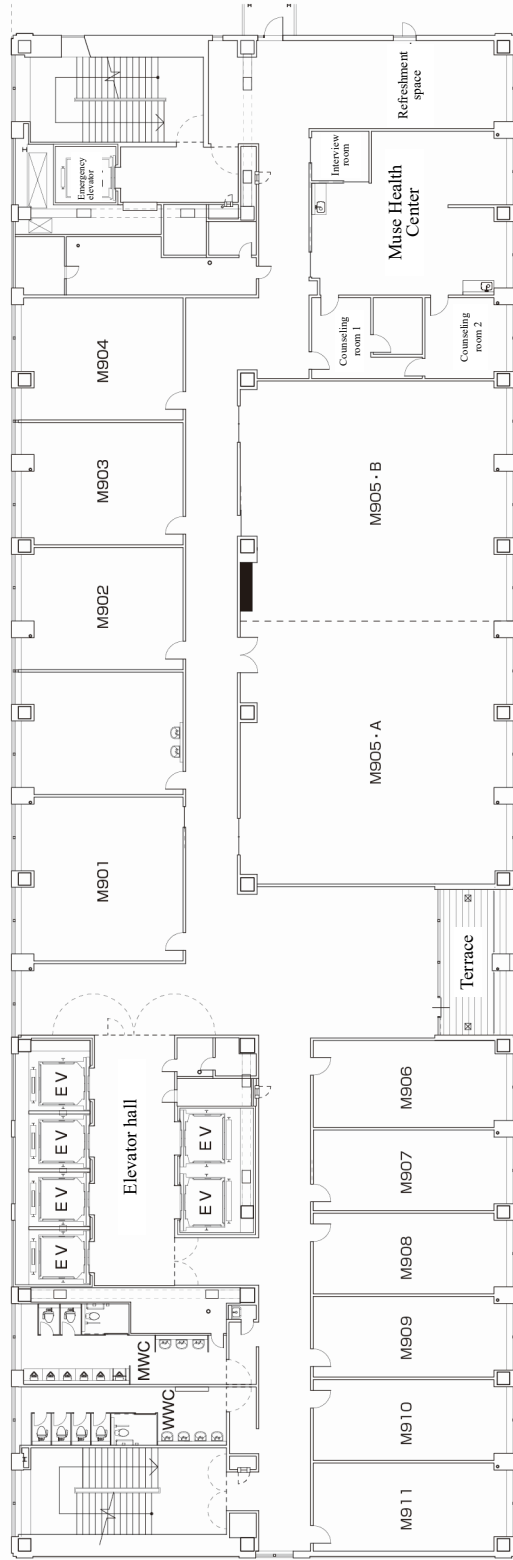
Seventh Floor



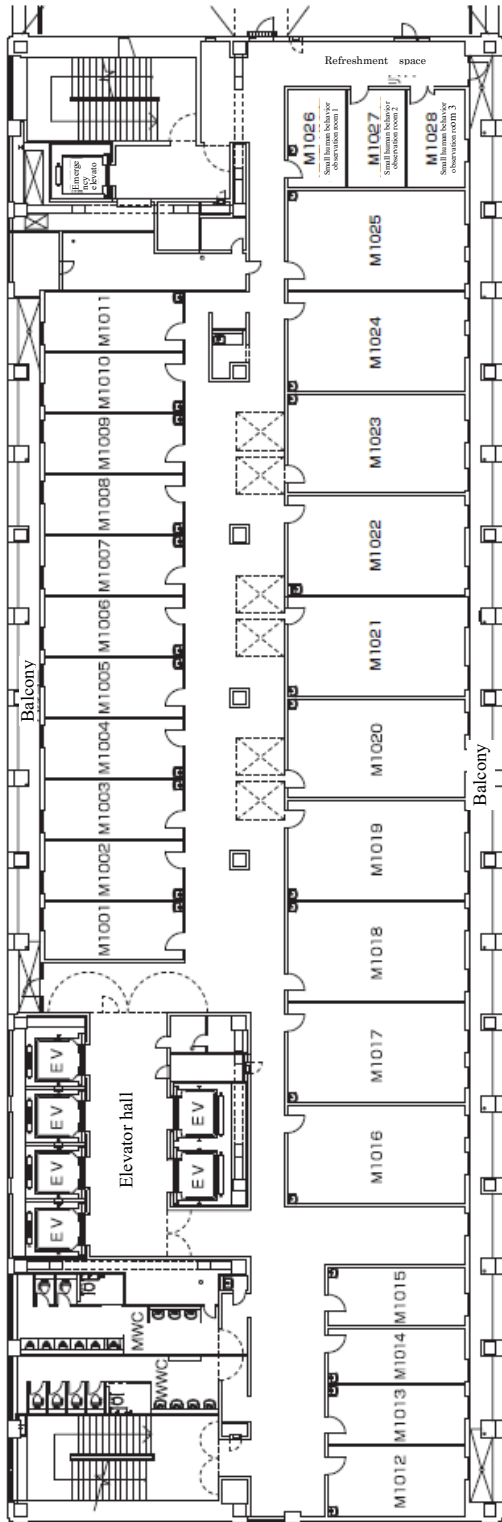
Eighth Floor



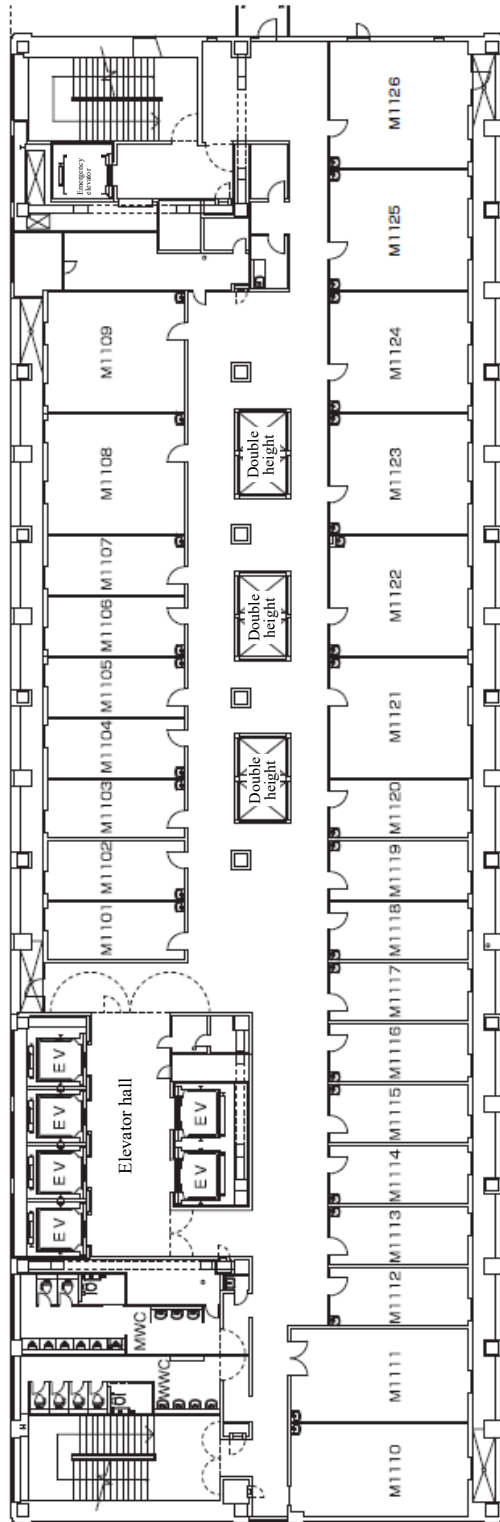
Ninth Floor



Tenth Floor



Eleventh Floor



Twelfth Floor

